

BOROUGH OF SPRING LAKE HEIGHTS

REQUEST FOR PROPOSALS

NOTICE IS HEREBY GIVEN that sealed Proposals will be received by the designated representative of the Borough of Spring Lake Heights on **April 27, at 2:00 P.M.** in the Municipal Building, located at 555 Brighton Avenue, Spring Lake Heights NJ 07762 for Real Property Data Collection and Verification Services for the years 2017 and 2018 for implementation in the 2018 and 2019 tax years.

Project specifications and submission requirements are set forth in the Request for Proposals documents available in the Municipal Building during regular business hours, 9:00 A.M. to 4:30 P.M., Monday through Friday, excluding holidays. Questions regarding the Request for Proposals should be directed to the Borough Administrator at (732) 449-3500 or the address specified above.

This project shall be awarded through a "fair and open" process pursuant to N.J.S.A. 19:44A-20.4, et seq., to the Contractor whose Proposal is most advantageous to the Borough, price and other factors considered, in accordance with the review criteria set forth in the Request for Proposals.

All Contractors who submit a Proposal must be able to demonstrate that they are capable of completing the first year of the project so that it may be implemented for the 2018 tax year, under the applicable time tables set forth in the Assessment Demonstration Program (P.L. 2013 Ch. 15).

The Borough reserves the right to reject any or all submissions due to any defects or waive informalities and accept any submissions that in its judgment will be in the best interest of the Borough. The Borough shall award the Contract or reject all submissions no later than sixty (60) days from receipt of same.

Jay Delaney, Borough Administrator/Purchasing Agent