

**BOROUGH OF SPRING LAKE HEIGHTS  
ORDINANCE NO. 2015-04**

**AN ORDINANCE OF THE BOROUGH OF SPRING LAKE HEIGHTS  
ESTABLISHING SALARIES AND WAGES FOR THE YEAR 2015**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Spring Lake Heights, in the County of Monmouth, New Jersey, as follows:

**SECTION 1.** The following maximum annual salaries are hereby established for the designated elected officials for the calendar year 2015:

Mayor .....	\$4,000
Borough Council Member .....	\$3,000

**SECTION 2.** The following maximum annual salaries are hereby established for the designated statutory officials for the calendar year 2015:

Borough Clerk.....	\$70,702
Chief Financial Officer .....	\$7,650
Tax Collector/Utility Collector .....	\$10,200
Tax Assessor.....	\$20,160

**SECTION 3.** Annual salary ranges are hereby established for the following designated officials, managerial executives and confidential employees for the calendar year 2015:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Borough Administrator .....	\$60,000	\$111,486
Police Chief.....	\$128,000	\$147,900
Public Works/Utilities Superintendent (or Director) .....	\$25,000	\$100,000
Municipal Court Judge.....	\$12,000	\$15,000
Prosecutor .....	\$12,000	\$13,500
Emergency Management Coordinator .....		\$3,060
Fire Safety Official .....	\$7,500	\$13,182
Recreation Director .....	\$2,500	\$5,712
Recycling Coordinator .....		\$1,000
Registrar of Vital Statistic/Deputy Registrar .....	\$500	\$1,000
Board of Health Secretary.....	\$500	\$1,250
Planning Board Secretary .....	\$1,000	\$2,550
Zoning Board of Adjustment Secretary .....	\$1,000	\$2,550

**SECTION 4.** Annual salary ranges are hereby established for the following designated employees for the calendar year 2015:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Office Assistant/Administrative Aide.....	\$21,500	\$60,702
Deputy Tax/Utility Collector .....	\$23,000	\$53,500
Tax Assessment Field Assistant.....	\$3,500	\$6,500

**SECTION 5.** Maximum hourly wage rates are hereby established for the following designated temporary, seasonal and part-time employees for the calendar year 2015:

Zoning and/or Code Enforcement Official .....	\$25.00
Fire Safety Inspector/Deputy Fire Safety Official .....	\$15.75
Public Works Laborer .....	\$15.75
Special Law Enforcement Officer - Class 2 .....	\$20.50
Special Law Enforcement Officer - Class 1 .....	\$15.75
School Crossing Guard .....	\$13.50
Police Matron (2 hour minimum call-out).....	\$14.25
Court Bailiff/Security Officer .....	\$20.00
Office Assistant.....	\$15.75
Recreation Summer Camp Coordinator.....	\$17.25
Recreation Summer Camp Assistant Coordinator .....	\$16.50
Recreation Program Coordinator .....	\$14.25 - \$16.00
Recreation Program Assistant Coordinator .....	\$13.00 - \$14.25
Recreation Supervisor.....	\$9.00 - \$12.50
Recreation Summer Camp Counselor.....	\$7.51 - \$8.25
Unclassified.....	\$15.75

**SECTION 6.** The salary ranges and maximum hourly wage rates established in this Ordinance shall continue in effect until subsequently amended.

- A. Salaries and wage rates for individual employees shall be authorized by Borough Council resolution within the salary ranges and maximum wage rates established in this Ordinance and, unless provided otherwise, shall be paid retroactively to January 1 of this calendar year on all earnings paid to date.
- B. Annual salaries shall be prorated on a per diem basis and paid in accordance with established payroll procedures.
- C. Hourly wages shall be earned on an hour-for-hour basis, in quarter-hour increments rounded to the nearest quarter-hour, and paid in accordance with established payroll procedures
- D. "Temporary" and "seasonal" employees shall be employed for a maximum period of six (6) months during which the employee shall be regularly scheduled to work a maximum of forty (40) hours per work-week.
- E. "Part-time" employees shall be regularly scheduled to work a maximum of twenty-nine (29) hours per work-week.

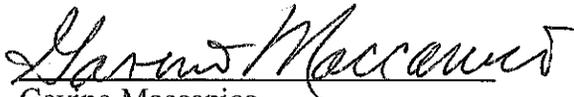
**SECTION 7.** The provisions of this Ordinance shall be severable. If any section or provision shall be held invalid by any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, which shall remain in full force and effect.

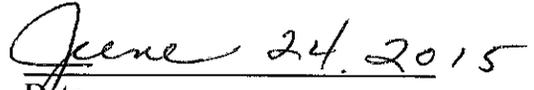
**SECTION 8.** All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

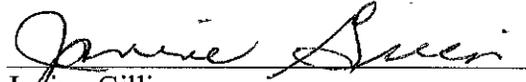
**SECTION 9.** This Ordinance shall take effect, retroactive to January 1, 2015, after final passage and publication in accordance with the law.

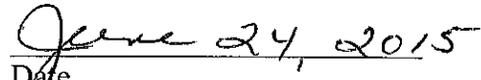
**ORDINANCE NO. 2015-04**

**AN ORDINANCE OF THE BOROUGH OF SPRING LAKE HEIGHTS  
ESTABLISHING SALARIES AND WAGES FOR THE YEAR 2015**

  
Gavino Maccanico  
Mayor

  
Date

  
Janine Gillis  
Municipal Clerk

  
Date

**BOROUGH OF SPRING LAKE HEIGHTS**

Resolution of the Borough Council authorizing 2015 salaries for designated Borough officials and employees within the previously established salary ranges.

**Resolution No. R2015-116**

WHEREAS, Borough Ordinance No. 2015-04 establishes maximum salaries and salary ranges for designated officials and employees for the year 2015; and

WHEREAS, the Borough Administrator has prepared the schedules detailed below and recommends the specific salaries within these established ranges be authorized.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Spring Lake Heights, in the County of Monmouth, State of New Jersey as follows:

1. The designated elected officials shall be paid annual salaries in accordance with the following schedule for the calendar year **2015**:

Name	Position / Title	Salary Maximum	Salary Authorized
Gavino Maccanico	Mayor	\$4,000. max.	\$4,000.
Sara King	Borough Council Member	\$3,000. max.	\$3,000.
Thomas O'Brien	Borough Council Member	\$3,000. max.	\$3,000.
James Shuler	Borough Council Member	\$3,000. max.	\$3,000.
Thomas Vorbach	Borough Council Member	\$3,000. max.	\$3,000.

2. The designated full-time and part-time statutory officials shall be paid annual salaries in accordance with the following schedule for the calendar year **2015**:

Name	Position / Title	Salary Maximum	Salary Authorized
Janine Gillis	Borough Clerk (effective 04/13/15)	\$70,702. max.	\$70,702.
Thomas Seaman	Chief Financial Officer	\$7,650. max.	\$7,500.
Thomas Seaman	Tax Collector/Utility Collector	\$10,200. max.	\$10,000.
Mitchell Elias	Tax Assessor	\$20,160. max.	\$20,160.

3. The designated full-time and part-time officials, managerial executives and confidential employees shall be paid annual salaries in accordance with the following schedule for the calendar year **2015**:

Name	Position / Title	Salary Range	Salary Authorized
Joseph Delaney	Borough Administrator	\$60,000. - \$111,486.	\$111,486.
David Petriken	Police Chief	\$128,000. - \$147,900.	\$147,900.
Joseph May	Public Works Director	\$25,000. - \$100,000.	\$86,500.
Colin Quinn	Municipal Court Judge	\$12,000. - \$15,000.	\$14,790.
Ronald Sage	Prosecutor	\$12,000. - \$13,500.	\$13,000.
Joseph Beliveau	Fire Safety Official	\$7,500. - \$13,182.	\$13,182.
Shawn Heeter	Recreation Director	\$2,500. - \$5,712.	\$5,712.
Janine Gillis	Planning Board Secretary	\$1,000. - \$2,550.	\$2,550.
Janine Gillis	Zoning Board of Adjustment Sec.	\$1,000. - \$2,550.	\$2,550.
Janine Gillis	Registrar of Vital Statistics	\$500. - \$1,000.	\$1,000.

Mary Ellen Karamus	Dep. Tax/Utility Collector (eff. 1/1/15)	\$23,000. - \$53,500.	\$53,045.
Mary Ellen Karamus	Board of Health Secretary	\$500. - \$1,250.	\$1,250.
Mary Ellen Karamus	Deputy Registrar of Vital Statistics	\$500. - \$1,000.	\$500.

4. The designated full-time and part-time employees shall be paid annual salaries in accordance with the following schedule for the calendar year **2015**:

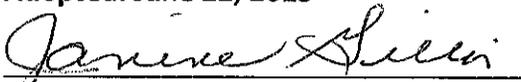
Name	Position / Title	Salary Range	Salary Authorized
Janine Gillis	Administrative Aide (1/1-4/12/15)	\$21,500. - \$60,702.	\$60,702.
Mary Ellen Karamus	Administrative Aide (1/1-6/21/15)	\$21,500. - \$60,702.	\$48,045.
Scott Imbriaco	Tax Assessment Field Assistant	\$3,500. - \$6,500.	\$6,506.

5. The designated part-time hourly employees shall be paid on an hour-for-hour basis, in quarter-hour increments rounded to the nearest quarter-hour, in accordance with the following schedule for the calendar year **2015**:

Name	Position / Title	Wage Rate Maximum	Wage Rate Authorized
Neil Hamilton	Code Enforcement Officer	\$25.00 per hr. max.	\$25.00 per hr.
Michael Giblin	Deputy Fire Safety Official	\$15.75 per hr. max.	\$15.75 per hr.
Steven Gioglio	Public Works Laborer	\$15.75 per hr. max.	\$15.50 per hr.
Timothy Munn	Public Works Laborer	\$15.75 per hr. max.	\$15.50 per hr.
Nicholas Giunta	Public Works Laborer	\$15.75 per hr. max.	\$15.50 per hr.
Grace DeBoer	Police Matron (2 hr. min. call-out)	\$14.25 per hr. max.	\$14.25 per hr.
Donna Graetz	Police Matron (2 hr. min. call-out)	\$14.25 per hr. max.	\$14.25 per hr.
Catherine Francolino	Office Assistant	\$15.75 per hr. max.	\$15.75 per hr.
Susan Sabins	Office Assistant	\$15.75 per hr. max.	\$15.00 per hr.

6. Unless otherwise noted, the salaries authorized above are effective retroactively to January 1, 2015.
7. Payments for longevity increments, educational incentives, and other authorized compensation shall be paid in accordance with Borough ordinance and established policy.
8. The Borough Administrator and CFO are authorized to adjust the salaries for changes in longevity increments and/or salary-scale step increases during the year on the appropriate employee anniversary date.
9. The Borough Clerk is directed to forward a certified copy of this resolution to the Borough Administrator and Chief Financial Officer.

**Adopted: June 22, 2015**

  
 Janine Gillis, Borough Clerk