

The January 1, 2016 meeting of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Council President Sara King at 1:00p.m. in the Frank E. Adams Municipal Building.

OPEN PUBLIC MEETINGS ACT STATEMENT OF COMPLIANCE

Mrs. King reported the meeting was being conducted pursuant to the requirements of the N.J. Open Public Meetings Act with notice included in the annual notice of meetings sent to the Coast Star and Asbury Park Press; posted on the bulletin board in the Municipal Building and on the Borough website.

STATEMENT OF NOVEMBER 3, 2015 ELECTION DETERMINATION

Borough Clerk, Janine Gillis read into the record:

A statement of the determination of the Board of County Canvassers, relative to an election held in the Borough of Spring Lake Heights on the third day of November, in the year of our lord, two thousand and fifteen, for the election of the Municipal Officers for said **SPRING LAKE HEIGHTS BOROUGH**. The said board determines that at said election, Thomas P. O'Brien was duly elected Mayor, full term. Sara J. King and Robert T. Merriken were duly elected members of the Borough Council; full term.

THE OATH OF OFFICE WAS ADMINISTERED TO THE NEWLY ELECTED OFFICIALS BY COLIN QUINN, J.M.C.

Mayor (4 Year Term expires 12/31/2019).....Thomas O'Brien
Borough Council (3 Year Term expires 12/31/2018).....Sara J. King
Borough Council (3 Year Term expires 12/31/2018).....Robert Merriken

THE OATH OF OFFICE WAS ADMINISTERED TO NEW POLICE SERGEANT BY COLIN QUINN, J.M.C., Travis Ventimiglia

ROLL CALL

Present:

Councilwoman Sara King
Councilman Christopher Campion
Councilman Robert Merriken
Councilman James Shuler
Mayor Thomas O'Brien

Absent: Councilman Thomas Vorbach

Also Attending:

Janine Gillis, Borough Clerk
Joseph J. Delaney, Jr., Administrator
Gary McLean, Esq., Borough Attorney

Mayor O'Brien read each Resolution by title:

- **R2016-01**, Establishing Procedure for election of Council President

On a motion by Mr. Campion, seconded by Mrs. King, Resolution R2016- 01 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

- **R2016-02**, Selecting Council Member to serve as President of the Council for 2016

Mr. Campion made a nomination to appoint Mrs. King as Council President, seconded by Mr. Shuler.

Resolution R2016-02 appointing Mrs. King was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

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- **R2016-03, Establishing Council Committees & Appointing Committee Chairs for 2016**
On a motion by Mr. Champion, seconded by Mr. Merriken, Resolution R2016-03 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

- **R2016-04, Appointing Planning Board – Class 3 Member (1 year term expires 12/31/2016)**
Mr. Champion made a nomination to appoint Mr. Merriken, seconded by Mrs. King.
On a motion by Mr. Champion, seconded by Mrs. King, Resolution R2016-04 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

- **R2016-05, Appointing Borough Attorney and Awarding Contract**
Mayor O'Brien made a nomination of Gary McLean, our current Borough Attorney
On a motion by Mrs. King, seconded by Mr. Shuler, Resolution R2016-05 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

- **R2016-06, Appointing Prosecutor – Ronald Sage, Esquire**
Mayor O'Brien made a nomination of our current prosecutor, Ronald Sage
On a motion by Mr. Champion, seconded by Mrs. King, Resolution R2016-06 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

- **R2016-07, Appointing Public Defender – Charles Shaw, Esquire**
Mayor O'Brien made a nomination of our current public defender, Charles Shaw
On a motion by Mr. Shuler, seconded by Mrs. King, Resolution R2016-07 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

- **R2016-08, Appointing Code Enforcement Officer – Neil Hamilton**
On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2016-08 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

- **R2016-09, Appointing Deputy Tax/Utility Collector – Maryellen Karamus**
On a motion by Mrs. King, seconded by Mr. Shuler, Resolution R2016-09 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

- **R2016-10, Appointing Deputy Borough Clerk – Joseph Delaney**
On a motion by Mrs. King, seconded by Mr. Champion, Resolution R2016-10 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

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- **R2016-11, Appointment to the Board of Health – Victoria Hanlon**
On a motion by Mr. Shuler, seconded by Mrs. King, Resolution R2016-11 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-12, Awarding Contract (Audit Services) – Suplee, Clooney & Company**
On a motion by Mr. Champion, seconded by Mrs. King, Resolution R2016-12 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-13, Appointing Labor Attorney and Awarding Contract – Davison, Eastman & Munoz**
On a motion by Mrs. King, seconded by Mr. Shuler, Resolution R2016-13 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-14, Appointing Borough Attorney for Tax Appeals and Awarding Contract – Ansell Grimm & Aaron**
On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2016-14 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-15, Awarding Contract (Financial Reporting/Accounting Services) – PM Consultants**
On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2016-15 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-16, Designating Official Newspapers**
On a motion by Mrs. King, seconded by Mr. Shuler, Resolution R2016-16 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-17, Establishing Meeting Schedule**
On a motion by Mr. Champion, seconded by Mrs. King, Resolution R2016-17 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-19, Fixing the rate of interest on delinquent taxes; establishing returned check fee**
On a motion by Mrs. King, seconded by Mr. Shuler, Resolution R2016-19 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-20, Adopting 2016 Temporary Budget**
On a motion by Mr. Champion, seconded by Mrs. King, Resolution R2016-20 was approved by the following vote:
Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

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- **R2016-21, Appointing Recycling Coordinator – Kevin Thompson**
On a motion by Mrs. King, seconded by Mr. Shuler, Resolution R2016-21 was approved by the following vote:
Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-22, Appointing Various Borough Officials**
On a motion by Mr. Merriken, seconded by Mrs. King, Resolution R2016-22 was approved by the following vote:
Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-23, Approving Use of Community Center**
On a motion by Mr. Campion, seconded by Mrs. King, Resolution R2016-23 was approved by the following vote:
Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach
- **R2016-24, Approving Payment of Claims on Bill List dated December 30, 2015**
Borough Clerk, Janine Gillis reported a correction to the resolution; the bill list date indicates December 30, 2016, it should read December 30, 2015.
On a motion by Mr. Campion, seconded by Mrs. King, Resolution R2016-24 was approved by the following vote:
Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Vorbach

Attorney McLean pointed out that Resolution R2016-18 was not a part of the packet and would be added to the next agenda meeting.

Mayor O'Brien announced the following appointments:

- Appointing a Emergency Management Coordinator – Christopher Campion
- Appointing a Class IV Member to the Planning Board – Eileen Eilenberger

PUBLIC COMMENT: None Presented

The voice of the public was closed on a motion by Mr. Campion and seconded by Mrs. King without objection.

COUNCIL ANNOUNCEMENTS:

Mayor O'Brien - wished everyone a Happy New Year and looking forward to serving as Mayor; thanked everyone for their support.

Councilwoman King – wished everyone a Happy and Healthy New Year and thanked everyone for their support and is looking forward to serving the community again.

Councilman Shuler – wished everyone a Happy and Safe 2016.

Councilman Merriken – wished everyone a Happy 2016, he thanked everyone for their support.


Councilman Campion – looking forward to moving forward in 2016; offered congratulations to both Sara King and Robert Merriken as well as the new Fire Chief, William Graetz. He also announced that the First Aid Squad is having an open house membership drive on January 2.

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Mayor O'Brien added the 2 empty council seats today; one is Mr. Vorbach is absent due to a family issue and the other is vacant due to his new Mayoral position he expressed that names to fill that seat would be presented at the next council meeting.

ADJOURNMENT:

There being no further business, on a motion by Mr. Campion, seconded by Mr. Merriken, the meeting was adjourned without objection at 1:25 p.m.


Janine Gillis, Borough Clerk

Approved: January 26, 2016