

The **May 26, 2015** meeting of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey, was called to order by Council President Sara King at 7:30 p.m. in the Frank E. Adams Municipal Building.

Present:

Councilman Christopher Campion, Jr.  
Councilwoman Sara King  
Councilman Thomas O'Brien  
Councilman James Shuler  
Councilman Christopher Tienken

Absent:

Mr. Vorbach, Mayor Maccanico

Also Attending:

Janine Gillis, Borough Clerk  
Joseph J. Delaney, Jr., Administrator  
Gary McLean, Esq., Borough Attorney

**7:30 p.m. - EXECUTIVE SESSION: Resolution No. R2015-93**

- Personnel: Salaries

On a motion by Mr. Shuler, seconded by Mr. Campion, **Resolution R2015-93**, authorizing an Executive Session. The public meeting was recessed at TIME p.m. and the Executive Session convened in the Conference Room.

**8:00 p.m. - PUBLIC SESSION: CALL TO ORDER ▪ SILENT REFLECTION ▪ PLEDGE OF ALLEGIANCE**

1. ROLL CALL. **Council President** Sara King, presiding over meeting.

**Council Members:** Christopher Campion, Thomas O'Brien, James Shuler, Christopher Tienken

Present:

Councilman Christopher Campion, Jr.  
Councilwoman Sara King  
Councilman Thomas O'Brien  
Councilman James Shuler  
Councilman Christopher Tienken

Absent:

Mr. Vorbach, Mayor Maccanico

Also Attending:

Janine Gillis, Borough Clerk  
Joseph J. Delaney, Jr., Administrator/Borough Clerk  
Gary McLean, Esq., Borough Attorney

**STATEMENT OF COMPLIANCE.** The Clerk reported the meeting was being conducted pursuant to the requirements of the N.J. Open Public Meetings Act with notice included in the annual notice of meetings sent to the Coast Star and Asbury Park Press; posted on the bulletin board in the Municipal Building and on the Borough website.

**APPROVE AGENDA.** On a motion by Mr. Shuler, seconded by Mr. O'Brien, the agenda was approved by the following vote:

Ayes: Mr. Campion, Mr. O'Brien, Mr. Shuler, Mr. Tienken

Nays: None Abstain: None Absent: Mr. Vorbach

**APPROVAL OF MINUTES.** May 11, 2015

Borough Clerk, Janine Gillis, reported a correction to the minutes; the vote taken on Budget Plan C motioned by Mr. O'Brien should indicate the Mayor Maccanico voted Nay.

On a motion by Mr. Campion, seconded by Mr. O'Brien, the minutes of the May 11, 2015 meeting were approved with the correction, by the following vote:

Ayes: Mr. Campion, Mr. O'Brien, Mr. Shuler, Mr. Tienken

Nays: None Abstain: None Absent: None

**PRESENTATIONS.** Emergency Management Coordinator, Rita Murphy did a presentation. She

announced that National Hurricane Preparedness Week is May 24 – May 30, 2015. She encouraged all residents to prepare by developing a family evacuation plan, to have on hand first aid kit, batteries, medications for humans and pets, food and water for 3 days. She went on to say to keep all important papers in one container that is water-proof. Ms. Murphy suggested copying all important papers and loading onto a flash drive. She suggested purchasing flashlights that use A batteries. Ms. Murphy explained that rushing water can move large objects without difficulty.

Mrs. King suggested that using a cooler for important documents, its usually on wheels and waterproof. Mr. Campion suggested purchasing solar portable chargers for cell phones and to be aware of trees on your property before a storm for any that need trimming or removal.

**PUBLIC HEARINGS.** There were no scheduled hearings.

**PUBLIC COMMENT.** (Agenda items only) There were no public comments presented.

On a motion by Mr. O'Brien, seconded by Mr. Shuler, the public comment period was closed without objection.

#### **DISCUSSION ITEMS.**

▪ 2014 Community Development Block Grant

Mr. Delaney reviewed the planned improvements to the Community Center; the grant amount the Borough has received is \$156,000.00. Mr. Delaney reviewed the packet he prepared stating Page 1 shows the front view of the Center as it exists, page 2 shows a view from the rear of the Center, page 3 is a site plan of the rear proposed additions, page 4 shows a floor plan of the new addition, page 5 shows the view of the building with the proposed changes and page 5 is the estimated costs. He stated that the proposal includes a generator that was estimated to cost about \$75,000.00, after consideration that equipment would be changed out to one costing about \$15,000.00, bringing the total cost to about \$300,000. The Borough would have to submit their acceptance by the end of this month with a resolution adoption at the next council meeting. Mr. Delaney added that the Borough's share of the costs could come from a couple of places; Open Space, Capital Expense or Bonding. Mr. Campion asked about the timing; Mr. Delaney reported that it wouldn't be until next year and that it would require shutting down the center for approximately 4- 5 months.

#### **MAYOR & COUNCIL REPORTS & ANNOUNCEMENTS.**

- Councilman Campion – no report
- Councilman Tienken – no report
- Councilman O'Brien – no report
- Councilman Shuler – Reminded residents to follow the sanitation calendar for pick up schedules.
- Councilwoman King – Stated that residents have expressed complaints about different issues in town; disruptive behavior, drinking, noise. Now that summer is approaching there may be an increase. She expressed that residents should not be reluctant to call the Police, the incidents need to be addressed as they are happening.

Mrs. King mentioned that it's been awhile since we've had signs out front; previously there was a sign indicating that it was the Municipal Office, where the entrance to the Police Dept. was; she stated that Mr. Shuler and Mr. Delaney that this was a work in progress, Mr. Shuler indicated that the sidewalk needs to be repaired and that once that was complete, signs would go in. Mrs. King asked if there was a time frame for the work, Mr. Delaney replied now that the driveway improvements were done, he expected to move forward on the sidewalk and signs. Mrs. King asked if the signs would be illuminated, Mr. Delaney replied that they plans were to make them solar.

#### **REPORTS, NOTICES & CORRESPONDENCE.**

- Letter from GES – Groundwater & Environmental Services dated May 12, 2015 Re: Route 71 & Warren Avenue. Mr. Champion asked Mr. Delaney if he had any familiarity with this, he wasn't totally familiar he would discuss with Mr. May.
- Letter from Monmouth County Board of Chosen Freeholders dated May 15, 2015, authorizing charitable events on County Road for Independent Fire Co. #1.
- Notice dated May 12, 2015 of Board of Adjustment hearing for property known as 917 Lake Avenue.
- Letter dated May 11, 2015 from Louis LoBosco , engineer for Board of Adjustment approving application complete for hearing on property known as 917 Lake Avenue.

**RESOLUTIONS.**

- **R2015-95**, Approval of Social Affair Special Permit for Ocean Housing Alliance, Inc.  
On a motion by Mr. O'Brien, seconded by Mr. Shuler, the resolution was adopted by the following vote:  
Ayes: Mr. Champion, Mr. O'Brien, Mr. Shuler, Mr. Tienken  
Nays: None Abstain: None Absent: Mr. Vorbach

- **R2015-96**, Authorizing the Borough to Participate and the Mayor and Clerk to execute the Intra County Mutual Aid and Assistance Agreements.  
On a motion by Mr. Champion, seconded by Mr. Shuler, the resolution was adopted by the following vote:  
Ayes: Mr. Champion, Mr. O'Brien, Mr. Shuler, Mr. Tienken  
Nays: None Abstain: None Absent: Mr. Vorbach

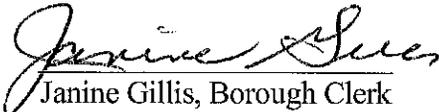
- **R2015-97**, Approving payment of claims on the May 22, 2015 Bill List.  
On a motion by Mr. O'Brien, seconded by Mr. Shuler, the resolution was adopted by the following vote:  
Ayes: Mr. Champion, Mr. O'Brien, Mr. Shuler, Mr. Tienken  
Nays: None Abstain: None Absent: Mr. Vorbach

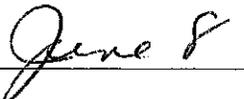
**PUBLIC COMMENT.** (Any items)

- Steve Timmerman 1221 Norman Terrace, inquired about the status of the concerns raised with the Norman Terrace improvements, Mr. Champion answered that the Borough's Engineer wasn't present due to his marriage, Mr. Timmerman replied he understood.

On a motion by Mr. Shuler, seconded by Mr. O'Brien, the public comment period was closed without objection.

**ADJOURNMENT.** There being no further business, on a motion by Mr. O'Brien, seconded by Mr. Champion, the meeting was adjourned without objection at 8:30 p.m.

  
Janine Gillis, Borough Clerk

Approved: , 2015