

The **November 23, 2015** meeting of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Gavino Maccanico at 7:30p.m. in the Frank E. Adams Municipal Building.

Present:

Councilwoman Sara King
Councilman Christopher Campion
Councilman Thomas O'Brien
Councilman James Shuler
Mayor Gavino Maccanico

Absent:

Councilman Christopher Tienken
Councilman Thomas Vorbach

Also Attending:

Janine Gillis, Borough Clerk
Joseph J. Delaney, Jr., Administrator
Gary McLean, Esq., Borough Attorney

EXECUTIVE SESSION: Resolution No. R2015-166

Contract Renewal - JIF - Personnel: Part Time Employees Status

▪ **R2015-166, Authorizing an Executive Session**

On a motion by Mr. Campion, seconded by Mr. O'Brien, Resolution R2015-166 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. O'Brien, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Tienken, Mr. Vorbach

8:00 p.m.-PUBLIC SESSION:CALL TO ORDER ▪ SILENT REFLECTION ▪ PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Councilwoman Sara King
Councilman Christopher Campion
Councilman Thomas O'Brien
Councilman James Shuler
Mayor Gavino Maccanico

Absent:

Councilman Thomas Vorbach
Councilman Christopher Tienken

Also Attending:

Janine Gillis, Borough Clerk
Joseph J. Delaney, Jr., Administrator
Gary McLean, Esq., Borough Attorney

OPEN PUBLIC MEETINGS ACT STATEMENT OF COMPLIANCE

The Mayor reported the meeting was being conducted pursuant to the requirements of the N.J. Open Public Meetings Act with notice included in the annual notice of meetings sent to the Coast Star and Asbury Park Press; posted on the bulletin board in the Municipal Building and on the Borough website.

APPROVE AGENDA

Mayor Maccanico asked for a motion to approve the agenda with the addition of Resolution 2015-172, excusing absence of Councilman Tienken.

On a motion by Mr. Campion, seconded by Mr. O'Brien, the agenda was approved as amended, by the following vote:

Ayes: Mrs. King, Mr. Campion, Mr. O'Brien, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Vorbach, Mr. Tienken

APPROVE MINUTES – November 9, 2015

On a motion by Mr. O'Brien, seconded by Mr. Campion, the minutes of November 9, 2015 were approved, by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. O'Brien, Mr. Shuler

Nays: None Abstain: Absent: Mr. Tienken, Mr. Vorbach

At this time, Mayor Maccanico wanted to thank the Veterans Day Luncheon committee members for all of their work on this event. He asked each member to step to the front; Richard Carragher, Eileen Eilenberger, Hugh Meehan, John Tarrantino, Councilwoman King and John Paterson, and presented each with a Certificate of Appreciation. Janine Gillis added that several attendees had come into the Borough Office to express their thanks and to comment on how wonderful the event was. Mr. Carragher added that during the event one of the attendees had a medical emergency. Hugh Meehan Jr., State Trooper was an attendee and provided immediate medical assistance, Police Officers Thomas Kenny and Michael Matunas also assisted. Mr. Carragher wanted to thank all of them.

PRESENTATIONS - Environmental Chairwoman, Kathleen Crippen
Community Planning Program & NJ Community Forestry Program

Ms. Crippen reminded all that Councilman Campion had requested that information be brought forward about grants that the Borough might be apply to participate in. She has located one such grant.

The Community Forestry Program which is offered through the NJ State Department of Forestry offers grants for tree re-planting. She stated that in order to take advantage you must be approved to participate in the program; the application process does take up to one year. Membership would be made up of 2 persons; one volunteer and one employee; they would be required to go to training. A plan would be developed and then submitted for approval, if approved, you would be eligible for funding. She expressed that with the devastation from Irene and Sandy this would be a good source for funding. The grant does require the Borough partial matching of funding but it could be in a time donation. An example of that would be tonight's discussion. This strengths our commitment to the environment.

The second program Ms. Crippen offered is called the Community Planning Assistance Program. About 2 to 3 years ago she was a representative on the Monmouth County Planning when they redid their Master Plan. She learned of a group called the Community Planning Assistance Program which is made up of professionals within the American Planning Association-NJ Chapter. This group is made up of volunteer professionals that offer free planning support. Ms. Crippen stated that our present plan does not include a comprehensive environmental section. A couple of years ago the group did come and meet with a small group and did offer some suggestions, one of which is that the Borough's 40 year old plan does need some updating. Ms. Crippen stated that the Borough's Master Plan is from 1978 and she felt that reviews of the plan over the years were not looked at for improvements but rather rubber stamped.

The group will meet for workshops with council and planning board, address any concerns the council may have about the existing plan, review our land use ordinances and assist with budgeting. They will facilitate any workshops. Ms. Crippen stated the Borough's review is coming up this year. She added that the group could present to both council and the planning board and offer ideas on how they could help. Ms. Crippen stated that they are very interested in offering their services to the Borough. If the council was interested she would contact them.

Mayor Maccanico pooled the members present to see if council would like to hear the presentation, all members replied yes. Councilman O'Brien asked if Ms. Crippen knew of any town that had used their services, Ms. Crippen stated Bradley Beach.

Mayor Maccanico added that having the Planning Board present would be a good idea; he did not know the schedule of the Planning Board for December.

Ms. Crippen added a couple years ago, there was a small group that meet with the planners and had some preliminary discussions. Mr. Delaney added that he was a part of the meeting several years ago. It was discussed at the time that the Borough had some time before the next review of the Master Plan. Ms.

Crippen stated that she would get together with Jay Delaney to arrange.

SCHEDULED PUBLIC HEARINGS - None

PUBLIC COMMENT (Agenda items only) None Presented

The voice of the public was closed on a motion by Mrs. King and seconded by Mr. O'Brien without objection.

DISCUSSION ITEMS – Mayor Maccanico spoke to his suggestion from the last meeting on the naming of the Fletcher property. He added that there were some concerns expressed at the last meeting. Ms. Crippen stated that she spoke to Green Acres and they had no problem with the naming of the park but she hadn't heard from the county. Mayor Maccancio stated he would like to move for with a resolution for the next meeting if council members were in agreement, all replied yes. Mayor Maccanico asked Mr. Delaney to prepare a resolution.

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilman O'Brien- No Report, just tonight's resolution for the JIF renewal

Councilman - No Report

Councilwoman King – Read a Thank You note from Spring Lake Heights Superintendent, James McCarthy about the job public works employees had done at courtyard on school premises: the note referenced Joseph Spinosa, Anthony Spinosa and Piotr Jenczelewski. She also read a report from Recreation Chair Christopher Tienken which was an update to the summer recreation program and its success. The report stated that the program ended with a positive cash flow. His suggestion for next year would be that the program remains intact.

Councilman Campion - No Report

Mayor Maccanico – reminded everyone about the tree lighting ceremony at the Fire House on Thursday Night, December 3rd the program includes music and refreshments; Councilman Campion announced that Christmas trees would be for sale that night as well as Friday, Saturday and Sunday.

REPORTS, NOTICES & CORRESPONDENCE

- Thank you from James McCartney-Superintendent/Principal, Spring Lake Heights Elementary School
- Monthly Police Report – October 2015
- Letter from South Monmouth Regional Sewerage Authority dated November 10, 2015, 2016 Sewer Use Service Charges.
Mr. Delaney reported has provided us with a cost estimate for the following year. We will be discussing in the future.
- Letter from Cablevision dated November 16, 2015 Petition to transfer franchises
- Letter from Monmouth County Board of Taxation dated November 16, 2015; 2017 Assessment Demonstration Program
- Resolution #222-2015 from Beach Haven, Rescind "Coastal A Zones"
- Resolution R-179-15 from Little Silver, support of Assessment Demonstration Program
- Resolution R-15-265 from Township of Freehold, suspend Assessment Demonstration Program
- Ordinance No 18-2015 Borough of Sea Girt, Amending to Land Use
- Certification of Election results on November 3, 2015 by Board of Canvassers
- Letter received from Allan C. Roth, Attorney for Nathaniel Novak, dated November 16, 2015, request for re-count of ballots from election November 3, 2015
- Letter received from Allan C. Roth, Attorney for Nathaniel Novak, dated November 19, 2015, ordering re-count of ballots from election November 3, 2015

ORDINANCE INTRODUCTIONS - None

RESOLUTIONS

- **R2015-167**, Authorizing the refund of overpaid or cancelled taxes

On a motion by Mrs. King, seconded by Mr. Shuler, the Resolution No. 2015-167 was approved, by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. O'Brien, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Tienken, Mr. Vorbach

▪ **R2015-168**, Authorizing Tax Lien Redemption

On a motion by Mrs. King, seconded by Mr. Shuler, the Resolution No. 2015-1678 was approved, by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. O'Brien, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Tienken, Mr. Vorbach

▪ **R2015-169**, Authorizing continued membership in Middlesex County Municipal Joint Insurance Fund

Mr. Delaney added that this is for a 3 year commitment and that the Borough has participated for about 20 years, it is his recommendation to move forward.

On a motion by Mr. Champion, seconded by Mr. O'Brien, the Resolution No. 2015-169 was approved, by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. O'Brien, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Tienken, Mr. Vorbach

▪ **R2015-170**, Approving use of the Community Center

On a motion by Mrs. King, seconded by Mr. Shuler, the Resolution No. 2015-170 was approved, by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. O'Brien, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Tienken, Mr. Vorbach

▪ **R2015-171**, Approving Payment of claims on the November 20, 2015 Bill List

On a motion by Mr. O'Brien, seconded by Mr. Champion, the Resolution No. 2015-171 was approved, by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. O'Brien, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Tienken, Mr. Vorbach

▪ **R2015-172**, Authorizing the absence of Councilman Tienken: Borough Clerk, Janine Gillis read the resolution into the record.

On a motion by Mr. O'Brien, seconded by Mr. Shuler, the Resolution No. 2015-172 was approved, by the following vote:

Ayes: Mr. Champion, Mr. O'Brien, Mr. Shuler
Nays: Mrs. King Abstain: None Absent: Mr. Tienken, Mr. Vorbach

PUBLIC COMMENT (Any item)

Eileen Eilenberger, 1203 Pond Road - invited council members to the Beautification Committee's Holiday Tea scheduled for Thursday, December 3, 2015.

The voice of the public was closed on a motion by Mr. O'Brien and seconded by Mr. Shuler without objection.

ADJOURNMENT

There being no further business, on a motion by Mr. O'Brien, seconded by Mrs. King, the meeting was adjourned without objection at 8:40 p.m.


Janine Gillis, Borough Clerk

Approved: December 14, 2015