

**BOROUGH OF SPRING LAKE HEIGHTS  
PLANNING BOARD MINUTES**

**September 21, 2016 at 7:00 PM**

The meeting was called to order by Chairman Richard Diver at 7:00 p.m. and opened with a Silent Reflection and Pledge of Allegiance.

**Roll Call:**

Eileen Eilenberger – present  
Roy Francolino – absent  
James Hackett - present  
Nancy Hayduk - present  
Frederic Manger - present  
Councilman Merriken - present  
Nathaniel Novak - present  
Mayor O'Brien – absent  
Chairman Richard Diver - present

Also Present: Dennis Collins, Board Attorney  
Joseph May, Borough Engineer

Alt. #1 Open

Alt. #2 Stephen Clark – absent

Chairman Diver read the following:

THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS INCLUDED IN A LIST OF MEETINGS SENT TO THE COAST STAR AND ASBURY PARK PRESS, POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND ON THE BOROUGH WEB-SITE.

**Approval of Minutes:** August 17, 2016 meeting

Board Secretary, Janine Gillis, requested an amendment to the minutes; they should reflect that Mr. Novak was in attendance at the August 17, 2016 meeting.

Chairman Diver asked for a motion to approve the minutes as amended.

Motion was made by Mrs. Eilenberger to approve the minutes of the August 17, 2016 meeting as amended; seconded by Mr. Manger. Roll call taken:

AYES: Mrs. Eilenberger, Ms. Hayduk, Mr. Merriken, Mr. Manger & Mr. Novak

NAYS: None

ABSTAIN: Mr. Hackett & Chairman Diver

**Correspondence and Discussion:**

- Rules & Regulations of the Planning Board

Board Secretary, Janine Gillis stated that if board members had no other changes, the board could move forward and adopt a resolution approving the document. Board Attorney, Dennis Collins explained that the document is complete, it needs one more proof for typos only; there would be no

substantial changes to the document. He explained that the board would need to adopt a resolution to approve and adopt the rules and regulations as presented.

Chairman Diver asked members if they were ready to move forward: board members agreed yes. Board Secretary Janine Gillis stated that it would be Resolution 2016-08

**Resolution No.2016-08; A RESOLUTION ADOPTING RULES AND REGULATIONS OF THE SPRING LAKE HEIGHTS PLANNING BOARD**

Motion was made by Mr. Merriken to approve Resolution 2016-08; seconded by Mr. Hackett. Roll call taken:

AYES: Mrs. Eilenberger, Mr. Hackett, Ms. Hayduk, Mr. Merriken, Mr. Manger, Mr. Novak & Chairman Diver  
NAYS: None  
ABSTAIN: None

**Old Business: Resolution No.2016-07**  
Stewart Application # P2016-02  
Lake Drive  
Block 73 Lot 4.02

Attorney Collins reported that the resolution had been circulated among the board members.

Mr. Merriken asked about the access to the Stewart property, and questioned if the property owner on Highway 71 parked his vehicle in what is shown as the access easement, how Mr. Stewart would gain access to his property. Attorney Collins replied that it would be a private dispute.

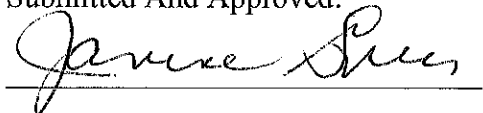
Motion was made by Mr. Merriken to approve Resolution 2016-07; seconded by Mrs. Eilenberger. Roll call taken:

AYES: Mrs. Eilenberger, Mr. Hackett, Ms. Hayduk, Mr. Merriken, Mr. Manger, Mr. Novak & Chairman Diver  
NAYS: None  
ABSTAIN: None

**New Business:** None

Adjournment: On a motion by Mr. Merriken and seconded by Mr. Manger the meeting was adjourned without objection at 7:09 p.m.

Submitted And Approved:

  
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Date: *December 21, 2016*