
**BOROUGH OF SPRING LAKE HEIGHTS
BOARD OF HEALTH**

MINUTES

OF

December 1, 2016

SILENT REFLECTION AND SALUTE TO THE FLAG

1. ROLL CALL: 7:30 P.M.

**CHAIRPERSON
VICE CHAIRPERSON
MEMBERS**

**LEONARD GILES - Present
VICKI HANLON - Present
KATHRYN MOLOUGHNEY - Present
PATRICIA SKUBON - Present
BARBARA ROSE - Present**

HEALTH INSPECTOR

MIKE KOWAL

SECRETARY

MARY ELLEN KARAMUS

- 2. THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS POSTED ON THE BOROUGH OF SPRING LAKE HEIGHTS WEBSITE AND ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.**
- 3. MOTION TO APPROVE AGENDA: Motion made by Vice Chairperson Hanlon; Second by Board Member Skubon. All Present Aye**
- 4. MOTION TO APPROVE MINUTES OF PREVIOUS MEETING:**
- October 16, 2016 – Motion made by Vice Chairperson Hanlon; Seconded by Board Member Moloughney**
- 5. DISCUSSION ITEMS:**
- 6. COMMUNICATIONS:**
- September Health Officer Report**

- Board Member Moloughney asked about the job fair at Monmouth University and who it was for, interns? Mike Kowal responded that it was his supervisor who had attended, not himself; that it is for the accreditation process and that it is to find students to do work toward that accreditation process. Board Member Moloughney asked if it was usually students from Monmouth University. Mike responded that it is actually usually students from Rutgers. Chairperson Giles added that there have been several assistants helping in the process in recording documents, etcetera and that it is a long process. Chairperson Giles pointed out that it is crunch time; the deadline is February 7. Mike Kowal said the deadline is a little later, but he is sticking to that date.
- Chairperson Giles asked if there were any other questions about the Health Reports. There were none at that time.
- Chairperson Giles mentioned the Winter 2016 Health Source Newsletter which the health educator helps put together, it is very informative. He inquired if it is posted. It was indicated yes and that it is put in the Borough Hall for residents to take in the hallway.
- Board Member Skubon asked about the mention of a record search at the Mill and Mike Kowal explained that the Commission has environmental records and inspection records in the office and if someone wants information on any establishment, retail food, or buying a specific home, if they want to know of any environmental problems on the property, and/or they may want environmental information on a home, they file an OPRA form requesting such information and he also highlighted that a person requesting records has to be very specific in their requests. Board Member Skubon asked why the Mill? Mike Kowal said it was for environmental information; it could be a real estate transaction or an environmental company wanting to know of any possible circumstances or environmental issues on the property. He also pointed out that environmental records are held for as long as a property exists.
- Board Member Moloughney brought up the subject of ratings for food establishments. Is satisfactory the highest rating you can get? Mike Kowal said yes. Mike Kowal pointed out that New Jersey does not use the satisfactory along with the letter system of grading and a quantitative grade as well, such as other states do. Mike mentioned he had a discussion with the State and they want nothing to do with the letter rating system but that may change since most states are going that route. Mike feels it gives the consumer a better view of what is going on.
- Board Member Moloughney inquired when the new bagel establishment is to open. Mike said he was not sure but based on their plans, there was a lot of work to do there. They had to first get everything out of the spot and then start renovations. He mentioned in response to a question of what was there prior, that it was a former site of a laundromat. Board Member Moloughney commented the cigar smoke and another food establishment being nearby. She noted the cigar store passed. Mike said they had submitted an application to the State designed by the State and included in that application was an accounting representation notarized by their accountants saying over 90% of their retail sale is tobacco products, so that was an easy step for them but also the next step, the larger hurdle is to have either a licensed architect or engineer come into

the establishment, make sure ventilation is adequate, that it is properly sealed, that it was designed to State standards, and they did get that approval and it was notarized. At that point they're allowed by State standards to sample cigars in the store. It was noted that the problem with that is that the State never assigned a definition for sampling. There are no more cigar bars or lounges allowed as of 2004 in the State; a cigar bar/lounge being a place where they sold beverages and food as well, so now, as long as you don't sell beverages and food, you can sample. You can bring it in, but you cannot sell them. Board Member Skubon said they're not just selling cigars; you can sit there and smoke them? Mike Kowal replied yes, as long as they get the exemption from their accountant or licensed engineer they are allowed to do that. Mike added that this is only the second establishment one like this in our jurisdiction. The other one is near Ocean Township in a similar strip mall setting. Board Member Skubon asked if this is strictly for cigars; not a vaping lounge. Mike Kowal said the vape establishments have to do the same thing. They can't sample unless they have the exemption; if no exemption, they cannot do it. Chair Person Giles pointed out that Ocean County has many lounges. Mike added that they are sold in convenience stores around here. Chairperson Giles added that he assumes that the Ocean County Health Department makes sure they have exemptions.

- October Health Officer Report
- MCRHC #1 80th Anniversary Celebration Program
 - Chairperson Giles said he would like to mention three things: The Monmouth County Regional Health Commission celebrated their 80th Anniversary on October 21, 2016. He attended. He added that the New Jersey Commissioner of Health was there, Cathleen Bennett who spoke, Mayor of Tinton Falls Gerry Turning spoke. He added that Mayor Turning used to be a commissioner. Also in attendance were assemblymen, freeholders and other legislators. Chairperson Giles also mentioned that there were remarks, plaques and that it was very nice. Chairperson Giles added that President Paul Roman spoke. He felt his presentation was really good, very informative, and he is to be congratulated for his 26 years of service which includes being president with the Commission. Chairperson Giles added that President Roman put to task t the New Jersey Health Commissioner with respect to helping us out with funding.
 - Chairperson Giles also passed along to the Board members at the urging of Paul Roman, that if they want to become a certified board of health member, there is a website to go to, the New Jersey Local Boards of Health Association website, which involves a short tutorial, answering questions, and then you become certified. It takes about a half hour. There are other informative courses as well that you can take.
 - Chairperson Giles also pointed out that Paul Roman, president of the Health Commission for 26 years has also served as the president of the New Jersey Local Boards of Health for many years as well as many other boards, locally and nationally. He is President on the Regional Health Commission Board. President

Roman put in nominations for Dave Henry as Health Officer of the year and Shereen Naqvi as Public Health Nurse of the Year. Dave Henry won, he is the New Jersey Local Board of Health Officer of the Year and Shereen Naqvi is runner up as Public Health Nurse of the Year. Chairperson Giles pointed out that that is indicative of having good people on our team.

- Board Member Moloughney asked if Theresa Casagrande was “our” Theresa Casagrande; Chairperson Giles said yes; that she is a big help and gets things done.

- Spring Lake Heights Activity Report 10.03.16 through 11.22.16
- MCRHC #1 2016 Winter Health Source Newsletter
- 2017 Calendar

7. VOICE OF THE PUBLIC

8. VOICE CLOSED BY / AT : PM

9. UNFINISHED BUSINESS:

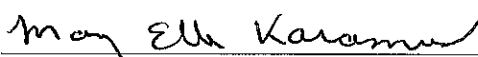
10. NEW BUSINESS:

- Change in Board of Health Meeting Day and/or Time
- 2017 Meeting Schedule
 - The Board discussed and decided to have four meetings in 2017 on Tuesdays at 6:00 p.m. The dates chosen are: January 17, 2017; May 16, 2017; August 15 and December 19, 2017.

11. ADJOURNMENT:

ON MOTION BY: Vice Chairperson Hanlon; Seconded by Board Member Skubon. AT 7:51: PM; ALL YES

SIGNED:



MARY ELLEN KARAMUS
BOARD OF HEALTH SECRETARY
JANUARY 17, 2017