

The January 1, 2017 meeting of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Thomas O'Brien at Noon – (12:00p.m). in the Frank E. Adams Municipal Building.

**OPEN PUBLIC MEETINGS ACT STATEMENT OF COMPLIANCE**

Mayor O'Brien reported the meeting was being conducted pursuant to the requirements of the N.J. Open Public Meetings Act with notice included in the annual notice of meetings sent to the Coast Star and Asbury Park Press; posted on the bulletin board in the Municipal Building and on the Borough website.

**STATEMENT OF NOVEMBER 8, 2016 ELECTION DETERMINATION**

Borough Clerk, Janine Gillis read into the record:

A statement of the determination of the Board of County Canvassers, relative to an election held in the Borough of Spring Lake Heights on the eighth day of November, in the year of our lord, two thousand and sixteen, for the election of the Municipal Officers for said **SPRING LAKE HEIGHTS BOROUGH**. The said board determines that at said election, Richard T. Diver and Joseph Tompey were duly elected members of the Borough Council; full term.

The Oath of Office was administered to Joseph Tompey by Janine Gillis, Borough Clerk.

Borough Council (3 Year Term expires 12/31/2019).....Joseph Tompey

**ROLL CALL**

Present:

Councilman Christopher Campion  
Councilwoman Sara King  
Councilman Robert Merriken  
Councilman James Shuler  
Councilman Joseph Tompey  
Mayor Thomas O'Brien

Absent: Councilman Richard Diver

Also Attending:

Janine Gillis, Borough Clerk  
Joseph J. Delaney, Jr., Administrator  
Gary McLean, Esq., Borough Attorney

Mayor O'Brien read each Resolution by title:

- **R2017-01**, Establishing Procedure for election of Council President

On a motion by Mr. Campion, seconded by Mr. Shuler, Resolution R2017- 01 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

- **R2017-02**, Selecting Council Member to serve as President of the Council for 2016

Mr. Campion made a nomination to appoint Mrs. King as Council President. There were no other nominations.

On a motion by Mr. Shuler seconded by Mr. Merriken, Resolution R2017-02 appointing Mrs. King was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

- **R2017-03**, Establishing Council Committees & Appointing Committee Chairs for 2017

On a motion by Mrs. King, seconded by Mr. Shuler, Resolution R2017-03 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-04**, Appointing Planning Board – Class 3 Member (1 year term expires 12/31/2017)

Mrs. King made a nomination to appoint Mr. Merriken. There were no other nominations.

On a motion by Mr. Champion, seconded by Mr. Shuler, Resolution R2017-04 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Vorbach

▪ **R2017-05**, Appointing Borough Attorney and Awarding Contract

On a motion by Mr. Merriken, seconded by Mrs. King, Resolution R2017- 05 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-06**, Appointing Public Defender

On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2017- 06 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-07**, Appointing Alternate Public Defender

On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2017- 07 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-08**, Appointing a Chief Financial Officer

On a motion by Mr. Shuler, seconded by Mr. Merriken, Resolution R2017- 08 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-09**, Appointing Zoning & Code Enforcement Officer

On a motion by Mrs. King, seconded by Mr. Shuler, Resolution R2017- 09 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-10**, Appointing Deputy Tax/Utility Collector

On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2017-10 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-11**, Appointing Deputy Borough Clerk

On a motion by Mr. Champion, seconded by Mr. Merriken, Resolution R2017-11 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-12, Appointments to the Zoning Board of Adjustment**

On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2017-12 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-13, Appointments to the Board of Health**

On a motion by Mr. Campion, seconded by Mrs. King, Resolution R2017-13 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-14, Appointments to the Beautification Advisory Committee**

On a motion by Mr. Merriken, seconded by Mr. Shuler, Resolution R2017-14 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-15, Appointing Representative to the Shore Community Alliance**

On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2017- 15 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-16, Awarding Contract (Audit Services)**

On a motion by Mr. Campion, seconded by Mr. Shuler, Resolution R2017- 16 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-17, Awarding Contract (Legal Services - Labor)**

On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2017-17 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-18, Awarding Contract ( Legal Services – Tax Appeals)**

On a motion by Mr. Campion, seconded by Mr. Merriken, Resolution R2017- 18 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-19, Awarding Contract (Financial Reporting/Accounting Services)**

On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2017- 19 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-20, Designating Official Newspapers**

On a motion by Mr. Merriken, seconded by Mrs. King, Resolution R2017- 20 was approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: Mr. Diver

**R2017-21, Establishing Meeting Schedule**

On a motion by Mr. Champion, seconded by Mr. Merriken, Resolution R2017- 21 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-22, Adopting Cash Management Plan**

On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2017- 22 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-23, Fixing the rate of interest on delinquent taxes, cancelling balances under \$5.00 & establishing a returned check fee**

On a motion by Mr. Champion, seconded by Mrs. King, Resolution R2017- 23 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-24, Adopting 2017 Temporary Budget**

On a motion by Mr. Merriken, seconded by Mrs. King, Resolution R2017-24 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-25, Designating Various Borough Officials**

On a motion by Mr. Merriken, seconded by Mrs. King, Resolution R2017- 25 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-26, Approving the use of the community center**

On a motion by Mrs. King, seconded by Mr. Merriken, Resolution R2017- 26 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None Abstain: None Absent: Mr. Diver

▪ **R2017-27, Approving Payment of Claims on Bill List dated December 29, 2016**

On a motion by Mr. Champion, seconded by Mr. Merriken, Resolution R2017- 27 was approved by the following vote:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler  
Nays: None Abstain: Mr. Tompey Absent: Mr. Diver

**PUBLIC COMMENT** None Presented

On a motion by Mrs. King, seconded by Mr. Champion, the public comment period was closed; roll call taken as follows:

Ayes: Mr. Champion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None Abstain: None Absent: Mr. Diver

**ADJOURNMENT**

There being no further business, on a motion by Mr. Merriken, seconded by Mrs. King, the meeting was adjourned without objection at 12:18 p.m.

  
Janine Gillis, Borough Clerk

Approved: January 9, 2017