

The **January 22, 2018** meeting of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor O'Brien at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

**ROLL CALL**

Present:

Absent: None

Councilman Christopher Campion  
Councilman Richard Diver  
Councilwoman Sara King  
Councilman Robert Merriken  
Councilman James Shuler  
Councilman Joseph Tompey  
Mayor Thomas O'Brien

Also attending:

Dennis Collins, Borough Attorney  
John Barrett, Borough Administrator

**EXECUTIVE SESSION: Resolution No. 2018-29 Authorizing an Executive Session**

\* Attorney Client Privilege-Administration

On a motion by Mr. Diver, seconded by Mr. Campion, Resolution No. 2018-29 was approved by the following vote:

Ayes: Mr. Campion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

Mayor O'Brien announced that there are technical difficulties with the live stream of the meeting. It will be fixed for the next meeting.

**ROLL CALL**

Present:

Absent: None

Councilman Christopher Campion  
Councilman Richard Diver  
Councilwoman Sara King  
Councilman Robert Merriken  
Councilman James Shuler  
Councilman Joseph Tompey  
Mayor Thomas O'Brien

Also attending:

Dennis Collins, Borough Attorney  
John Barrett, Borough Administrator

Mayor O'Brien announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

**APPROVE AGENDA**

On a motion by Mr. Merriken, seconded by Mr. Diver the agenda was approved by the following vote:

Ayes: Mr. Campion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

**APPROVE MINUTES - December 11, 2017**

On a motion by Mr. Diver, seconded by Mrs. King, the Regular Session minutes of December 11, 2017 were approved by the following vote:

Ayes: Mr. Campion, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: Mr. Diver                      Absent:

**PRESENTATIONS – \* Proclamation to William Graetz**

Mayor O'Brien read the proclamation and presented to Mr. William Graetz. (see attached)

- Environmental Commission - 2017 Annual Report

Mayor O'Brien stated that Ms. Crippen could not make tonight's meeting would attend the next.

## **SCHEDULED PUBLIC HEARINGS None**

### **PUBLIC COMMENT (Agenda items only)**

On a motion by Mr. Merriken, seconded by Mrs. King, the public comment period was opened; roll call taken as follows:

Ayes: Mr. Campion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: None

The meeting was open to the public; None Presented

On a motion by Mr. Diver, seconded by Mr. Tompey, the public comment period was closed; roll call taken as follows:

Ayes: Mr. Campion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: None

## **DISCUSSION ITEMS – None**

## **MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS**

Councilman Tompey – None

Councilman Merriken – None

Councilwoman King – Stated that the borough code book needs updating and that the finance chair take that under consideration in doing the budget.

Councilman Shuler – wanted to thank the public works department for a job well done with the snow removal

Councilman Campion – Wanted to thank the first responders, this was a busy month with a hose fire, commercial business and an apartment. He announced that Sgt. O'Neill announced his retirement and that tonight there are some promotions in the police department.

Councilman Diver – reminded everyone that tomorrow is the election for the school referendum; he urged everyone to vote and support the school.

Mayor O'Brien asked Mr. Diver if there would be public workshops when starting budget process; Mr. Diver replied yes.

## **REPORTS, NOTICES & CORRESPONDENCE**

- Letter & Resolution from Board of Chosen Freeholders dated December 14, 2017 Re: Increase in collection rate for Monmouth County Open Space
- Monthly Police Report – December 2017 – 2017 Year End Report
- Notice from South Monmouth Regional Sewerage Authority – 2018 Sewer Connection Fee
- Letter from South Monmouth Regional Sewerage Authority – Adopted Rules & Regulations
- Spring Lake Heights Board of Education 2018 meeting dates
- New Jersey Water Supply Authority 2018 meeting dates
- Spring Lake First Aid Squad Monthly Report – December 2017

## **ORDINANCE INTRODUCTIONS None**

## **RESOLUTIONS**

- **R2018-30**, Appointment of Municipal Court Judge – Colin Quinn, Esquire

On a motion by Mr. Diver, seconded by Mr. Campion, Resolution No. 2018-30 was approved by the following vote:

Ayes: Mr. Campion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None Abstain: None Absent: None

- **R2018-31**, Appointing member to South Monmouth Regional Sewerage Authority – Joseph May

On a motion by Mr. Tompey, seconded by Mrs. King, Resolution No. 2018-31 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-32**, Awarding a contract – Bond Counsel – Davison, Eastman, Munoz, Lederman & Paone

On a motion by Mr. Diver, seconded by Mr. Merriken, Resolution No. 2018-32 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-33**, Appointments to the Zoning Board of Adjustment – Donald Nolan

On a motion by Mr. Diver, seconded by Mrs. King, Resolution No. 2018-33 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-34**, Appointing a Recycling Coordinator – Robert McArthur

On a motion by Mr. Merriken, seconded by Mr. Tompey, Resolution No. 2018-34 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-35**, Appointing a Tax/Utility Collector – Mary Ellen Karamus

On a motion by Mr. Diver, seconded by Mr. Merriken, Resolution No. 2018-35 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-36**, Appointing a Lieutenant in the Police Department – Edward Gunnell

On a motion by Mr. Champion, seconded by Mr. Diver, Resolution No. 2018-36 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-37**, Appointing a Sergeant in the Police Department – Michael Matunas

On a motion by Mr. Champion, seconded by Mrs. King, Resolution No. 2018-37 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-38**, Appointing a Corporal in the Police Department

On a motion by Mr. Champion, seconded by Mr. Merriken, Resolution No. 2018-38 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-39**, Appointing a Patrolwoman in the Police Department – Samantha Levy

On a motion by Mrs. King, seconded by Mr. Champion, Resolution No. 2018-39 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-40**, Appointing a Class II Special Officer in the Police Department

On a motion by Mr. Merriken, seconded by Mrs. King, Resolution No. 2018-40 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-41**, Authorizing the refund of duplicate tax payment

On a motion by Mr. Shuler, seconded by Mr. Tompey, Resolution No. 2018-41 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

- **R2018-42**, Borough Council supporting the Spring Lake Heights Board of Education Referendum

On a motion by Mr. Diver, seconded by Mr. Champion, Resolution No. 2018-42 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mr. Shuler, Mr. Tompey  
Nays: Mrs. King                      Abstain: Mr. Merriken                      Absent: None

- **R2018-43**, Authorizing the transfer of 2017 Municipal Budget Appropriation Reserves

On a motion by Mr. Shuler, seconded by Mrs. King, Resolution No. 2018- 43 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler  
Nays: None                      Abstain: Mr. Tompey                      Absent: None

- **R2018-44**, Approving payment of the itemized claims as set forth on the January 19, 2018 Bill List

On a motion by Mrs. King, seconded by Mr. Champion, Resolution No. 2018-44 was approved by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler  
Nays: None                      Abstain: Mr. Tompey                      Absent: None

#### **PUBLIC COMMENT (Any Item)**

On a motion by Mr. Champion, seconded by Mr. Tompey, the public comment period was opened; roll call taken as follows:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey  
Nays: None                      Abstain: None                      Absent: None

Anna Kuntz 2005 Parkview Terrace explained that when NJ Natural Gas paved half of the street some areas didn't seemed to be sealed well and now has come apart.; could the town take a look. Mr. Barrett explained that he and public works director Joe May were would be reviewing streets in town and working on a bond to make improvements. She asked that when public works is plowing if they could be aware of the plowing of the snow. She is on a corner and realizes that the snow will be on her property but to be aware of her driveway.

Kara Matunas 812 Central Ave thanked the Council for the support of the school referendum but disappointed in the 1 no vote and 1 abstain vote. Mrs. King replied that she had several residents express to her that they were concerned about their taxes. Mr. Merriken stated that he had received comments from residents that were for it and some that were not; that's why he abstained.

Howard Rockhill 2413 Hamilton Ave pointed out that the First Aid had responded to 1040 call.

John Spalthoff- Superintendent of SLH Elementary School thanked Mayor and Council for their support. Mayor O'Brien thanked him for all the open forums that were held to inform the public.

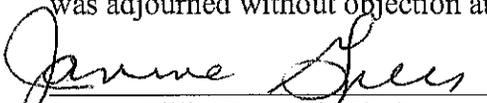
On a motion by Mr. Merriken, seconded by Mrs. King, the public comment period was closed; roll call taken as follows:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Merriken, Mr. Shuler, Mr. Tompey

Nays: None      Abstain: None      Absent: None

#### **ADJOURNMENT**

There being no further business, on a motion by Mr. Tompey, seconded by Mr. Merriken, the meeting was adjourned without objection at 9:05 p.m.

  
Janine Gillis, Borough Clerk

Approved:  , 2017