

The **January 1, 2019** meeting of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor O'Brien at Noon (12:00 PM) in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

Mayor O'Brien announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

STATEMENT OF NOVEMBER 6, 2018 ELECTION DETERMINATION

Borough Clerk, Janine Gillis read into the record:

A statement of the determination of the Board of County Canvassers, relative to an election held in the Borough of Spring Lake Heights on the sixth day of November, in the year of our lord, two thousand and eighteen, for the election of the Municipal Officers for said **SPRING LAKE HEIGHTS BOROUGH**. The said board determines that at said election, **Leonard Capristo and Sara King** were duly elected members of the Borough Council; full term.

Oath of Office Administered to Newly Elected Officials by Mayor Thomas O'Brien:

Borough Council (3 Year Term expires 12/31/2021)..... Leonard Capristo
Borough Council (3 Year Term expires 12/31/2021)..... Sara King

ROLL CALL

Present:

Councilman Christopher Campion
Councilman Leonard Capristo
Councilman William Graetz
Councilwoman Sara King
Councilman James Shuler
Mayor Thomas O'Brien

Absent:

Councilman Richard Diver

Also attending:

Dennis Collins, Borough Attorney

RESOLUTIONS:

R2019-01, Establishing Procedure for election of Council President

On a motion by Mr. Campion, seconded by Mr. Graetz, Resolution No.2019-01 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-02, Selecting Council Member to serve as President of the Council for 2019

Mayor O'Brien requested nominations. Mr. Shuler nominated Mr. Campion; seconded by Mr. Graetz. There were no other nominations.

On a motion by Mr. Shuler, seconded by Mr. Graetz, Resolution No.2019-02 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-03, Establishing Council Committees & Appointing Committee Chairs for 2019

On a motion by Mr. Campion, seconded by Mrs. King, Resolution No.2019-03 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-04, Appointing Planning Board – Class 3 Member (1 year term expires 12/31/2019)

Mr. Campion nominated Mr. Diver; seconded by Mr. Shuler

On a motion by Mr. Campion, seconded by Mr. Graetz, Resolution No.2019-04 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Diver

R2019-05, Appointing Borough Attorney and Awarding Contract

On a motion by Mr. Shuler, seconded by Mr. Campion, Resolution No.2019-05 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Diver

R2019-06, Appointments to the Board of Health

On a motion by Mr. Graetz, seconded by Mr. Shuler, Resolution No.2019-06 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Diver

R2019-07, Appointing Representative to the Shore Community Alliance

On a motion by Mr. Shuler, seconded by Mrs. King, Resolution No.2019-07 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Diver

R2019-08, Awarding a Contract for Audit Services

On a motion by Mrs. King, seconded by Mr. Campion, Resolution No.2019-08 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Diver

R2019-09, Awarding a Contract for Legal Services - Labor

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No.2019-09 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Diver

R2019-10, Awarding a Contract for Legal Services – Tax Appeals

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No.2019-10 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Diver

R2019-11, Awarding a Contract for Legal Services - Tax Appeal Conflict Attorney

On a motion by Mr. Campion, seconded by Mrs. King, Resolution No.2019-11 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Diver

R2019-12, Awarding a Contract for a Planner

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No.2019-12 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Diver

R2019-13, Awarding a Contract (Financial Reporting/Accounting Services)

On a motion by Mr. Champion, seconded by Mr. Graetz, Resolution No.2019-13 was approved by the following vote:

Ayes: Mr. Champion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-14, Designating Official Newspapers

On a motion by Mr. Shuler, seconded by Mrs. King, Resolution No.2019-14 was approved by the following vote:

Ayes: Mr. Champion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-15, Establishing Meeting Schedule

On a motion by Mr. Champion, seconded by Mr. Graetz, Resolution No.2019-15 was approved by the following vote:

Ayes: Mr. Champion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-16, Adopting Cash Management Plan

On a motion by Mr. Champion, seconded by Mrs. King, Resolution No.2019-16 was approved by the following vote:

Ayes: Mr. Champion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-17, Fixing the rate of interest on delinquent taxes & water – sewer accounts, cancelling balances under \$5.00 & establishing a returned check fee

On a motion by Mr. Graetz, seconded by Mrs. King, Resolution No.2019-17 was approved by the following vote:

Ayes: Mr. Champion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-18, Adopting 2019 Temporary Budget

On a motion by Mr. Champion, seconded by Mrs. King, Resolution No.2019-18 was approved by the following vote:

Ayes: Mr. Champion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-19, Designating Various Borough Officials

On a motion by Mr. Graetz, seconded by Mr. Shuler, Resolution No.2019-19 was approved by the following vote:

Ayes: Mr. Champion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-20, Appointing an Assistant Borough Administrator

On a motion by Mr. Graetz, seconded by Mr. Shuler, Resolution No.2019-20 was approved by the following vote:

Ayes: Mr. Champion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2018-21, Appointing a Deputy Clerk

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No.2019-21 was approved by the following vote:

Ayes: Mr. Champion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2018-22, Appointing a Borough Engineer

On a motion by Mr. Campion, seconded by Mr. Shuler, Resolution No.2019-22 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-23, Approving use of the Cornelius Kelly Community Center for various groups

On a motion by Mr. Campion, seconded by Mr. Graetz, Resolution No.2019-23 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-24, Appointing School Crossing Guard

On a motion by Mrs. King, seconded by Mr. Campion, Resolution No.2019-24 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-25, Council Supporting the Drive Sober or Get Pulled Over Year End Holiday Crackdown

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No.2019-25 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-26, Accepting the Designated Maintenance Guarantee from Earle Asphalt Company

On a motion by Mr. Campion, seconded by Mr. Shuler, Resolution No.2019-26 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2018-27, Requesting Approval from NJ Division of Local Gov't Services to include Tax Collector Redemptions & Premiums in the Municipal Budget as a Dedication by Rider

On a motion by Mrs. King, seconded by Mr. Campion, Resolution No.2019-27 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-28, Join Monmouth County Municipal Joint Insurance Fund

On a motion by Mrs. King, seconded by Mr. Shuler, Resolution No.2019-28 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-29, Appointing a Monmouth Joint Insurance Fund Commissioner & Alternate

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No.2019-29 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2018-30, authorizing a Contract with H2M Associates, Inc. for engineering services related to Shore Rd and Black Creek Wastewater Pump Stations

On a motion by Mr. Graetz, seconded by Mrs. King, Resolution No.2019-30 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

R2019-31, Approving Payment of Claims on Bill List dated December 28, 2018

On a motion by Mr. Graetz, seconded by Mrs. King, Resolution No.2019-31 was approved by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

Announcement of Mayor's Appointments not requiring Council approval

Mayor O'Brien stated there was none at this time. Mr. Campion reminded Mayor O'Brien that an Emergency Management Coordinator was needed. Mayor O'Brien announced he was appointing Mr. Campion.

ORDINANCE INTRODUCTION-

Ordinance No. 2019-01 – Establishing Salaries and Wages for the year 2019

On a motion by Mr. Campion, seconded by Mr. Graetz, Ordinance No. 2019-01 was introduced by the following vote:

Ayes: Mr. Campion Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

Borough Clerk announced that the public hearing would be scheduled for the next meeting, January 22, 2019.

PUBLIC COMMENT

On a motion by Mr. Campion, seconded by Mr. Graetz, the public comment section was opened by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

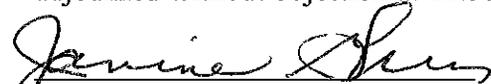
None presented

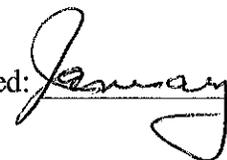
On a motion by Mr. Campion, seconded by Mr. Graetz, the public comment section was closed by the following vote:

Ayes: Mr. Campion, Mr. Capristo, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Diver

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Campion, the meeting was adjourned without objection at 12:35 p.m.


Janine Gillis, Borough Clerk

Approved:  22, 2019