

The **September 17, 2018** meeting of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor O'Brien at 8:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman Christopher Campion
Councilman Richard Diver
Councilwoman Sara King
Councilman James Shuler
Mayor Thomas O'Brien

Absent:

Councilman Robert Merriken

Also attending:

Dennis Collins, Borough Attorney

Mayor O'Brien announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

APPROVE AGENDA

Mayor O'Brien announced that the agenda will be amended to add Ordinance N0.2018-12, amending Section 7-11B Midblock Crosswalks, Resolutions R2018-154 Appointing a Borough Council member and R2018-155 Appointing PM Consultants (QPA)

On a motion by Mr. Campion, seconded by Mr. Diver, the agenda will be amended by the following vote:

Ayes: Mr. Campion, Mr. Diver, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Merriken

On a motion by Mr. Diver, seconded by Mr. Campion, the agenda was approved as amended by the following vote:

Ayes: Mr. Campion, Mr. Diver, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Merriken

Resolution R2018-154 Appointing William Graetz to the Borough Council position vacated by Joseph Tompey.

On a motion by Mr. Campion, seconded by Mr. Diver, Resolution No. 2018-154 was approved by the following vote:

Ayes: Mr. Campion, Mr. Diver, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Merriken

Mayor O'Brien swore Mr. Graetz into service.

APPROVE MINUTES - September 4, 2018

On a motion by Mrs. King, seconded by Mr. Shuler, the Regular Session minutes of September 4, 2018 were approved by the following vote:

Ayes: Mrs. King, Mr. Shuler

Nays: None Abstain: Mr. Campion, Mr. Diver, Mr. Graetz Absent: Mr. Merriken

PRESENTATIONS None

SCHEDULED PUBLIC HEARINGS None

PUBLIC COMMENT (Agenda items only)

On a motion by Mrs. King, seconded by Mr. Diver, the public comment section was opened by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken

George Dougherty of 47 Willow Lane asked who the other nominees on R2018-154 were. Mr. Diver replied that other nominees were Leonard Capristo and Patricia VanNess.

On a motion by Mrs. King, seconded by Mr. Shuler, the Public Hearing was closed by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken

DISCUSSION ITEMS None

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Mr. Graetz – no report

Mrs. King – no report

Mr. Shuler – reported that hydrant flushing will start tonight; he asked residents to pay attention to the garbage/recycling calendar for the pick-up times for trash & recycling collection.

Mr. Champion – reminded everyone that school is in session, observe speed limit, be careful of children walking & on bikes.

Mr. Diver – offered no report on finance; but stated that Planning Board meeting on September 19th will include a public information session with respect to the Master Plan.

REPORTS, NOTICES & CORRESPONDENCE

- JCP&L Public Hearing September 25, 2018 Re: Service Charges
- Letter from Spring Lake Heights Employee Association Re: Food Drive Request
Council is on board with food drive.

Mayor mentioned that September 29 is Spring Lake Heights Day, fun and games at school, open to all.

ORDINANCE INTRODUCTIONS

- **Ordinance No. 2018-11** Creating a New Section 2-24.1 Entitled Length of Service Awards Program for the Volunteer Independent Fire Company No. 1 Spring Lake Heights.

Attorney Collins clarified that we are putting our LOSAP program into ordinance form.

On a motion by Mr. Champion, seconded by Mrs. King, the ordinance was introduced by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken

- **Ordinance No. 2018-12** Amending section 7-11B Midblock Crosswalks

On a motion by Mr. Champion, seconded by Mrs. King, the ordinance was introduced by the following vote:

Ayes: Mr. Champion, Mr. Diver, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken

Borough Clerk announced that the public hearing on these ordinances will be October 1, 2018

RESOLUTIONS

- **R2018-147**, Ratifying the actions of the Borough Council on September 4, 2018 on (Resolution No's 142, 143, 144, 145, 146)
On a motion by Mr. Champion, seconded by Mr. Shuler, Resolution No. 2018-147 was approved by the following vote:
Ayes: Mr. Champion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken
- **R2018-148**, Authorizing the submittal of a 2018 application to Monmouth County Open Space Program
On a motion by Mrs. King, seconded by Mr. Champion, Resolution No. 2018-148 was approved by the following vote:
Ayes: Mr. Champion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken
- **R2018-149**, Authorizing the extension of the agreement between the Borough of Spring Lake Heights & the Spring Lake Heights Employee Association
On a motion by Mr. Shuler, seconded by Mr. Champion, Resolution No. 2018-149 was approved by the following vote:
Ayes: Mr. Champion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken
- **R2018-150**, Authorizing the refund of a miss posted subsequent utility charges an Tax Sale Certificate 15-00007
On a motion by Mrs. King, seconded by Mr. Graetz , Resolution No. 2018-150 was approved by the following vote:
Ayes: Mr. Champion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken
- **R2018-151**, Approving membership in the Fire Department – Shawn Bray
On a motion by Mrs. King, seconded by Mr. Graetz , Resolution No. 2018-151 was approved by the following vote:
Ayes: Mr. Champion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken
- **R2018-152**, Approving use of the Community Center – Girl Scout Troop #997
On a motion by Mr. Champion, seconded by Mr. Shuler, Resolution No. 2018-152 was approved by the following vote:
Ayes: Mr. Champion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken
- **R2018-153**, Approving payment of the itemized claims as set forth on the September 14, 2018 bills list
On a motion by Mr. Diver, seconded by Mr. Champion, Resolution No. 2018-153 was approved by the following vote:
Ayes: Mr. Champion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken

▪ **R2018-155, Appointing PM Consultants (QPA)**

Borough Clerk and Attorney Collins explained the Qualified Purchasing Agent.

On a motion by Mr. Campion, seconded by Mr. Graetz, Resolution No. 2018-155 was approved by the following vote:

Ayes: Mr. Campion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken

PUBLIC COMMENT (Any item)

On a motion by Mr. Diver, seconded by Mr. Campion, the Public Comment Section was opened by the following vote:

Ayes: Mr. Campion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken

Elizabeth Hammell of 2203 Windsor Terrace mentioned that we are missing a street sign at corner of Wall Rd. & Windsor. Prospect Ave. & Hwy 71 needs sign as well.

On a motion by Mr. Diver, seconded by Mr. Graetz, the Public Comment Section was closed by the following vote:

Ayes: Mr. Campion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Merriken

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Diver, the meeting was adjourned without objection at 8:13 P.M.

Ayes: Mr. Campion, Mr. Diver, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: none Abstain: None Absent: Mr. Merriken


Janine Gillis, Borough Clerk

Approved: October 1, 2018