

**The May 4, 2020** regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:04 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

Mayor Campion was joined by Councilwoman Sara King and Borough Attorney Dennis Collins at the municipal building, the remainder of Council members joined the meeting via virtual means.

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

### **ROLL CALL**

Present:

Councilman Leonard Capristo  
Councilman John Casagrande  
Councilman William Graetz  
Councilwoman Sara King  
Councilman James Shuler  
Councilman Christopher Willms  
Mayor Christopher Campion

Absent: None

Also attending:

Dennis Collins, Borough Attorney

### **APPROVE AGENDA**

On a motion by Mr. Graetz, seconded by Mrs. King, the agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms  
Nays: None      Abstain: None      Absent: None

### **APPROVE MINUTES - April 20, 2020**

On a motion by Mr. Casagrande, seconded by Mr. Willms, the minutes of April 20, 2020, were approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms  
Nays: None      Abstain:      Absent: None

**PRESENTATIONS - None**

**SCHEDULED PUBLIC HEARINGS - None**

**DISCUSSION ITEMS – None**

### **MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS**

**Councilman Graetz** – received the monthly report from the Fire Company which will be on the next agenda. He also thanked all First Responders.

**Councilman Capristo** – At this time still reviewing/discussing if and when we can move forward with summer camp. He added that the State may be easing use of parks, looking into the issuing of tennis permits and tennis court booking through Community Pass.

**Councilwoman King** – announced that due to current situation the code book updates are on the back burner, looking to move forward with that as soon as possible.

**Councilman Willms** – no report

**Councilman Shuler**- thanked All of the employees for their hard work during this time.

**Councilman Casagrande** – announced that the budget will get approved (introduced) tonight. The budget nets a decrease which is great news in this unprecedented time. The water-sewer rates will remain the same. He thanked all department heads for maintain their spending and thanked John Barrett for his work on the budget. He reminded residents that the Borough collects taxes for the County and the School; those funds must be paid to them on schedule. Heand John Barrett will have a virtual budget workshop, instructions to attend will be on the Borough’s website. All are invited to participate.

**Mayor Campion** – reminded everyone of his weekly sessions on Tuesday mornings at 10am. And if you have not done so please complete your 2020 census. He announced that there are 17 positive cases of COVID in Spring Lake Heights; lets all continue to practice social distancing. He announced that the borough is working on opening the tennis courts

**PUBLIC COMMENT (Any Item)**

On a motion by Mrs. King, seconded by Mr. Willms, the public comment section was opened, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms  
Nays: None Abstain: None Absent: None

None Presented

On a motion by Mrs. King, seconded by Mr. Shuler, the public comment section was closed, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms  
Nays: None Abstain: None Absent: None

**REPORTS, NOTICES & CORRESPONDENCE - None**

**ORDINANCE INTRODUCTIONS**

- Ordinance No. 2020-02 Establishing Salary and Wages for 2020

On a motion by Mr. Casagrande, seconded by Mrs. King, Ordinance No 2020-02 was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mr. Shuler, Mr. Willms  
Nays: None Abstain: None Absent: Mrs. King

Borough Clerk Janine Gillis noted there will be a public hearing for this ordinance at our next meeting on Monday, May 18, 2020.

**CONSENT AGENDA - None**

**RESOLUTIONS**

- **R2020-71**; Governing Body Certifying Compliance with the US Equal Employment Opportunity Commissions “Enforcement Guidance on the Consideration of Arrest & Conviction Arrests in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

On a motion by Mr. Graetz, seconded by Mrs. King, Resolution No. R2020-71 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms  
Nays: None Abstain: None Absent: None

▪ **R2020-72; Authorizing the self-examination of the budget for 2020**

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. R2020-72 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms  
Nays: None Abstain: None Absent: None

▪ **R2020-73; Approving the 2020 Municipal Budget**

On a motion by Mr. Casagrande, seconded by Mr. Shuler, Resolution No. R2020-73 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms  
Nays: None Abstain: None Absent: None

John Barrett announced that this budget is less than the 2019. It maintains all municipal services. Once adopted the municipal tax will be less, although the school and county tax could increase. There will be a presentation and workshop via virtual means, working on a date, it will be announced on the borough's website. Mr. Barrett added that the auditor has reviewed the budget as well. The public hearing will be Monday, June 1.

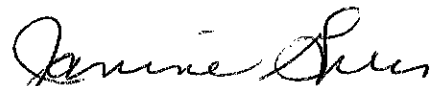
▪ **R2020-74; Approving the payment of the itemized claims as set forth on the April 30, 2020 bills list**

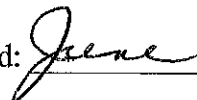
On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. R2020-74 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms  
Nays: None Abstain: None Absent: None

**ADJOURNMENT**

There being no further business, on a motion by Mr. Shuler, seconded by Mr. Graetz, the meeting was adjourned without objection at 7:27p.m.

  
Janine Gillis, Borough Clerk

Approved:  \_\_\_\_\_, 2020