

The August 10, 2020 executive session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 6:45 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman John Casagrande
Councilman William Graetz
Councilwoman Sara King
Councilman James Shuler
Mayor Christopher Campion

Absent:

Councilman Leonard Capristo
Councilman Christopher Willms

Also attending:

Dennis Collins, Borough Attorney

Mayor Campion and all council members were present in the municipal building, along with Borough Attorney Dennis Collins, the meeting was also available via virtual means.

Attorney Collins read the resolution into the record.

- **R2020-102**, Authorizing an Executive Session and Permitting the Governing Body to exclude the public from a portion of a public meeting

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: **Various Personnel Matter Regarding Salaries**

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- _____ 1. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.
- _____ 2. Rendered confidential by State Statute or Court Rule.
- _____ 3. Would constitute an unwarranted invasion of individual privacy.
- _____ 4. Deals with collective bargaining, including negotiation positions.
- _____ 5. Deals with purchase, lease or acquisition of real property with public funds.
- _____ 6. Related to setting of bank rates or the investment of public funds and disclosure could adversely affect the public interest.
- _____ 7. Related to tactics and techniques utilized in protecting the safety and property of the public and disclosure may adversely affect the public.
- _____ 8. Related to investigation of violations or possible violations of the law.

- _____ 9. Related to pending/anticipated litigation or contract negotiations in which the public body is or may be a party.
- X 10. Falls within the attorney-client privilege and confidentiality is required.
- X 11. Deals with personnel matters of public employees and employee has not requested that the matter be made public.
- _____ 12. Quasi-judicial deliberations after public hearing that may result in imposition of a civil penalty or suspension or loss of a license or permit.

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. 2020-102 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

On a motion by Mr. Graetz, seconded by Mr. Shuler, the executive session was opened by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler,
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

On a motion by Mrs. King, seconded by Mr. Casagrande, the executive session was closed by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

Mayor Champion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

ROLL CALL

Present:

Councilman John Casagrande
Councilman William Graetz
Councilwoman Sara King
Councilman James Shuler
Mayor Christopher Champion

Absent:

Councilman Leonard Capristo
Councilman Christopher Willms

Also attending:

Dennis Collins, Borough Attorney

APPROVE AGENDA

On a motion by Mr. Shuler, seconded by Mr. Casagrande, the agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

APPROVE MINUTES - July 20, 2020

On a motion by Mrs. King, seconded by Mr. Casagrande, the minutes of July 20, 2020, were approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

PRESENTATIONS – New Jersey State Association of Chiefs of Police – Law enforcement Agency
Accreditation Certificate Presentation to the Spring Lake Heights Police Department
Presentation by Harry Delgado, Ed. S. - NJSACOP Accreditation Program Director

Mr. Delgados thanked everyone for allowing him to make this presentation. He reported that Chief Gunnell had made one of his goals as Chief for the department to achieve accreditation status. Together with Captain Shafer, who was named the Accreditation Manger began the process in February 2019. Mr. Delgados explained that the process is done by an independent reviewing authority which the department is measured against an established set of state and national standards. He stated that the Spring Lake Heights Police Department has met or exceeded the accepted practices. He added that only 43% of police departments earn the accredited status and that the Spring Lake Heights Department is in an elite group that achieves this status the first go around. He also noted that the department received their final report without any corrective actions needed, adding “it’s like getting an A+ on a final exam and puts them in a very elite group”. Mr. Delgados stated, “that in the opinion of the assessment team, the Spring Lake Heights Police Department is a highly professional and committed agency which exemplifies all of the tenets of Law Enforcement Accreditation”.

Chief Gunnell thanked Captain Shafer, accreditation manager, for spearheading many of the changes in department; thanked other officers, council members and administrator as well.

Mayor Campion congratulated department.

▪ **R2020-103, Appointing a Captain to the Police Department & Authorizing an Employment Agreement**

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. 2020-103 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

Captain Matunas was sworn in by Borough Clerk, Janine Gillis.

▪ **R2020-104, Appoint a Lieutenant to the Police Department**

On a motion by Mrs. King, seconded by Mr. Shuler, Resolution No. 2020-104 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

Lieutenant Ventimiglia was sworn in by Borough Clerk, Janine Gillis.

▪ **R2020-105, Appointing a Sergeant in the Police Department**

On a motion by Mr. Graetz, seconded by Mr. Shuler, Resolution No. 2020-105 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

Sergeant Bennett was sworn in by Borough Clerk, Janine Gillis.

▪ **R2020-106, Appointing a Sergeant in the Police Department**

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2020-106 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

Sergeant Hager was sworn in by Borough Clerk, Janine Gillis.

▪ **R2020-107**, Appointing a Probationary Patrolman in the Police Department

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. 2020-107 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

Patrolman DeFeo was sworn in by Borough Clerk, Janine Gillis

DISCUSSION ITEMS - None

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilman Graetz- Reviewed the police calls from July.

Councilman Casagrande – Thanked everyone, dept heads and staff for their hard work during storm. He added that the retirement and promotions will have no impact on the finances. He also stated audit was complete and was a good review

Councilwoman King announced that the tree project at Allaire Road Park is moving along they are almost ready with a final plan; waiting on Alex Burke to finalize cost, she hopes to present at the next meeting. The plan includes removing some trees and planting about 40 new trees along the back by the apartments.

Councilman Shuler complemented the Joe May and the Public Works team for the clean up after the storm.

Mayor Campion agreed, he also included the JCP&L team that was in the field, they did a great job, he could not say the same for the upper management. He did thank our local contact John Meehan for all his assistance.

PUBLIC COMMENT (Any Item)

On a motion by Mr. Graetz, seconded by Mrs. King, the public comment section was opened, by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

No Comment

On a motion by Mr. Shuler, seconded by Mrs. King, the public comment section was closed, by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

SCHEDULED PUBLIC HEARINGS - None

REPORTS, NOTICES & CORRESPONDENCE

- Letter & Resolution from Monmouth County Board of Chosen Freeholders establishing revised “No Passing Zone” along County Route 524 (Allaire Road)
- Spring Lake Heights Board of Education Public Notice Remote Meeting August 10, 2020
- South Monmouth Regional Sewerage Authority Public Notice Remote Meeting August 13, 2020
- Certification of Spring Lake Heights Tax Bill Mailing
- Police Department Monthly Report – July 2020

ORDINANCE INTRODUCTIONS - None

CONSENT AGENDA Resolutions R2020-108 to R2020-113

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2020-108**, Approving the renewal of the designated Alcoholic Beverage Control Licenses
- **R2020-109**, Approving outdoor music permit at The Mill Lakeside Manor on designated dates
- **R2020-110**, Approving outdoor music permit at Spring Lake Tap House & St. Stephen's Publick House on designated dates
- **R2020-111**, Requesting the Director of NJ Div. of Local Government Services to approve an amendment to the Borough's 2020 municipal budget (grant)
- **R2020-112**, Authorizing the refund of a duplicate payment of property taxes
- **R2020-113**, Authorizing the refund of overpaid water-sewer utility charges
- **R2020-114**, Approving the designated membership in the Independent Fire Co. No. 1

On a motion by Mrs. King, seconded by Mr. Shuler, the consent agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler
 Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

RESOLUTIONS

- **R2020-115**, Confirming the Appointment of School Crossing Guards for 2020/2021 School Year

On a motion by Mrs. King, seconded by Mr. Shuler, Resolution No. 2020-115 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. King, Mr. Shuler
 Nays: None Abstain: Mr. Graetz Absent: Mr. Capristo, Mr. Willms

- **R2020-116**, Certifying that the Members of the Governing Body have reviewed the annual audit for the year 2019

John Barrett reported on the successful audit; no material changes; strong opinion on financials/healthy fund balance.

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. 2020-116 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler
 Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

- **R2020-117**, Approving the corrective action plan for the year 2019

John Barrett explained that through this resolution, governing body is acknowledging recommended corrective action and administrative team is imposing it.

On a motion by Mr. Graetz, seconded by Mr. Shuler, Resolution No. 2020-117 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler
 Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

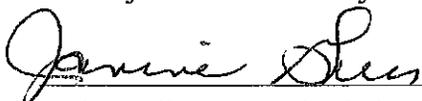
- **R2020-118**, Approving payment of the itemized claims as set forth on the August 6, 2020 bills list

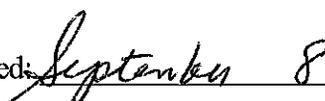
On a motion by Mr. Graetz, seconded by Mr. Shuler, Resolution No. 2020-118 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler
 Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Shuler, the meeting was adjourned without objection at 7:50 p.m.


 Janine Gillis, Borough Clerk

Approved:  , 2020