

The September 8, 2020 regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 6:45 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Absent: None

Councilman Leonard Capristo

Councilman John Casagrande

Councilman William Graetz

Councilwoman Sara King

Councilman James Shuler

Councilman Christopher Willms

Mayor Christopher Campion

Also attending:

Dennis Collins, Borough Attorney

Mayor Campion and all council members were present in the municipal building, along with Borough Attorney Dennis Collins, the meeting was also available via virtual means.

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

APPROVE AGENDA

On a motion by Mrs. King, seconded by Mr. Shuler, the agenda was amended to include Resolution No. R2020-132 & R2020-133, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

On a motion by Mr. Graetz, seconded by Mr. Shuler, the amended agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

APPROVE MINUTES - August 10, 2020 Executive & Regular Meeting

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the executive and regular session minutes of August 10, 2020, were approved by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler

Nays: None Abstain: Mr. Capristo, Mr. Willms Absent: None

PRESENTATIONS – None

DISCUSSION ITEMS – Joseph E. Robertson Park Tree Planting

Councilwoman King gave overview: committee has met several times, we have a proposal, but need a QPA in order to move forward and plant in October. Burke Environmental contract is to do smaller trees (that are quick growers) and includes removal/replacement of existing hemlocks and installation of irrigation. First segment of work covers far northwest corner at entrance down along fence; next year we will fill in gaps along back and eastern side. We may/may not do "grove" area. We have selected very hardy trees that will give a barrier: Arborvitae Green Giant, Cedar Eastern Red, Spruce Norway & Pine Japanese Black. 1st phase: \$12,162; 2nd phase: \$14,115; Irrigation

\$2,200. Mayor confirmed with administrator that there is funding in Open Space. Attorney Collins explained that QPA has steps to follow, will look at proposal, make sure it's compliant with requirements prior to awarding contract. Must wait for actual number to vote; administrator said it should be ready for next meeting. Councilman Willms confirmed with Joseph May that our facility has capacity to accommodate irrigation system.

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilwoman King reported that Gladys Erbe passed away; her funeral is Thursday at 10:30am at St. Catharine's; she was a regular for many years at our council meetings.

Councilman Graetz reported on fire and first-aid calls.

Councilman Shuler reported that DPW has done an outstanding job, especially cleaning up after storms.

Councilman Capristo reminded all that school is open, please be aware of kids on bikes, walking etc. Mayor asked about looking into Halloween options; possible Trunk or Treat at park.

Councilman Willms – no report

Councilman Casagrande – no report

PUBLIC COMMENT (Any Item)

On a motion by Mr. Graetz, seconded by Mr. Willms, the public comment section was opened, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

Katie Bosco, member of tree planting committee, thanked Sarah, Lisa & Tom O'Brien; added contractor mentioned was same one who did a good job on western corner.

On a motion by Mr. Graetz, seconded by Mr. Shuler, the public comment section was closed, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

SCHEDULED PUBLIC HEARINGS – Monmouth County Open Space Grant – 2020 Funding

Joseph May, Borough Engineer, summarized the grant proposal. He explained that this was a grant application submitted in 2019 and was not successful with an award. He would like to resubmit with focus on the east side of highway 71. The proposal includes an access pier, kayak launch and gazebo outlook area. It would require working with the DEP; Joe stated that Wreck Pond is our best natural resource and it is underutilized. The application is requesting \$125,000 which would be matched with Borough funds. Mr. May referred to the application as "Improvements to Shore Road Park" Block 17, Lot 1. He asked if anyone had questions or other suggestions for an application.

On a motion by Mrs. King, seconded by Mr. Casagrande, the public hearing was opened, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms

Nays: None Abstain: None Absent: None

No Comment

On a motion by Mrs. King, seconded by Mr. Shuler , the public hearing was closed, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2020-133**, Authorizing the submittal of a 2020 application to Monmouth County Open Space Program

On a motion by Mrs. King, seconded by Mr. Casagrande, Resolution No. 2020-133 was approved by the following vote:

Ayes: Mr. Capristo, Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake Heights Monthly Court Report – July 2020
- Independent Fire Co. #1 Report – July 2020
- Spring Lake First Aid Squad Report – July 2020
- Borough of West Long Branch Opposing All Mail-In Ballot Election
- Borough of Union Beach Opposing All Mail-In Ballot Election
- JCP&L Public Hearing September 10, 2020 RE: Proposed Rate Increases & Other Tariff Revisions
- Township of Wall Public Hearing Re: Ordinance No. 6-2020 Amend the Zoning Map
- Township of Wall Public Hearing Re: Ordinance No. 7-2020 Create Affordable Housing Zone Atlantic Ave & Amend Zoning Map
- Township of Wall Public Hearing Re: Ordinance No. 8-2020 A Create Affordable Housing Zone Dunroamin Rd & Amend Zoning Map

ORDINANCE INTRODUCTIONS – Ordinance No. 2020-04

An ordinance repealing Chapter XXII, Article II entitled “Creation of Boards” and adopting a new Article II to be entitled “Creation of Land Use Board”
Mayor explained that it would combine the Planning Board & Zoning Board of Adjustment into one entity. Councilman Willms explained that this would consolidate all applications into one board as well as provide for one secretary and one set of professionals. Also, all applications would be reviewed in conformity with the Master Plan. Spring Lake Heights does not have massive tracts of undeveloped land requiring two boards; comparable towns in Monmouth County (in size and land-use) have a single land-use board. This will consolidate and coordinate applications.

On a motion by Mrs. King, seconded by Mr. Graetz, Ordinance No 2020-04 was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

Mrs. King added that she is thrilled that this is coming to fruition, it’s long overdue.

Borough Clerk Janine Gillis noted there will be a public hearing for this ordinance at our next meeting on Monday, September 21, 2020.

CONSENT AGENDA Resolutions R2020-119 to R2020-125

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2020-119**, Approving designated memberships in the Independent Fire Co. No. 1
- **R2020-120**, Approving Outdoor music at the Independent Fire Company No. 1
- **R2020-121**, Approving the renewal of the designated Alcoholic Beverage Control License
- **R2020-122**, Approving outdoor music permits for Spring Lake Manor
- **R2020-123**, Approving outdoor music permits for The Mill-Lakeside Manor
- **R2020-124**, Authorizing the credit of water-sewer utility charges
- **R2020-125**, Requesting the Director of NJ Division of Local Government Services to approve an amendment to the 2020 municipal budget

On a motion by Mr. Graetz, seconded by Mr. Willms, the consent agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
 Nays: None Abstain: None Absent: None

RESOLUTIONS

- **R2020-126**, Authorizing the execution of a Sidebar Agreement with the Borough of Spring Lake Heights and the Spring Lake Heights Employee Association

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2020-126 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
 Nays: None Abstain: None Absent: None

- **R2020-127**, Confirming the appointment of a Licensed Utility Operator

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2020-127 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
 Nays: None Abstain: None Absent: None

- **R2020-128**, Confirming the appointment of an Assistant Licensed Utility Operator

On a motion by Mrs. King, seconded by Mr. Shuler, Resolution No. 2020-128 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
 Nays: None Abstain: None Absent: None

- **R2020-129**, Authorizing contracts with H2M Associates, Inc. for engineering services related to various projects and authorizing an appropriation for the cost of these services

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. 2020-129 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
 Nays: None Abstain: None Absent: None

- **R2020-130**, Authorizing the endorsement of a Treatment Works Approval Permit application for the construction of a sanitary sewer facility at the Fairway Mews Wastewater Pump Station

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2020-130 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
 Nays: None Abstain: None Absent: None

- **R2020-131**, Approving the payment of the itemized claims as set forth on the September 3, 2020 bills list

On a motion by Mr. Casagrande, seconded by Mr. Willms, Resolution No. 2020-131 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

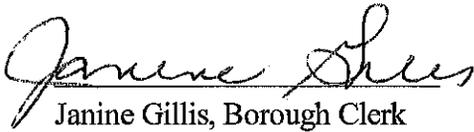
- **R2020-132**, Authorizing an agreement for extraordinary unspecified services with PM Consultants.

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2020-132 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Shuler, Mr. Willms
Nays: None Abstain: None Absent: None

ADJOURNMENT

There being no further business, on a motion by Mr. Casagrande, seconded by Mr. Shuler, the meeting was adjourned without objection at 7:35p.m.


Janine Gillis, Borough Clerk

Approved:  September 21, 2020