

**BOROUGH OF SPRING LAKE HEIGHTS**  
**LEGAL NOTICE**

**REQUEST FOR QUALIFICATIONS FOR A PROFESSIONAL CONTRACT**  
**POSITION IN THE BOROUGH OF SPRING LAKE HEIGHTS**

**LANDSCAPE ARCHITECT**

NOTICE IS HEREBY GIVEN, that pursuant to N.J.S.A. 19:44A-20.4, 20.5 et. seq. the Borough of Spring Lake Heights ( "The Borough") shall pursue a "Fair and Open Process" in awarding contracts for the position of Licensed Landscape Architect set forth more fully below, and hereby solicits qualifications in the form of resumes and letter applications for such position in the Borough.

The services to be performed are limited to the creation of a landscape plan for Joseph E. Robertson Park (Allaire Road) in biddable form as directed by a Committee of the Borough. Applicants should provide the following information:

1. Resume
2. Statement as to experience in both representation of local government entities and experience with creation of landscape plans for public parks.
3. Proposed form of Contract

Such applications (with 3 copies and 1 Electronic Version in PDF Format) shall be submitted to the Municipal Clerk of the Borough of Spring Lake Heights at 555 Brighton Avenue, Spring Lake Heights N.J. 07762, with documentation showing qualifications and compliance with criteria set forth by the Borough and by State Statute. All qualifications shall be submitted in a sealed envelope addressed to the Municipal Clerk and must be received no later than October 16, 2020 at 2:00 P.M. at which time they shall be opened and publicly read.

Interested parties may receive specific/additional information for the position from the Borough Attorney of the Borough of Spring Lake Heights prior to submission of qualifications. He may be contacted as follows:

Janine Gillis, Borough Clerk  
555 Brighton Avenue  
Spring Lake Heights, New Jersey 07762  
(732) 449-3500  
jgillis@springlakehts.com