

The November 16, 2020 regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

### ROLL CALL

Present:

Councilman Leonard Capristo  
Councilman John Casagrande  
Councilman William Graetz  
Councilwoman Sara King  
Councilman Christopher Willms  
Mayor Christopher Campion

Absent:

Councilman James Shuler

Also attending:

Dennis Collins, Borough Attorney  
John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

### APPROVE AGENDA

On a motion by Mr. Graetz, seconded by Mrs. King, the agenda was amended to include Resolution 2020-170 and Resolution 2020-171 by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Shuler

On a motion by Mr. Casagrande, seconded by Mrs. King, the agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Shuler

### APPROVE MINUTES - October 19, 2020

On a motion by Mr. Graetz, seconded by Mr. Casagrande, the minutes of October 19, 2020, were approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Shuler

### PRESENTATIONS – None

### DISCUSSION ITEMS –

- 2021 Re-Organization Meeting Date  
Mrs. Gillis explained that the re-org meeting is typically on January 1; because it is a Friday this year and our normal meeting date is Monday, January 4, we'd be within the acceptable timeframe to have the re-org on January 4; resolution later in tonight's agenda.
- Annual Best Practice Inventory  
Mr. Barrett explained that state asks municipalities to complete Best Practice Inventory; we have passed with flying colors; no corrective action required.

## **MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS**

Mrs. King reported that ordinances will be introduced for land use/1<sup>st</sup> & 3<sup>rd</sup> articles; also on tonight's agenda is resolution to hire the architectural design firm for Allaire Road Park.

Mr. Capristo reported that Recreation is having an outdoor basketball league this year; begins on December 7 at Allaire and Ocean Road Parks; sign up through Community Pass; looking for coaches. Also, we are bringing back Holiday House Lighting Contest; to enter, email [heightsholidayhouse@gmail.com](mailto:heightsholidayhouse@gmail.com); 3 categories, winners to receive a \$50 Home Depot gift card; deadline to enter is December 21, judging will be 12/21 or 12/22 at dusk.

Mr. Casagrande reported that the finance committee reviewed the ordinance that will be introduced tonight. He welcomed Boy Scout Troop 31 who are here to observe our meeting as part of a citizenship badge.

Mr. Willms – no report

Mayor Campion reminded all for upcoming winter months when we will be indoors, be cognizant of COVID restrictions and stay home if you are sick.

### **PUBLIC COMMENT (Any Item)**

On a motion by Mrs. King, seconded by Mr. Willms, the public comment section was opened, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None      Abstain: None      Absent: Mr. Shuler

Lisa O'Brien, 916 Woodcrest Dr., asked how we decided to hire Spiezle as landscape architect for Allaire Road Park project. Mrs. King responded that the individual at Spiezle is an environmentalist and very knowledgeable, adding that the other companies were very expensive. She also asked John Barrett if grant money can be used in 2021; John will confirm. Mrs. Ball-O'Brien added that the tree committee is very excited, looking forward to planting in March. Dennis Collins replied committee and architect should meet asap to approve plan; timeline is 60-90 days from bid to reward. Mayor Campion said target should be mid-January for presentation to council; if December 21 or January 4 is possible, that is acceptable as well.

On a motion by Mr. Graetz, seconded by Mr. Willms, the public comment section was closed, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None      Abstain: None      Absent: Mr. Shuler

### **SCHEDULED PUBLIC HEARINGS - None**

### **REPORTS, NOTICES & CORRESPONDENCE**

- Spring Lake Heights Police Monthly Report – October 2020
- Spring Lake Heights Municipal Court Monthly Report – October 2020
- Spring Lake First Aid Squad Monthly Report – October 2020
- Spring Lake Heights Board of Education meeting November 23, 2020
- Board of Chosen Freeholders Resolution adopting Shared Services between County of Monmouth and participating municipalities
- Township of Wall Public Hearing Ordinance 06-2020 November 24, 2020 Re: Zone Change
- Township of Wall Public Hearing Ordinance 14-2020 November 24, 2020 Re: Affordable Housing

- Township of Wall Public Hearing Ordinance 15-2020 November 24, 2020 Re: Development of Affordable Housing Fees

**ORDINANCE INTRODUCTIONS**

- **Ordinance No. 2020-05** – Ordinance Amending & Supplementing Chapter XV Entitled Water Section 15-1.14 entitled “Rates” and Section 15-1.15 Entitled “Miscellaneous Charge

Mr. Barrett explained that we adjusted water rates down in 2017 and we need to roll back those reductions at this time. We have incurred increased charges from NJWSA and SMRSA. This is a fiscal necessity at this point to go back to rates that were in place in 2017. Mayor Campion added that we’ve absorbed costs but there going up year after year; this is a tough position to be in now, but we need to address it. We will quantify impact on residents for next meeting but hopefully will be negligible.

The Public Hearing on the ordinance will be December 21,2020.

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Ordinance No 2020-05 was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
 Nays: None Abstain: None Absent: Mr. Shuler

- **Ordinance No. 2020-06** – Ordinance Amending & Supplementing Chapter XXII- Municipal Land Use Article 1 Purposes

On a motion by Mrs. King, seconded by Mr. Graetz, Ordinance No 2020-06 was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
 Nays: None Abstain: None Absent: Mr. Shuler

The Public Hearing on the ordinance will be December 21,2020.

- **Ordinance No. 2020-07** – Ordinance Amending & Supplementing Chapter XXII- Municipal Land Use Article 3 Definitions

On a motion by Mrs. King, seconded by Mr. Graetz, Ordinance No 2020-07 was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
 Nays: None Abstain: None Absent: Mr. Shuler

The Public Hearing on the ordinance will be December 21,2020.

- **Ordinance No. 2020-08-** Bond Ordinance providing for various water-sewer utility improvements

Mr. Barrett explained we appropriated \$3 million in 2018 for utility improvements and have spent about half so far (pump stations, other equipment); this ordinance speaks to self-liquidating status of the utility; we need to make sure we meet long-term goals of utility maintenance; no cost to taxpayers in 2021; once passed, this will allow us to borrow in future.

On a motion by Mr. Casagrande, seconded by Mr. Willms, Ordinance No 2020-08 was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
 Nays: None Abstain: None Absent: Mr. Shuler

The Public Hearing on the ordinance will be December 21,2020.

**CONSENT AGENDA Resolutions R2020155- to R2020-166**

*Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.*

- **R2020-155**, Establish the 2021 Reorganization meeting date
- **R2020-156**, Establishing requirements & procedures for public comments during public meetings with remote component
- **R2020-157**, Appointing a Designated Employer Representative and Alternate
- **R2020-158**, Authorizing the Mayor and Clerk to execute agreement with Monmouth County for performance and delivery of FY2020 community development project
- **R2020-159**, Authorizing the Mayor and Clerk to sign a certification prohibiting the use of excessive force and a certification prohibiting the use of federal funds for lobbying
- **R2020-160**, Authorizing the execution of an agreement with County of Monmouth for Special Citizens Area Transportation (SCAT)
- **R2020-161**, Approving designated membership in the Independent Fire Co. No 1
- **R2020-162**, Approving outdoor music on designated dates – The Mill
- **R2020-163**, Authorizing the refund of a duplicate payment of property taxes – Block 42.08 Lot 147
- **R2020-164**, Authorizing the refund of a duplicate payment of property taxes – Block 52 Lot 107
- **R2020-165**, Authorizing the release of the designated performance guarantee- Royal Court LLC
- **R2020-166**, Authorizing agreement for professional services of Spieze Architectural Group, Inc.

On a motion by Mrs. King, seconded by Mr. Graetz, the consent agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Shuler

**RESOLUTIONS**

- **R2020-167**, Authorizing the transfer of 2020 municipal budget appropriations

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2020-167 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Shuler

- **R2020-168**, Authorizing the cancellation of expired grant fund appropriated reserves and accounts receivable

On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. 2020-168 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Shuler

- **R2020-169**, Approving the payment of the itemized claims as set forth on the November 13, 2020 bills list

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. 2020-169 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Shuler

**R2020-170**, Appointing a Public Works Department part-time probationary employee – Blasi  
On a motion by Mr. Willms, seconded by Mr. Graetz, Resolution No. 2020-170 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Shuler

**R2020-171**, Approving the extension of outdoor dining dates and time

Mrs. King asked if the governor made any changes to indoor/outdoor dining. Mr. Collins responded that he made slight change: all restaurants must close by 10pm.

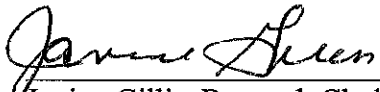
On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2020-171 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Shuler

### **ADJOURNMENT**

There being no further business, on a motion by Mrs. King, seconded by Mr. Graetz, the meeting was adjourned without objection at 7:43p.m.

  
\_\_\_\_\_  
Janine Gillis, Borough Clerk

Approved: December 21, 2020