

The January 4, 2021 executive session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 6:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman John Casagrande
Councilman Leonard Capristo
Councilman William Graetz
Councilwoman Sara King
Councilman Christopher Willms
Mayor Christopher Campion

Absent:

None

Also attending:

Dennis Collins, Borough Attorney

Mayor Campion and all council members were present in the municipal building, along with Borough Attorney Dennis Collins; the meeting was also available via virtual means.

Attorney Collins read the resolution into the record.

- **R2021-01**, Authorizing an Executive Session and Permitting the Governing Body to exclude the public from a portion of a public meeting

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: **Various Personnel Matter Regarding Salaries**

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- _____ 1. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.
- _____ 2. Rendered confidential by State Statute or Court Rule.
- _____ 3. Would constitute an unwarranted invasion of individual privacy.
- _____ 4. Deals with collective bargaining, including negotiation positions.
- _____ 5. Deals with purchase, lease or acquisition of real property with public funds.
- _____ 6. Related to setting of bank rates or the investment of public funds and disclosure could adversely affect the public interest.
- _____ 7. Related to tactics and techniques utilized in protecting the safety and property of the public and disclosure may adversely affect the public.
- _____ 8. Related to investigation of violations or possible violations of the law.

- X 9. Related to pending/anticipated litigation or contract negotiations in which the public body is or may be a party.
- X 10. Falls within the attorney-client privilege and confidentiality is required.
- 11. Deals with personnel matters of public employees and employee has not requested that the matter be made public.
- 12. Quasi-judicial deliberations after public hearing that may result in imposition of a civil penalty or suspension or loss of a license or permit.

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2021-01 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King, Mr. Willms
 Nays: None Abstain: None Absent: None

On a motion by Mr. , seconded by Mr. , the executive session was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
 Nays: None Abstain: None Absent: None

Mr. Gallo was invited to attend the Executive Session.

On a motion by Mrs.King, seconded by Mr. Willms, the executive session was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
 Nays: None Abstain: None Absent: None

Statement of November 3, 2020 Election Determination

Borough Clerk, Janine Gillis, read into the record the Statement of Determination issued by the Monmouth County Board of County Canvassers relative to the election of November 3, 2020 that John Casagrande and Peter Gallo were duly elected to Borough Council.

Oath of Office Administered to Newly Elected Officials:

Borough Council (3 Year Term expires 12/31/2023)..... John Casagrande
 Borough Council (3 Year Term expires 12/31/2023)..... Peter Gallo

ROLL CALL

Present:

Councilman Leonard Capristo
 Councilman John Casagrande
 Councilman Peter Gallo
 Councilman William Graetz
 Councilwoman Sara King
 Councilman Christopher Willms
 Mayor Christopher Campion

Absent:

None

Also attending:

Dennis Collins, Borough Attorney

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

Borough Council Appointments

- **R2021-02**, Establishing Procedure for election of Council President

On a motion by Mr. Capristo, seconded by Mr. Casagrande, Resolution No. 2021-02 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2021-03**, Selecting Council Member to serve as President of the Council for 2021

On a motion by Mr. Capristo, seconded by Mr. Willms, Resolution No. 2021-03 electing William Graetz as Council President was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2021-04**, Establishing Council Committees & Appointing Committee Chairs for 2021

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2021-04 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2021-05**, Appointing Planning Board – Class 3 Member (1 year term expires 12/31/2021)

On a motion by Mr. Graetz, seconded by Mr. Gallo, Resolution No. 2021-05 appointing Chris Willms as Planning Board Class 3 Member was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

Appointments by Mayor requiring Council Approval

- **R2021-06**, Appointing Borough Attorney and Awarding Contract

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. 2021-06 appointing Dennis Collins as Borough Attorney was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2021-07**, Awarding a Contract for Audit Services

On a motion by Mrs. King, seconded by Mr. Willms, Resolution No. 2021-07 awarding contract for audit services to Suplee, Clooney & Company was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2021-08**, Awarding a Contract for Legal Services - Labor Attorney

On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. 2021-08 awarding contract for legal services/labor to Bruce Padula was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2021-09**, Awarding a Contract for Legal Services - Tax Appeals Attorney

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2021-09 awarding contract for legal services/tax appeals to Frederick Raffetto was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

▪ **R2021-10**, Awarding a Contract for Legal Services - Tax Appeal Conflict Attorney

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. 2021-10 awarding contract for legal services/tax appeals, conflict attorney to Lani M. Lombardi was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-11**, Awarding a Contract for Legal Services – Financial Advisor

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. 2021-11 awarding contract for legal services/financial advisor to Phoenix Advisors was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-12**, Awarding a Contract for Legal Services – Bond Counsel

On a motion by Mr. Willms, seconded by Mr. Gallo, Resolution No. 2021-12 awarding contract for legal services/bond counsel to Archer & Greiner was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-13**, Awarding a Contract for Legal Services – Special Counsel

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2021-13 awarding contract for legal services/special affordable housing counsel to Andrew Bayer was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-14**, Awarding a Contract for a Borough Planner

On a motion by Mr. Willms, seconded by Mr. Graetz, Resolution No. 2021-14 awarding contract for Borough Planner to Jennifer Beahm was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-15**, Awarding a Contract - Financial Reporting/Accounting Services

On a motion by Mr. Casagrande, seconded by Mr. Willms, Resolution No. 2021-15 awarding contract for financial reporting/accounting services to PM Consultants was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-16**, Awarding a Contract - Administration Services

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2021-16 awarding contract for administrative services to PM Consultants was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-17**, Awarding a Contract - QPA Services

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. 2021-17 awarding contract for QPA services to PM Consultants was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-18, Appoint a Borough Engineer**

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2021-18 appointing Joseph May as Borough Engineer was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-19, Appointments to the Board of Health**

On a motion by Mr. Graetz, seconded by Mrs. King, Resolution No. 2021-19 appointing Leonard Giles and Patricia Skubon as members of the Board of Health was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-20, Appointing a Representative to the Shore Community Alliance**

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2021-20 appointing Eileen Eilenberger as representative to the Shore Community Alliance was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-21, Designating Official Newspapers**

On a motion by Mrs. King, seconded by Mr. Willms, Resolution No. 2021-21 designating Coast Star, Asbury Park Press & Star Ledger as official newspapers was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-22, Establishing Meeting Schedule**

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2021-22 establishing meeting schedule was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-23, Adopting Cash Management Plan**

On a motion by Mrs. King, seconded by Mr. Casagrande, Resolution No. 2021-23 adopting cash management plan was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-24, Fixing the rate of interest on delinquent taxes & water-sewer accounts, cancelling balances under \$5.00 & establishing a returned-check fee**

On a motion by Mr. Graetz, seconded by Mrs. King, Resolution No. 2021-24 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-25, Adopting 2021 Temporary Budget**

On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. 2021-25 adopting 2021 temporary budget was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-26, Designating Various Borough Officials**

On a motion by Mr. Willms, seconded by Mr. Graetz, Resolution No. 2021-26 designating various borough officials was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-27, Appointing an Assistant Borough Administrator**

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2021-27 appointing Janine Gillis as Assistant Borough Administrator was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-28, Appointing a Deputy Clerk**

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. 2021-28 appointing Kathleen Marmora as Deputy Borough Clerk was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-29, Appointing a Borough Prosecutor**

On a motion by Mr. Willms, seconded by Mrs. King, Resolution No. 2021-29 appointing James D. Carton IV as Borough Prosecutor was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-30, Appointing a Borough Public Defender**

On a motion by Mrs. King, seconded by Mr. Gallo, Resolution No. 2021-30 appointing Charles F. Shaw III as Borough Public Defender was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

▪ **R2021-31, Approving Payment of Claims on Bill List dated December 31, 2020**

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. 2021-31 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

Announcement of Mayor's Appointments not requiring Council approval

Planning Board - Environmental Commission

Mayor Champion announced Nancy Maclearie, Frederic Manger, Roy Francolino, Dennis Pearsall, Brian Brendle & Joseph Tompey are appointed to the Planning Board. Katherine Blasco & Moira Easton Horan are appointed to the Environmental Commission.

Reports, Notices and Correspondence

- South Monmouth Regional Sewerage Authority Public Notice-Connection Fee Hearing January 14, 2021 @ 2:45pm followed by regular meeting at 3:00 pm

Public Comment

On a motion by Mr. Willms, seconded by Mr. Gallo, the public comment section was opened, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

Eileen Eilenberger, 1213 Pond Rd., thanked council for her appointment to the Shore Community Alliance.

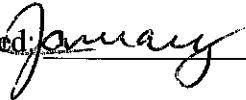
On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was closed, by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Graetz, the meeting was adjourned without objection at 7:20p.m.


Janine Gillis, Borough Clerk

Approved: , 2021