

**BOROUGH OF SPRING LAKE HEIGHTS  
MONMOUTH COUNTY, STATE OF NEW JERSEY**

**PUBLIC NOTICE FOR THE SOLICITATION OF  
PROFESSIONAL SERVICES CONTRACTS**

**NOTICE IS HEREBY GIVEN** that the Borough of Spring Lake Heights hereby solicits sealed proposals through the Fair and Open process in accordance with N.J.S.A. 19:44A-20.4 et seq. Sealed proposals will be received by the Borough Clerk, and opened and read in public on **Tuesday, December 14, 2021 at 11:00AM** in the Office of the Borough Clerk, 555 Brighton Avenue, Spring Lake Heights, New Jersey 07762 for the following professional services:

**Municipal Attorney  
Labor Counsel  
Tax Appeal Attorney  
Conflict Tax Attorney  
Municipal Auditor  
Financial Advisor  
Financial Accounting/Reporting  
Emergency Water/Sewer Services**

**Planning Board Attorney  
Planning Board Engineer  
Municipal Bond Counsel  
Legal/Special Counsel  
Borough Planner  
Special Project Engineer  
Banking**

**All proposals shall contain the following:**

- 1. Name of Individual providing service**
- 2. Resume**
- 3. References**
- 4. Business Disclosure for Owners of more than 10% of Applying Entity**
- 5. Business Registration Certificate**
- 6. Employee Information report**
- 7. Business Entity Annual Statement**
- 8. Proposed Contract**

All written proposals including an original, 2 copies and a 4<sup>th</sup> copy on a thumb drive, shall be submitted to Janine Gillis, Borough Clerk, 555 Brighton Avenue, Spring Lake Heights, N.J. 07762 email: boroughclerk@springlakehts.com

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C.17:27 et seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts).

For questions or additional information, contact John Barrett, Borough Administrator, at (732) 449-3500.

Janine Gillis  
Borough Clerk