



# *Borough of Spring Lake Heights*

## ANNUAL REORGANIZATION MEETING OF THE MAYOR & BOROUGH COUNCIL

January 3, 2022 ▪ 7:00 pm

**1. Call to Order**

**2. Statement of November 2, 2021 Election Determination**

**3. Oath of Office Administered to Newly Elected Officials:**

Borough Council (3 Year Term expires 12/31/2024)..... Leonard Capristo

Borough Council (3 Year Term expires 12/31/2024)..... Sara King

**4. Roll Call**

**5. Statement of Compliance with the Open Public Meetings Act**

**6. Moment of Silence and Pledge of Allegiance**

**7. Borough Council Appointments**

- R2022-01, Establishing Procedure for election of Council President
- R2022-02, Selecting Council Member to serve as President of the Council for 2022
- R2022-03, Establishing Council Committees & Appointing Committee Chairs for 2022
- R2022-04, Appointing Planning Board – Class 3 Member (1 year term expires 12/31/2022)

**8. Appointments by Mayor requiring Council Approval**

- R2022-05, Appointing and Awarding a Contract for Borough Attorney
- R2022-06, Awarding a Contract for Audit Services
- R2022-07, Awarding a Contract for Legal Services - Labor Attorney
- R2022-08, Awarding a Contract for Legal Services - Tax Appeal Attorney
- R2022-09, Awarding a Contract for Legal Services - Tax Appeal Conflict Attorney
- R2022-10, Awarding a Contract for Legal Services – Financial Advisor
- R2022-11, Awarding a Contract for Legal Services – Bond Counsel
- R2022-12, Awarding a Contract Professional Services - Borough Planner
- R2022-13, Awarding a Contract – Professional Services - Financial Reporting/Accounting Services
- R2022-14, Awarding a Contract – Professional Services - Administration Services
- R2022-15, Awarding a Contract – Professional Services - QPA Services
- R2022-16, Appoint a Borough Engineer

**9. Consent Agenda Resolutions**

- R2022-17, Appointments to the Board of Health
- R2022-18, Appointing a Representative to the Shore Community Alliance
- R2022-19, Designating Official Newspapers
- R2022-20, Establishing Meeting Schedule
- R2022-21, Adopting Cash Management Plan
- R2022-22, Fixing the rate of interest on delinquent taxes & water-sewer accounts, cancelling balances under \$10.00 & establishing a returned check fee
- R2022-23, Adopting 2022 Temporary Budget
- R2022-24, Designating Various Borough Officials
- R2022-25, Appointing an Assistant Borough Administrator
- R2022-26, Appointing a Deputy Clerk
- R2022-27, Appointing a Borough Prosecutor
- R2022-28, Appointing a Borough Public Defender
- R2022-29, Appointing a part-time Code Enforcement Officer/Zoning Officer
- R2022-30, Appointing a Recycling Coordinator
- R2022-31, Appointing a Licensed Utility Operator
- R2022-32, Appointing an Assistant Licensed Operator in the Water-Sewer Utility Department
- R2022-33, Approving use of the Cornelius V. Kelly Community Center

**10. Resolutions**

- R2022-34, Authorizing a Tax Lien Redemption payment
- R2022-35, Approving the payment of the itemized claims as set forth on the December 30, 2021 bills list

**11. Announcement of Mayor’s Appointments not requiring Council approval**

- Planning Board - Environmental Commission

**12. Reports, Notices and Correspondence**

- South Monmouth Regional Sewerage Authority Public Notice-Connection Fee Hearing, Thursday, January 13, 2022 @ 5:45pm.
- New Jersey Water Supply Authority Public Notice- Rate Proposal, Thursday February 3, 2022 @ 11:00am
- JCP&L Combined Public Notice – Approval of Costs for environmental remediation & Approval of zero emission charges, Thursday, January 6, 2022 @ 1:00pm

**13. Public Comment**

**14. Adjournment**

*Next Scheduled Meeting: Tuesday, January 18, 2022*