

The November 15, 2021 regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman Leonard Capristo
Councilman John Casagrande
Councilman Peter Gallo
Councilwoman Sara King
Mayor Christopher Campion

Absent:

Councilman William Graetz
Councilman Christopher Willms

Also attending:

Dennis Collins, Borough Attorney

Council Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

AMEND AGENDA

On a motion by Mrs. King, seconded by Mr. Gallo, the agenda was amended to add **R2021-173** by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mrs. King

Nays: None Abstain: None Absent: Mr. Graetz, Mr. Willms

APPROVE AGENDA

On a motion by Mrs. King, seconded by Mr. Casagrande, the amended agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mrs. King

Nays: None Abstain: None Absent: Mr. Graetz, Mr. Willms

APPROVE MINUTES - October 4, 2021

On a motion by Mr. Casagrande, seconded by Mrs. King, the minutes were approved by the following vote:

Ayes: Mr. Casagrande, Mrs. King

Nays: None Abstain: Mr. Capristo, Mr. Gallo Absent: Mr. Graetz, Mr. Willms

PRESENTATIONS – None

DISCUSSION ITEMS – Best Practice Checklist – John Barrett

Mr. Barrett explained the Best Practice Checklist was started by the State of New Jersey regarding municipal operations and State Aid. Spring Lake Heights submitted the checklist and was approved.

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Mr. Gallo – No report

Mrs. King – reported that the Veteran's Luncheon was very successful, and the attendees were happy the event resumed. She thanked everyone for their efforts to make the event a success. Mrs. King gave an update regarding the Joseph Robertson Park improvements and additional requirements that will continue. She thanked the voters who turned out for the General Election and voted for her and Mr. Capristo.

Mr. Casagrande – congratulated Mrs. King and Mr. Capristo on their reelection to Borough Council and continuing to work together. Mr. Casagrande echoed Mrs. King's comments on the Veterans Luncheon success and thanked the committee who worked on the event. He mentioned the authorization for the shared service agreement with Monmouth County for the update to the tax maps. Mr. Casagrande also explained the authorization for a Borough Personal Policies and Procedures Manual. The manual is beneficial with the Borough's insurance and coinsurance.

Mr. Capristo – provided an update on recreation programs including the fall leagues successful conclusion and looking forward to next year. He reminded the Holiday Lighting Contest will be happening this year and to please sign up on Community Pass if looking to participate. Mr. Capristo also gave an update on Recreation Basketball and stated the programs are still looking for coaches and volunteers. The Borough website and Community Pass have more information on the programs. Mr. Capristo mentioned the Tree Lighting event and visit from Santa that will be taking place at Borough Hall.

Mr. Campion – further echoed the sentiments of congratulations on the Veterans Luncheon and its success. Mr. Campion thanked all the local business supporters and hope to see more participation in the future. He reminded with colder weather coming to clear cars off the road when snow falls. The Ocean Road and Allaire Road Parks parking lots can be used for overnight parking if needed with clearing the roads for snow.

PUBLIC COMMENT (Any Item)

On a motion by Mrs. King, seconded by Mr. Casagrande, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mrs. King

Nays: None Abstain: None Absent: Mr. Graetz, Mr. Willms

Sharon Batteau, 1719 Beverly Avenue, inquired on clarification for the process of public comments during council meetings and planning board meetings. Mr. Campion clarified public comment for the council meetings is not a debate but an opportunity for comments to be made by the public. Questions should be addressed to the administration anytime during business hours. Most times is asked at a council meeting an answer is not readily available. Mr. Collins explained the planning board follows more closely a judicial proceeding with applications presenting like a court case and testimonials. Ms. Batteau expressed her disapproval of virtual Planning Board meetings. Mr. Collins explained the separation of the boards, the decisions of the boards, and the Governor's executive order.

Phillip Lewis, 906 Jersey Avenue, explained his experience with Jersey Avenue rats and extermination expenses. Mr. Lewis suggested the Borough hire an exterminator and install traps in the area. Mr. Campion suggested Mr. Lewis should speak with the administrator, Mr. Barrett and active discussions with the County and Board of Health.

Gaylen Nolan, 1022 Allaire Road, explained a question that arose at the Environmental Commission meeting regarding the location of the paths in Joseph Robertson Park and if a diagram was available to view. Mrs. King stated she would get Ms. Nolan a copy of the original plan. Ms. Nolan also inquired on the status of the tree ordinance and Mr. Campion responded that it will be moving forward in the new year. Ms. Nolan further commented on recreation programs and uses of the park.

Susan Lalji, 559 Atlantic Avenue, expressed concern regarding parking on Route 71 between St. Clair and Brighton Avenue. Mr. Campion clarified Rt 71 is a State Highway and would also follow up with the traffic department. Ms. Lalji questioned outdoor dining in the Borough and the direction on continuing outdoor dining. Mr. Campion explained the annual renewal of outdoor dining and requirements. Mr. Capristo stated he has received positive feedback regarding outdoor dining and the Council has a vested interest in the requirements. Mr. Campion explain he would like Route 71 to be a downtown area/ main street in Spring Lake Heights. Ms. Lalji inquired on permits for outdoor music and what is allowed in the Borough.

On a motion by Mr. Casagrande, seconded by Mrs. King, the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mrs. King

Nays: None Abstain: None Absent: Mr. Graetz, Mr. Willms

SCHEDULED PUBLIC HEARINGS – None

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake Heights Police Monthly Report – September 2021 & October 2021
- Spring Lake Heights Municipal Court Monthly Report - September 2021 & October 2021
- Independent Fire Company No #1 Monthly Report - September 2021 & October 2021
- Spring Lake First Aid Squad Monthly Report – September 2021 & October 2021
- Spring Lake Heights Planning Board meeting notice RE: November 17, 2021 -911 Greenwood Drive
- Spring Lake Borough public hearing December 7, 2021 Re: Ordinance #2021-008 Amending Land Development

ORDINANCE INTRODUCTIONS – Ordinance No. 2021-10

- **Ordinance 2021-10** An Ordinance repealing Chapter XVI “Personnel” of the Borough Code of the Borough of Spring Lake Heights, County of Monmouth, State of New Jersey
Mrs. King questioned the repeal of the ordinance and what the situation going forward would be. Mr. Collins clarified the policy should not be an ordinance or legislation but a policy the Borough follows. He also stated the policy would be modified by resolutions. Mr. Casagrande explain how the policy protects the Borough and insurance.

On a motion by Mr. Casagrande, seconded by Mr. Gallo the ordinance was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mrs. King

Nays: None Abstain: None Absent: Mr. Graetz, Mr. Willms

CONSENT AGENDA Resolutions R2021-159 to R2021-169

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2021-159**, Authorizing Donation of Surplus Fire Equipment
- **R2021-160**, Authorizing the cancellation of taxes – Block 86 Lot 54
- **R2021-161**, Authorizing the cancellation of taxes – Block 31 lot 14
- **R2021-162**, Authorize execution of agreement with Monmouth County for Special Citizens Area Transportation (SCAT)
- **R2021-163**, Authorize a Shared Service agreement with Monmouth County to provide the iTax map/collaboration center system
- **R2021-164**, Authorizing a tax lien redemption payment
- **R2021-165**, Authorizing release of the designated maintenance guarantee Block 20 Lot 9
- **R2021-166**, Accepting a grant from the Hazardous Discharge Site Remediation Fund public entity program through the NJ Economic Development Authority & NJ Dept. of Environmental Protection
- **R2021-167**, Approving a grant extension from NJ Department of Transportation for Emerson Avenue Area
- **R2021-168**, Adopting the Borough’s personnel policies and procedures manual
- **R2021-169**, Establishing the 2021 Reorganization meeting date
- **R2021-173**, Approving the submission of a grant application and execute a grant contract with the New Jersey Department of Transportation for the 2022 Local Aid Infrastructure Fund

On a motion by Mrs. King, seconded by Mr. Gallo, the consent agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mrs. King

Nays: None Abstain: None Absent: Mr. Graetz, Mr. Willms

RESOLUTIONS

- **R2021-170**, Authorizing the transfer of 2021 Budget Appropriations

On a motion by Mr. Casagrande, seconded by Mr. Gallo, Resolution No 2021-170 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mrs. King

Nays: None Abstain: None Absent: Mr. Graetz, Mr. Willms

- **R2021-171**, Approving the payment of the itemized claims as set forth on the October 14, 2021, bills list.

On a motion by Mr. Casagrande, seconded by Mr. Gallo, Resolution No 2021-171 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mrs. King

Nays: None Abstain: None Absent: Mr. Graetz, Mr. Willms

- **R2021-172**, Approving the payment of the itemized claims as set forth on the November 11, 2021, bills list.

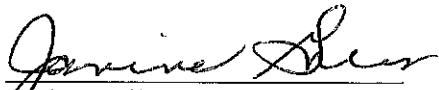
On a motion by Mr. Casagrande, seconded by Mr. Gallo, Resolution No 2021-172 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mrs. King

Nays: None Abstain: None Absent: Mr. Graetz, Mr. Willms

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Gallo, the meeting was adjourned without objection at 8:10p.m.


Janine Gillis, Borough Clerk

Approved: December 20, 2021