

The January 3, 2022 regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

Statement of November 2, 2021 Election Determination

Borough Clerk Janine Gillis read the Statement of November 2, 2021, Election Determination into the record.

Mayor Christopher Campion administered the Oath of Office to Newly Elected Officials:
Borough Council (3 Year Term expires 12/31/2024)..... Leonard Capristo

Present:

Councilman Leonard Capristo
Councilman John Casagrande
Councilman Peter Gallo
Councilman William Graetz
Councilman Christopher Willms
Mayor Christopher Campion

Absent:

Councilwoman Sara King

Also attending:

Dennis Collins, Borough Attorney

Borough Council Appointments

- **R2022-01**, Establishing Procedure for election of Council President

On a motion by Mr. Willms, seconded by Mr. Casagrande, Resolution No. 2022-01 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms

Nays: None Abstain: None Absent: Mrs. King

- **R2022-02**, Selecting Council Member to serve as President of the Council for 2022

Councilman Willms nominated Councilman Graetz as Council President, Seconded by Councilman Capristo. There were no other nominations.

On a motion by Mr. Willms, seconded by Mr. Gallo, Resolution No. 2022-02 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms

Nays: None Abstain: None Absent: Mrs. King

- **R2022-03**, Establishing Council Committees & Appointing Committee Chairs for 2022

On a motion by Mr. Graetz, seconded by Mr. Gallo, Resolution No. 2022-03 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms

Nays: None Abstain: None Absent: Mrs. King

Committees would remain the same Councilman Casagrande-Finance, Councilman Graetz-Public Safety, Councilman Capristo-Recreation, Councilman Gallo- Utility, Councilman Willms- Public Works, Councilman King-Grants/Legislation

- **R2022-04**, Appointing Planning Board – Class 3 Member (1 year term expires 12/31/2022)

On a motion by Mr. Casagrande, seconded by Mr. Gallo, Resolution No. 2022-04 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

Appointments by Mayor requiring Council Approval

- **R2022-05**, Appointing and Awarding a Contract for Borough Attorney

On a motion by Mr. Gallo, seconded by Mr. Willms, Resolution No. 2022-05 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-06**, Awarding a Contract for Audit Services

On a motion by Mr. Gallo, seconded by Mr. Graetz, Resolution No. 2022-06 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-07**, Awarding a Contract for Legal Services - Labor Attorney

On a motion by Mr. Casagrande, seconded by Mr. Willms, Resolution No. 2022-07 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-08**, Awarding a Contract for Legal Services - Tax Appeal Attorney

On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. 2022-08 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-09**, Awarding a Contract for Legal Services - Tax Appeal Conflict Attorney

On a motion by Mr. Willms, seconded by Mr. Casagrande, Resolution No. 2022-09 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-10**, Awarding a Contract for Legal Services – Financial Advisor

On a motion by Mr. Casagrande, seconded by Mr. Capristo, Resolution No. 2022-10 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-11**, Awarding a Contract for Legal Services – Bond Counsel

On a motion by Mr. Willms, seconded by Mr. Graetz, Resolution No. 2022-11 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-12**, Awarding a Contract Professional Services - Borough Planner

On a motion by Mr. Willms, seconded by Mr. Casagrande, Resolution No. 2022-12 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-13**, Awarding a Contract – Professional Services - Financial Reporting/Accounting Services

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. 2022-13 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-14**, Awarding a Contract – Professional Services - Administration Services

On a motion by Mr. Willms, seconded by Mr. Casagrande, Resolution No. 2022-14 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-15**, Awarding a Contract – Professional Services - QPA Services

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. 2022-15 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-16**, Appoint a Borough Engineer

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. 2022-16 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

Consent Agenda Resolutions R2022-17 to R2022-32

- **R2022-17**, Appointments to the Board of Health
- **R2022-18**, Appointing a Representative to the Shore Community Alliance
- **R2022-19**, Designating Official Newspapers
- **R2022-20**, Establishing Meeting Schedule
- **R2022-21**, Adopting Cash Management Plan
- **R2022-22**, Fixing the rate of interest on delinquent taxes & water-sewer accounts, cancelling balances under \$10.00 & establishing a returned check fee
- **R2022-23**, Adopting 2022 Temporary Budget
- **R2022-24**, Designating Various Borough Officials
- **R2022-25**, Appointing an Assistant Borough Administrator
- **R2022-26**, Appointing a Deputy Clerk
- **R2022-27**, Appointing a Borough Prosecutor
- **R2022-28**, Appointing a Borough Public Defender
- **R2022-29**, Appointing a part-time Code Enforcement Officer/Zoning Officer
- **R2022-30**, Appointing a Recycling Coordinator
- **R2022-31**, Appointing a Licensed Utility Operator
- **R2022-32**, Appointing an Assistant Licensed Operator in the Water-Sewer Utility Department
- **R2022-33**, Approving use of the Cornelius V. Kelly Community Center

On a motion by Mr. Casagrande, seconded by Mr. Willms, Consent Agenda Resolution No.2022-17 through R2022-33 were approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

Resolutions

- **R2022-34**, Authorizing a Tax Lien Redemption payment

On a motion by Mr. Willms, seconded by Mr. Gallo, Resolution No. 2022-34 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

- **R2022-35**, Approving the payment of the itemized claims as set forth on the December 30, 2021 bills list

On a motion by Mr. Casagrande, seconded by Mr. Gallo, Resolution No. 2022-35 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

Announcement of Mayor's Appointments not requiring Council approval

- Planning Board - Environmental Commission

Brian Brendle & Dennis Pearsall reappointed to Planning Board as regular members.
Elizabeth Stader & Thomas Martin reappointed to Planning Board as alternate members.

Sandra Denison & Christine Meloro reappointed to Environmental Commission as regular members

Reports, Notices and Correspondence

- South Monmouth Regional Sewerage Authority Public Notice-Connection Fee Hearing, Thursday, January 13, 2022 @ 5:45pm.
- New Jersey Water Supply Authority Public Notice- Rate Proposal, Thursday February 3, 2022 @ 11:00am
- JCP&L Combined Public Notice – Approval of Costs for environmental remediation & Approval of zero emission charges, Thursday, January 6, 2022 @ 1:00pm

Public Comment

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

Eileen Eilenberger thanked council for her nomination to Shore Alliance

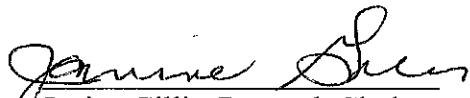
On a motion by Mr. Casagrande, seconded by Mr. Willms, the public comment section was Closed by the following vote:

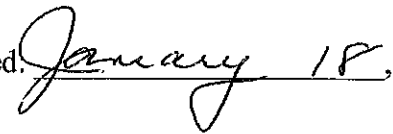
Ayes: Mr. Capristo, Mr. Casagrande, Mr. Gallo, Mr. Graetz, Mr. Willms
Nays: None Abstain: None Absent: Mrs. King

Adjournment

Mayor Campion - thanked everyone for a great year and stated he is looking forward to next year.
Councilman Gallo - stated the Santa Claus visit on the fire truck was a big hit. He continued to thank the Fire Department for the event and their service.

There being no further business, on a motion by Mr. Gallo, seconded by Mr. Willms, the meeting was adjourned without objection at 7:20p.m.


Janine Gillis, Borough Clerk

Approved. , 2022