

**The April 18, 2022 Executive Session** of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 6:30 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

**ROLL CALL**

Present:

Councilman John Casagrande  
Councilman Peter Gallo  
Councilwoman Sara King  
Councilman Christopher Willms  
Mayor Christopher Campion

Absent:

Councilman Leonard Capristo  
Councilman William Graetz

Also attending:

Janine Gillis, Borough Clerk  
Dennis Collins Esq., Borough Attorney  
John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

Attorney Collins read the resolution into the record.

- **R2022-88** - Authorizing an Executive Session & Permitting the Governing Body to Exclude the Public from a Portion of a Public Meeting

**BE IT RESOLVED** that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Collective bargaining, contract negotiations, personnel, attorney client privilege

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

**BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- \_\_\_\_\_ 1. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.
- \_\_\_\_\_ 2. Rendered confidential by State Statute or Court Rule.
- \_\_\_\_\_ 3. Would constitute an unwarranted invasion of individual privacy.
- \_\_\_\_\_ 4. Deals with collective bargaining, including negotiation positions.
- \_\_\_\_\_ 5. Deals with purchase, lease or acquisition of real property with public funds.
- \_\_\_\_\_ 6. Related to setting of bank rates or the investment of public funds and disclosure could adversely affect the public interest.
- \_\_\_\_\_ 7. Related to tactics and techniques utilized in protecting the safety and property of the public and disclosure may adversely affect the public.
- \_\_\_\_\_ 8. Related to investigation of violations or possible violations of the law.

- X 9. Related to pending/anticipated litigation or contract negotiations in which the public body is or may be a party.
- X 10. Falls within the attorney-client privilege and confidentiality is required.
- \_\_\_\_\_ 11. Deals with personnel matters of public employees and employees have not requested that the matter be made public.
- \_\_\_\_\_ 12. Quasi-judicial deliberations after public hearing that may result in imposition of a civil penalty or suspension or loss of a license or permit.

On a motion by Mr. Willms, seconded by Mr. Gallo, Resolution No. 2022-88 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Gallo, Mrs. King, Mr. Willms

Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Graetz

There being no further business, on a motion by Mrs. King, seconded by Mr. Gallo, the executive session was adjourned without objection at 6:50 p.m.

**The April 18, 2022** regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

#### **ROLL CALL**

##### Present:

Councilman John Casagrande  
Councilman Peter Gallo  
Councilwoman Sara King  
Councilman Christopher Willms  
Mayor Christopher Campion

##### Absent:

Councilman Leonard Capristo  
Councilman William Graetz

##### Also attending:

Janine Gillis, Borough Clerk  
Dennis Collins Esq., Borough Attorney  
John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

#### **AMEND AGENDA**

On a motion by Mrs. King, seconded by Mr. Casagrande, the agenda was amended to add resolution R2022-95 by the following vote:

Ayes: Mr. Casagrande, Mr. Gallo, Mrs. King, Mr. Willms

Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Graetz

#### **APPROVE AMENDED AGENDA**

On a motion by Mr. Gallo, seconded by Mr. Casagrande, the agenda as amended was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Gallo, Mrs. King, Mr. Willms

Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Graetz

**APPROVE MINUTES - April 4, 2022**

On a motion by Mr. Casagrande, seconded by Mrs. King, the minutes for April 4, 2022, were approved by the following vote:

Ayes: Mr. Casagrande, Mr. Gallo, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

**PRESENTATIONS – None**

**DISCUSSION ITEMS – None**

**MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS**

Mr. Casagrande – Councilman Casagrande reported the municipal budget was submitted to the Division of Local Government Services for review. He also reminded the budget workshop is April 20, 2022 and the public hearing is May 16, 2022.

Mrs. King – Councilwoman King provided an update regarding section 600 of the code book and the plan to review the 500 Section next. After reviewing it will be submitted to legal council for review.

Mr. Willms – Councilman Willms thanked the Public Works Department for preparing Joseph E. Robertson Park for the Easter Egg Hunt. He stated the Egg Hunt was very successful and enjoyed by the attendees.

Mr. Gallo – Councilman Gallo echoed the sentiment of the success of the Easter Egg Hunt. He also reminded that hydrant flushing was beginning Monday April 18, 2022 overnight.

Mr. Campion – Mayor Campion provided more details regarding the resolution for the new OEM coordinator.

**PUBLIC COMMENT (Any Item)**

On a motion by Mrs. King, seconded by Mr. Willms, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mr. Gallo, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

No Public Comment

On a motion by Mrs. King, seconded by Mr. Casagrande, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mr. Gallo, Mrs. King, Mr. Willms  
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

**SCHEDULED PUBLIC HEARINGS – None**

**REPORTS, NOTICES & CORRESPONDENCE**

- Spring Lake Heights Municipal Court Monthly Report – March 2022
- Spring Lake First Aid Squad Monthly Report – March 2022
- Independent Fire Co #1 Monthly Report – February 2022
- Public Notice Spring Lake Heights Planning Board April 20, 2022 Re: 564 Monmouth Ave

**ORDINANCE INTRODUCTIONS - None**

**CONSENT AGENDA Resolutions R2022-89 to R2022-93**

*Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.*

- **R2022-89**, Confirming the appointment of Emergency Management coordinator
- **R2022-90**, Authorizing the Release of the Designated Performance Guarantee

- **R2022-91**, Governing Body Certifying Compliance with the US Equal Employment Opportunity Commissions, Enforcement Guidance on the Consideration of Arrest & Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964
- **R2022-92**, Approving the Governor's Council on Alcoholism and Drug Abuse (GCADA) Grant Application
- **R2022-93**, Authorize E2 project Management LLC to Advertise for Open Competitive Bids in Connection with Improvements to Joseph E. Robertson Park Snack Shack

On a motion by Mr. Casagrande, seconded by Mr. Willms, the consent agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Gallo, Mrs. King, Mr. Willms

Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Graetz

#### **RESOLUTIONS**

- **R2022-94**, Approving the Payment of the Itemized Claims as set forth on the April 14, 2022 Bills List

On a motion by Mrs. King, seconded by Mr. Willms, Resolution No. 2022-94 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Gallo, Mrs. King, Mr. Willms

Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Graetz

- **R2022-95**, Authorizing the Borough to Enter into a Settlement Agreement with Helen Motzenbecker

On a motion by Mr. Casagrande, seconded by Mr. Gallo, Resolution No. 2022-95 was approved by the following vote:

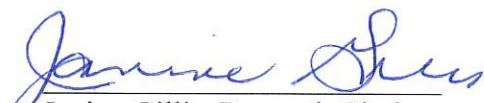
Ayes: Mr. Casagrande, Mr. Gallo, Mrs. King, Mr. Willms

Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Graetz

Mrs. Gillis announced that we are still looking for recreation summer counselors. She asked council members to stop by office tonight to sign affidavit from Resolution R2022-91

#### **ADJOURNMENT**

There being no further business, on a motion by Mrs. King, seconded by Mr. Gallo, the meeting was adjourned without objection at 7:10 p.m.

  
Janine Gillis, Borough Clerk

Approved: May 16, 2022