

The January 17, 2023 regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman Leonard Capristo
Councilman John Casagrande
Councilwoman Michele Degnan-Spang
Councilman William Graetz
Councilwoman Sara King
Mayor Christopher Campion

Absent:

Councilman Christopher Willms

Also attending:

John Barrett, Borough Administrator
Janine Gillis, Borough Clerk

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

AMEND AGENDA

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the agenda was amended to add resolution R2023-47 and R2023-48 by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

APPROVE AMENDED AGENDA

On a motion by Mr. Graetz, seconded by Mrs. Degnan-Spang, the agenda as amended was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

APPROVE MINUTES – December 19, 2022

On a motion by Mr. Casagrande, seconded by Mrs. King, the December 19, 2022, regular minutes were approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King

Nays: None Abstain: Mr. Capristo, Mr. Graetz Absent: Mr. Willms

APPROVE MINUTES – January 2, 2023

On a motion by Mrs. Degnan-Spang, seconded by Mr. Graetz, the January 2, 2023, regular minutes were approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: Mr. Capristo Absent: Mr. Willms

PRESENTATIONS – None

DISCUSSION ITEMS – None

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Mr. Capristo – Councilman Capristo reviewed the Holiday House Decorating Contest with the winning houses as well as thanking the sponsor for their generous donations.

Mr. Casagrande – Councilman Casagrande mentioned the ordinance introduction on the agenda for the evening regarding the CAP bank.

Mrs. King – Councilwoman King discussed a grant opportunity for park improvements at Joseph Robertson Park that would be added to the agenda. She also provided an update regarding the land use ordinances.

Mr. Graetz – No report

Mrs. Degnan-Spang – Councilwoman Degnan-Spang provided a reminder that leaf collection is completed and if residents have leaves, they can bring them to the recycling yard. Also, Christmas trees can be placed at the curb for pick up. Councilwoman Degnan-Spang continued with updates regarding installation and troubleshooting of alarms at the water plants and plans to go out to bid for a sewer main replacement in the next few weeks. She further stated that the Public Works Department is replacing 83 street signs throughout the Borough.

Mr. Campion – Mayor Campion said the light sensor at the intersection of Wall Road and Route 71 was faulty and was replaced by NJDOT.

PUBLIC COMMENT (Any Item)

On a motion by Mr. Casagrande, seconded by Mrs. King, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

Gaylen Nolan, 1022 Allaire Road, posed questions regarding the blacktop paving paths in Joseph Robertson Park and asked about the grant application. Mayor Campion stated the grant application on the agenda is for resurfacing of basketball and tennis courts. Administrator Barrett added that grading was scheduled to be done on the paths.

On a motion by Mr. Graetz, seconded Mr. Casagrande, the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

SCHEDULED PUBLIC HEARINGS – None

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake Heights Municipal Court Monthly Report - November 2021
- Spring Lake Heights Land Use Board Public Notice January 18, 2023 Block 35 Lot 5

ORDINANCE INTRODUCTIONS –

- **Ordinance No. 2023-01** An Ordinance to Exceed the Municipal Appropriation Limits & to Establish a Cap Bank (2022)

Administrator Barrett explained the ordinance and standard operating procedures.

On a motion by Mr. Casagrande, seconded by Mrs. King, the ordinance was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

CONSENT AGENDA - Resolutions R2023-38 to R2023-45

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2023-38**, Appointing Joseph May to South Monmouth Regional Sewerage Authority
- **R2023-39**, Authorizing Procedures to the Borough Tax Assessor & Borough Attorney to Sign Stipulations & Hire Experts in connection with Tax Appeals
- **R2023-40**, Authorizing the Spring Lake Heights Police Dept. to Participate in the Defense Logistics Agency, Law Enforcement Support Office
- **R2023-41**, Authorizing the Donation of Surplus Equipment
- **R2023-42**, Approving the Use of Bicentennial Park Tennis Courts
- **R2023-43**, Authorizing the Refund of Duplicate Payment of Property Taxes
- **R2023-44**, Authorizing the Refund of Duplicate Payment of Property Taxes
- **R2023-45**, Accepting the Performance Guarantee for Block 59 Lots 20, 21, 31

On a motion by Mrs. King, seconded by Mr. Casagrande, the consent agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mr. Graetz, Mrs. King
Nays: None Abstain: Mrs. Degnan-Spang Absent: Mr. Willms

RESOLUTIONS

- **R2023-46**, Approving the payment of the itemized claims as set forth on the January 13, 2023 bills list

On a motion by Mr. Graetz, seconded by Mr. Capristo, Resolution No. R2023-46 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King
Nays: None Abstain: Mr. Casagrande Absent: Mr. Willms

- **R2023-47**, Approving the Borough of Spring Lake Heights to submit a grant application to the New Jersey Department of Community Affairs

On a motion by Mrs. King, seconded by Mr. Capristo, Resolution No. R2023-47 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King
Nays: None Abstain: None Absent: Mr. Willms

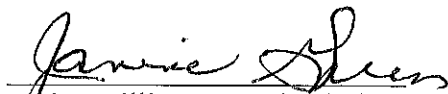
- **R2023-48**, Appointing a member to the Board of Health


On a motion by Mr. Graetz, seconded by Mrs. Degnan-Spang, Resolution No. R2023-48 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King
Nays: None Abstain: None Absent: Mr. Willms

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mrs. Graetz, the meeting was adjourned without objection at 7:20 p.m.


Janine Gillis, Borough Clerk

Approved: , 2023