

PLEASE TAKE NOTICE the following ordinance was introduced and passed on first reading at the April 15, 2024 meeting of the Mayor and Borough Council and will be considered for second reading and final passage during the meeting scheduled to begin at 7:00 p.m. on May 6, 2024 in the Municipal Building, located at 555 Brighton Avenue, Spring Lake Heights, at which time and place any person desiring to comment on this ordinance will be given the opportunity to be heard. A copy of the ordinance is available in the clerk's office.

Janine Gillis, Borough Clerk

**BOROUGH OF SPRING LAKE HEIGHTS
ORDINANCE NO. 2024-02**

**AN ORDINANCE OF THE BOROUGH OF SPRING LAKE HEIGHTS
ESTABLISHING SALARIES AND WAGES FOR THE YEAR 2024**

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Spring Lake Heights, in the County of Monmouth, New Jersey, as follows:

SECTION 1. Maximum annual salaries are hereby established for the following elected officials for the calendar year 2024:

Mayor	\$4,000
Borough Council Member.....	\$3,000

SECTION 2. Maximum annual salaries are hereby established for the following statutory officials for the calendar year 2024:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Borough Clerk	\$60,500	\$110,000
Tax Collector / Utility Collector.....	\$65,000	\$100,000
Chief Financial Officer	\$5,000	\$25,000
Tax Assessor.....	\$25,000	\$45,000

SECTION 3. Annual salary ranges are hereby established for the following officials, managerial executives and confidential employees for the calendar year 2024:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Borough Administrator	\$60,000	\$150,000
Assistant Borough Administrator	\$25,000	\$75,000
Deputy Tax/Utility Collector	\$10,000	\$25,000
Police Chief.....	\$128,000	\$190,000
Police Captain	\$125,000	\$180,000
Public Works/Utilities Superintendent	\$25,000	\$140,000
Licensed Water Operator.....	\$75,000	\$125,000
Assistant Licensed Water Operator.....	\$45,000	\$105,000
Municipal Court Judge.....	\$12,000	\$30,000
Prosecutor	\$12,000	\$30,000
Public Defender.....	\$12,000	\$25,000
Emergency Management Coordinator.....	\$3,000	\$9,000
Recreation Director	\$2,500	\$17,500
Recycling Coordinator	\$2,000	\$7,000

Registrar of Vital Statistic/Deputy Registrar	\$500	\$4,500
Board of Health Secretary	\$500	\$5,500
Land Use Board Secretary	\$1,000	\$15,000
Webmaster	\$2,500	\$7,500

SECTION 4. Annual salary ranges are hereby established for the following designated employees for the calendar year 2024:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Deputy Borough Clerk.....	\$30,000	\$80,000
Office Assistant/Administrative Aide	\$21,500	\$68,000
Tax Assessment Field Assistant.....	\$3,500	\$20,000

SECTION 5. Maximum hourly wage rates are hereby established for the following designated temporary, seasonal and part-time employees for the calendar year 2024:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Borough Engineer.....	\$125.00	\$165.00
Zoning and/or Code Enforcement Official.....	\$25.00	\$53.00
Public Works Laborer.....	\$12.00	\$53.00
Special Law Enforcement Officer - Class 2.....	\$20.00	\$54.00
Special Law Enforcement Officer - Class 1.....	\$16.00	\$45.00
School Crossing Guard	\$12.00	\$25.50
Police Matron (2 hour minimum call-out).....	\$12.00	\$25.50
Office Assistant	\$12.00	\$38.50
Recreation Summer Camp Coordinator.....	\$12.00	\$29.50
Recreation Summer Camp Assistant Coordinator.....	\$12.00	\$27.50
Recreation Program Coordinator	\$12.00	\$26.50
Recreation Program Assistant Coordinator.....	\$12.00	\$26.50
Recreation Supervisor.....	\$12.00	\$26.50
Recreation Summer Camp Counselor.....	\$12.00	\$26.50
Unclassified	\$12.00	\$26.00

SECTION 6. The salary ranges and maximum hourly wage rates established in this Ordinance shall continue in effect until subsequently amended.

- A. Salaries and wage rates for individual employees shall be authorized by Borough Council resolution within the salary ranges and maximum wage rates established in this Ordinance and unless provided otherwise shall be paid retroactively to January 1 of this calendar year on all earnings paid to date.
- B. Annual salaries shall be prorated on a per diem basis and paid in accordance with established payroll procedures.
- C. Hourly wages shall be earned on an hour-for-hour basis, in quarter-hour increments rounded to the nearest quarter-hour, and paid in accordance with established payroll procedures.
- D. “Temporary” and “Seasonal” employees shall be employed for a maximum period of six (6) months during which the employee shall be regularly scheduled to work a maximum of forty (40) hours per work-week.
- E. “Part-time” employees shall be regularly scheduled to work less than thirty (30) hours per work-week.

SECTION 7. The provisions of this Ordinance shall be severable. If any section or provision shall be held invalid by any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, which shall remain in full force and effect.

SECTION 8. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 9. This Ordinance shall take effect, retroactive to January 1, 2023, after final passage and publication in accordance with the law.