

**BOROUGH OF SPRING LAKE HEIGHTS**

**ORDINANCE NO. 2024-02**

**AN ORDINANCE OF THE BOROUGH OF SPRING LAKE HEIGHTS  
ESTABLISHING SALARIES AND WAGES FOR THE YEAR 2024**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Spring Lake Heights, in the County of Monmouth, New Jersey, as follows:

**SECTION 1.** Maximum annual salaries are hereby established for the following elected officials for the calendar year 2024:

|                             |         |
|-----------------------------|---------|
| Mayor .....                 | \$4,000 |
| Borough Council Member..... | \$3,000 |

**SECTION 2.** Maximum annual salaries are hereby established for the following statutory officials for the calendar year 2024:

|  | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|--|----------------|----------------|
| Borough Clerk .....                    | \$60,500       | \$110,000      |
| Tax Collector / Utility Collector..... | \$65,000       | \$100,000      |
| Chief Financial Officer .....          | \$5,000        | \$25,000       |
| Tax Assessor.....                      | \$25,000       | \$45,000       |

**SECTION 3.** Annual salary ranges are hereby established for the following officials, managerial executives and confidential employees for the calendar year 2024:

|   | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|---|----------------|----------------|
| Borough Administrator .....                         | \$60,000       | \$150,000      |
| Assistant Borough Administrator .....               | \$25,000       | \$75,000       |
| Deputy Tax/Utility Collector .....                  | \$10,000       | \$25,000       |
| Police Chief.....                                   | \$128,000      | \$190,000      |
| Police Captain .....                                | \$125,000      | \$180,000      |
| Public Works/Utilities Superintendent .....         | \$25,000       | \$140,000      |
| Licensed Water Operator.....                        | \$75,000       | \$125,000      |
| Assistant Licensed Water Operator.....              | \$45,000       | \$105,000      |
| Municipal Court Judge.....                          | \$12,000       | \$30,000       |
| Prosecutor .....                                    | \$12,000       | \$30,000       |
| Public Defender.....                                | \$12,000       | \$25,000       |
| Emergency Management Coordinator.....               | \$3,000        | \$9,000        |
| Recreation Director .....                           | \$2,500        | \$17,500       |
| Recycling Coordinator .....                         | \$2,000        | \$7,000        |
| Registrar of Vital Statistic/Deputy Registrar ..... | \$500          | \$4,500        |
| Board of Health Secretary.....                      | \$500          | \$5,500        |
| Land Use Board Secretary .....                      | \$1,000        | \$15,000       |
| Webmaster .....                                     | \$2,500        | \$7,500        |

**SECTION 4.** Annual salary ranges are hereby established for the following designated employees for the calendar year 2024:

|   | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|---|----------------|----------------|
| Deputy Borough Clerk.....                 | \$30,000       | \$80,000       |
| Office Assistant/Administrative Aide..... | \$21,500       | \$68,000       |
| Tax Assessment Field Assistant.....       | \$3,500        | \$20,000       |

**SECTION 5.** Maximum hourly wage rates are hereby established for the following designated temporary, seasonal and part-time employees for the calendar year 2024:

|   | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|---|----------------|----------------|
| Borough Engineer.....                             | \$125.00       | \$165.00       |
| Zoning and/or Code Enforcement Official.....      | \$25.00        | \$53.00        |
| Public Works Laborer.....                         | \$12.00        | \$53.00        |
| Special Law Enforcement Officer - Class 2.....    | \$20.00        | \$54.00        |
| Special Law Enforcement Officer - Class 1.....    | \$16.00        | \$45.00        |
| School Crossing Guard .....                       | \$12.00        | \$25.50        |
| Police Matron (2 hour minimum call-out).....      | \$12.00        | \$25.50        |
| Office Assistant .....                            | \$12.00        | \$38.50        |
| Recreation Summer Camp Coordinator.....           | \$12.00        | \$29.50        |
| Recreation Summer Camp Assistant Coordinator..... | \$12.00        | \$27.50        |
| Recreation Program Coordinator .....              | \$12.00        | \$26.50        |
| Recreation Program Assistant Coordinator.....     | \$12.00        | \$26.50        |
| Recreation Supervisor.....                        | \$12.00        | \$26.50        |
| Recreation Summer Camp Counselor.....             | \$12.00        | \$26.50        |
| Unclassified .....                                | \$12.00        | \$26.00        |


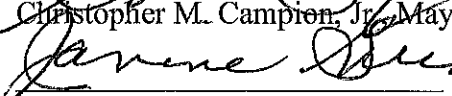
**SECTION 6.** The salary ranges and maximum hourly wage rates established in this Ordinance shall continue in effect until subsequently amended.

- A. Salaries and wage rates for individual employees shall be authorized by Borough Council resolution within the salary ranges and maximum wage rates established in this Ordinance and unless provided otherwise shall be paid retroactively to January 1 of this calendar year on all earnings paid to date.
- B. Annual salaries shall be prorated on a per diem basis and paid in accordance with established payroll procedures.
- C. Hourly wages shall be earned on an hour-for-hour basis, in quarter-hour increments rounded to the nearest quarter-hour, and paid in accordance with established payroll procedures.
- D. “Temporary” and “Seasonal” employees shall be employed for a maximum period of six (6) months during which the employee shall be regularly scheduled to work a maximum of forty (40) hours per work-week.
- E. “Part-time” employees shall be regularly scheduled to work less than thirty (30) hours per work-week.

**SECTION 7.** The provisions of this Ordinance shall be severable. If any section or provision shall be held invalid by any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, which shall remain in full force and effect.

**SECTION 8.** All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

**SECTION 9.** This Ordinance shall take effect, retroactive to January 1, 2023, after final passage and publication in accordance with the law.

  
 Christopher M. Campion, Jr. Mayor  
  
 Janine Gillis, Borough Clerk

5-8-2024  
 Date  
5-8-2024  
 Date