

**BOROUGH OF SPRING LAKE HEIGHTS**  
**2023 OUTDOOR DINING PERMIT**

The Borough of Spring Lake Heights is issuing use permits for outdoor dining for approved restaurants. The issuance of this permit does not relieve the permit holder of the obligation to comply with all State, County and Local laws, rules and regulations including but not limited to compliance with all requirements of the New Jersey ABC, State Fire Code, Board of Health and any applicable Emergency Orders of the Governor of the State of New Jersey.

The requirements for submission and design criteria are included in the Borough of Spring Lake Heights Ordinance Chapter IV Section 4-7 entitled “Permits for Outdoor Dining Areas, Outdoor Eating Areas and Sidewalk Cafe Areas”. A Link to the Borough ordinances can be found on the Borough website.

**Applicants must include a survey as required by the ordinance showing where the dining is to occur on the property. The plan shall also show dimensions and locations of all tables, chairs, and fixtures and such other items as required by ordinance. Seating may only be located on private property and never in the public right of way.**

**APPLICANTS ARE ADVISED TO READ THE ORDINANCE REQUIREMENTS CAREFULLY AS DEFICIENT SUBMISSION WILL DELAY REVIEW**

**Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Name of Contact:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Property Owner** \_\_\_\_\_

**Address** \_\_\_\_\_

**Dimensions of Outdoor Dining Area** \_\_\_\_\_

**Dimensions of Proposed tent** \_\_\_\_\_

**Outdoor Electric Proposed** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

**Outdoor Heating Proposed** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

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1. If the Applicant is a person or entity other than the Owner, A letter of permission from the property owner must be submitted.
2. Certificate of Insurance must be attached as required by the Ordinance
3. Temporary use permits must comply with all applicable Fire and Health Department Regulations.
4. Access must be maintained in accordance with the Americans with Disabilities Act and all applicable standards.
5. All outdoor dining areas must be maintained and clean of litter.
6. A copy of the approved application must be kept on premises for review by Borough officials on request.
7. The above information does not modify or omit any requirements under Chapter 8 of the ordinances of the Borough of Spring Lake Heights

I, the undersigned, will indemnify and hold harmless, the Borough of Spring Lake Heights, its employees, officers and any other associates, from and against any actions, in law or in equity, from liability or claims for damages, demands or judgments to any person or property which may result now or in the future from the issuance of this permit.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

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DATE RECEIVED BY ZONING OFFICER \_\_\_\_\_

APPROVED BY FIRE PREVENTION ON: \_\_\_\_\_ BY: \_\_\_\_\_  
(Attach any comments)

APPROVED BY POLICE CHIEF ON: \_\_\_\_\_ BY: \_\_\_\_\_  
(Attach any comments)

APPROVED BY ZONING OFFICER ON: \_\_\_\_\_ BY: \_\_\_\_\_

THIS PERMIT SHALL EXPIRE ON \_\_\_\_\_