

The August 21, 2023 regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman Leonard Capristo
Councilwoman Michele Degnan-Spang
Councilwoman Sara King
Councilman Christopher Willms
Mayor Christopher Campion

Absent:

Councilman John Casagrande
Councilman William Graetz

Also attending:

Dennis Collins, Borough Attorney
Janine Gillis, Borough Clerk
John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

AMEND AGENDA

On a motion by Mrs. Degnan-Spang, seconded by Mr. Willms, the agenda was amended to remove resolution R2023-143 by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

APPROVE AMENDED AGENDA

On a motion by Mrs. King, seconded by Mr. Willms, the agenda as amended was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

APPROVE MINUTES - July 17, 2023

On a motion by Mrs. Degnan-Spang, seconded by Mrs. King the July 17, 2023 minutes were approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

PRESENTATIONS – Joseph May, Borough Engineer, provided an update regarding the traffic study of Old Mill Road. Wall Township and Monmouth County will be submitting resolutions to the NJ DOT regarding similar traffic studies. Spring Lake Heights will be submitting resolutions at the next council meeting. Mr. May spoke about resolutions R2023-144, R2023-145, R2023-146 and R2023-147. Mr. Capristo and Mrs. King asked clarification questions in which Mr. May responded.

DISCUSSION ITEMS – None

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilman Capristo – Mr. Capristo reviewed Resolution R2023-141. He continued to summarize the Summer Recreation Program and its successful completion. He further spoke about other fall recreation leagues and events happening including the Fall Festival October 27-28, 2023. Please check the Borough website and social media for updates and details.

Councilwoman King – Mrs. King remembered and recognized James Schuler as a councilman, board of education member and a valued member of the Borough.

Councilman Willms – Mr. Willms thanked Mr. May for providing detailed reports. He also remarked on resolution R2023-140, which fills a position gap in the Public Works Department.

Councilwoman Degnan-Spang – Mrs. Degnan-Spang also thanked Mr. May for his detailed reports.

PUBLIC COMMENT (Any Item)

On a motion by Mr. Willms, seconded by Mr. Capristo, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

None Presented

On a motion by Mr. Willms, seconded by Mr. Capristo, the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

SCHEDULED PUBLIC HEARINGS –

- **Ordinance No. 2023-07** An ordinance authorizing the Borough of Spring Lake Heights to enter into a lease agreement with the Tri-Shore Little League, a non-profit corporation regarding an area located within the Joseph E. Robertson Park, Spring Lake Heights, New Jersey.

On a motion by Mrs. King, seconded by Mr. Willms, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

None Presented

Borough Attorney Collins stated the ordinance is a standard agreement that needs to be updated every five years with the Little League.

On a motion by Mrs. King, seconded by Mr. Willms, the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

On a motion by Mrs. King, seconded by Mr. Willms, **Ordinance 2023-07** was adopted by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake First Aid Squad Monthly Report – July 2023
- Spring Lake Heights Municipal Court Monthly Report – June & July 2023
- Spring Lake Heights Police Monthly Report – July 2023
- Independent Fire Company No #1 Monthly Report - July 2023
- Borough of Manasquan Resolution supporting an increase in municipal energy tax receipts property tax relief aid to offset the increase in local government costs for employee health care & prescription benefits coverage.
- NJ Transit Public Notice Sept. 18, 2023 request for federal financial assistance

ORDINANCE INTRODUCTIONS – None

CONSENT AGENDA Resolutions R2023-136 to R2023-141

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2023-136**, Approving the designated membership in the Independent Fire Company No. 1
- **R2023-137**, Approving the temporary closure of a portion of Sussex Ave.
- **R2023-138**, Requesting the Director of the NJ Division of Local Government Services to approve an amendment to the Borough's 2023 municipal budget - \$30,000.00
- **R2023-139**, Requesting the Director of the NJ Division of Local Government Services to approve an amendment to the Borough's 2023 municipal budget - \$201,750.00
- **R2023-140**, Appointing a probationary public works laborer
- **R2023-141**, Increase the salary of the recreation director

On a motion by Mr. Capristo, seconded by Mr. Willms, the consent agenda was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

RESOLUTIONS

- **R2023-142**, Authorizing the execution of a commodity resale agreement with the County of Monmouth
On a motion by Mr. Willms, seconded by Mrs. King, Resolution No. R2023-142 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

- **R2023-143**, Authorizing a change order for E2 Project Management, LLC for professional services fees related to improvements to Shore Road Park

Resolution R2023-143 was removed from the agenda.

- **R2023-144**, Authorizing final payment and release of retainage to Pillari Construction Inc., for the Fairway Mews Pump Station Replacement Project

On a motion by Mr. Willms, seconded by Mr. Capristo, Resolution No. R2023-144 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

- **R2023-145**, Authorizing the release of a performance guarantee upon receipt of the designated maintenance guarantee- Pillari Construction Inc.

On a motion by Mr. Willms, seconded by Mrs. King, Resolution No. R2023-145 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

- **R2023-146**, Authorizing the public bid for the cleaning and lining of the gravity sanitary sewer mains and sealing of manholes, east of Highway 71 from Brighton Avenue to Wall Road

On a motion by Mr. Willms, seconded by Mrs. Degnan-Spang, Resolution No. R2023-146 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

- **R2023-147**, Authorizing the public bidding for the road improvements to Sixth Ave

On a motion by Mr. Willms, seconded by Mr. Capristo, Resolution No. R2023-147 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

- **R2023-148**, Approving the payment of the itemized claims as set forth on the July 28, 2023 bills list

On a motion by Mrs. King, seconded by Mr. Willms, Resolution No. R2023-148 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Casagrande, Mr. Graetz

- **R2023-149**, Approving the payment of the itemized claims as set forth on the August 18, 2023 bills list
On a motion by Mrs. Degnan-Spang, seconded by Mr. Capristo, Resolution No. R2023-149 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

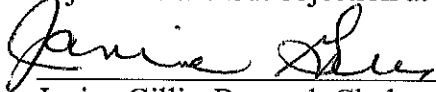
Nays: None

Abstain: None

Absent: Mr. Casagrande, Mr. Graetz

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Willms, the meeting was adjourned without objection at 7:25 p.m.



Janine Gillis, Borough Clerk

Approved: September 5, 2023