

**BOROUGH OF SPRING LAKE HEIGHTS  
MONMOUTH COUNTY, STATE OF NEW JERSEY**

**PUBLIC NOTICE FOR THE SOLICITATION OF  
PROFESSIONAL SERVICES CONTRACTS**

**NOTICE IS HEREBY GIVEN** that the Borough of Spring Lake Heights hereby solicits sealed proposals through the Fair and Open process in accordance with N.J.S.A. 19:44A-20.4 et seq. Sealed proposals will be received by the Borough Clerk, and opened and read in public on **Tuesday, December 19, 2023 at 11:00AM** in the Office of the Borough Clerk, 555 Brighton Avenue, Spring Lake Heights, New Jersey 07762 for the following professional services:

**Municipal Attorney  
Labor Counsel  
Tax Appeal Attorney  
Municipal Auditor  
Financial Advisor  
Financial Accounting/Reporting  
Emergency Water/Sewer  
Services  
Conflict Attorney**

**Land Use Board Attorney  
Land Use Board Engineer  
Municipal Bond Counsel  
Legal/Special Counsel  
Borough Planner  
Banking  
Special Project Engineer**

**All proposals shall contain the following:**

- 1. Name of Individual providing service**
- 2. Resume**
- 3. References**
- 4. Business Disclosure for Owners of More that 10% of Applying Entity**
- 5. Business Registration Certificate**
- 6. Employee Information report**
- 7. Business Entity Annual Statement**
- 8. Proposed Contract**

All written proposals including an original and 3 copies (and one in PDF Format) shall be submitted to Janine Gillis, Borough Clerk, 555 Brighton Avenue, Spring Lake Heights, N.J. 07762.

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C.17:27 et seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts).

For questions or additional information, contact John Barrett, Borough Administrator, at (732) 449-3500.

Janine Gillis  
Borough Clerk