



# *Borough of Spring Lake Heights*

## ANNUAL REORGANIZATION MEETING OF THE MAYOR & BOROUGH COUNCIL

January 1, 2024 ▪ 12:00 pm page 1 of 2

**1. Call to Order**

**2. Statement of November 7, 2023 Election Determination**

**3. Oath of Office Administered to Newly Elected Officials:**

Mayor (4 Year Term expires 12/31/2027).....Chrstopher M. Campion, Jr.  
Borough Council (3 Year Term expires 12/31/2026)..... John Casagrande  
Borough Council (3 Year Term expires 12/31/2026).....Michele Degnan-Spang

**4. Roll Call**

**5. Statement of Compliance with the Open Public Meetings Act**

**6. Moment of Silence and Pledge of Allegiance**

**7. Borough Council Appointments**

- R2024-01, Establishing Procedure for election of Council President
- R2024-02, Selecting Council Member to serve as President of the Council for 2024
- R2024-03, Establishing Council Committees & Appointing Committee Chairs for 2024
- R2024-04, Appointing Planning Board – Class 3 Member (1year term expires 12/31/2024)

**8. Appointments by Mayor requiring Council Approval**

- R2024-05, Appointing and Awarding a Contract for Borough Attorney
- R2024-06, Awarding a Contract for Audit Services
- R2024-07, Awarding a Contract for Legal Services - Labor Attorney
- R2024-08, Awarding a Contract for Legal Services - Tax Appeal Attorney
- R2024-09, Awarding a Contract for Legal Services - Tax Appeal Conflict Attorney
- R2024-10, Awarding a Contract for Legal Services – Financial Advisor
- R2024-11, Awarding a Contract for Legal Services – Bond Counsel
- R2024-12, Awarding a Contract Professional Services - Borough Planner
- R2024-13, Awarding a Contract for Legal Services – COAH-Fair Housing Attorney
- R2024-14, Awarding a Contract – Professional Services - Financial Reporting/Accounting Services
- R2024-15, Awarding a Contract – Professional Services - Administration Services
- R2024-16, Awarding a Contract – Professional Services - QPA Services
- R2024-17, Awarding a Contract – Professional Services – Special Project Engineer
- R2024-18, Awarding a Contract – Professional Services – Special Water-Sewer Engineer
- R2024-19, Appoint a Borough Engineer

**9. Consent Agenda Resolutions**

- R2024-20, Appointments to the Board of Health – Leonard Giles & Joseph Tompey
- R2024-21, Appointing a Representative to the Shore Community Alliance – Eileen Eilenberger
- R2024-22, Designating Official Newspapers
- R2024-23, Establishing Meeting Schedule
- R2024-24, Adopting Cash Management Plan
- R2024-25, Fixing the rate of interest on delinquent taxes & water-sewer accounts, cancelling balances under \$10.00 & establishing a returned check fee
- R2024-26, Adopting 2024 Temporary Budget
- R2024-27, Designating Various Borough Officials
- R2024-28, Appointing an Assistant Borough Administrator
- R2024-29, Appointing a Deputy Clerk
- R2024-30, Appointing of Municipal Court Judge – Colin Quinn, Esquire
- R2024-31, Appointing a Borough Prosecutor - James D. Carton, IV, Esquire
- R2024-32, Appointing a Borough Public Defender- Charles F. Shaw, III, Esquire
- R2024-33, Appointing a Part-time Code Enforcement Officer/Zoning Officer – Barbara Van Wagner
- R2024-34, Appointing a Recycling Coordinator – Donald Brahn, Jr.
- R2024-35, Appointing an Assistant Licensed Utility Operator – Christopher Crosby

- R2024-36, Authorizing Procedures for Borough Tax Assessor & Borough Attorney to sign stipulations & Hire Experts in Connection with Tax Appeals
- R2024-37, Approving use of the Cornelius V. Kelly Community Center- Annual Users
- R2024-38, Approving use of the Cornelius V. Kelly Community Center - St. Vincent de Paul Society

**10. Resolutions**

- R2024-39, Approving the payment of the itemized claims as set forth on the December 29, 2023 bills list

**11. Announcement of Mayor's Appointments not requiring Council approval**

- Planning Board - Environmental Commission

**12. Reports, Notices and Correspondence**

NJ Water Supply Authority – Pre-Public Meeting January 4, 2024 Re: Present Rate Adjustment Proposal and Provide Data & Public Hearing February 1, 2024 Re; Accept Public comment

**13. Public Comment****14. Adjournment**

*Next Scheduled Meeting: Tuesday, January 16, 2024*

*Monday, February 5, 2024*