

The July 17, 2023 Executive Session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 6:45 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

Present:

Absent: None

Councilman Leonard Capristo

Councilman John Casagrande

Councilwoman Michele Degnan-Spang

Councilman William Graetz

Councilwoman Sara King

Councilman Christopher Willms

Mayor Christopher Campion

Also attending:

Dennis Collins, Borough Attorney

Janine Gillis, Borough Clerk

John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

BOROUGH OF SPRING LAKE HEIGHTS

Resolution authorizing an Executive Session and permitting the Governing Body to exclude the public from a portion of a public meeting.

Resolution No. R2023-123

BE IT RESOLVED that the following portion of this meeting dealing with the following generally described matters shall not be open to the public:

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

- _____ 1. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.
- _____ 2. Rendered confidential by State Statute or Court Rule.
- _____ 3. Would constitute an unwarranted invasion of individual privacy.
- _____ 4. Deals with collective bargaining, including negotiation positions.
- _____ 5. Deals with purchase, lease or acquisition of real property with public funds.
- _____ 6. Related to setting of bank rates or the investment of public funds and disclosure could adversely affect the public interest.
- _____ 7. Related to tactics and techniques utilized in protecting the safety and property of the public and disclosure may adversely affect the public.
- _____ 8. Related to investigation of violations or possible violations of the law.

- X 9. Related to pending/anticipated litigation or contract negotiations in which the public body is or may be a party.
- X 10. Falls within the attorney-client privilege and confidentiality is required.
11. Deals with personnel matters of public employees and employee has not requested that the matter be made public.
12. Quasi-judicial deliberations after public hearing that may result in imposition of a civil penalty or suspension or loss of a license or permit.

The July 17, 2023 regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman Leonard Capristo
Councilman John Casagrande
Councilwoman Michele Degnan-Spang
Councilman William Graetz
Councilwoman Sara King
Councilman Christopher Willms
Mayor Christopher Campion

Absent: None

Also attending:

Dennis Collins, Borough Attorney
Janine Gillis, Borough Clerk
John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

AMEND AGENDA

On a motion by Mr. Casagrande, seconded by Mrs. King, the agenda was amended to add R2023-134 & R2023-135 to the consent agenda by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

APPROVE AMENDED AGENDA

On a motion by Mr. Graetz, seconded by Mrs. King, the agenda as amended was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

APPROVE MINUTES - June 19, 2023

On a motion by Mrs. Degnan-Spang, seconded by Mr. Willms, the June 19, 2023 minutes were approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan Spang, Mrs. King, Mr. Willms
Nays: None Abstain: Mr. Graetz Absent: None

PRESENTATIONS – Howard Rockhill presented the 2023 six-month First Aid report. Discussion was held among the council members regarding the number of hours volunteers put into being a first aid member. Mr. Barrett mentioned the ‘call for volunteers’ notice was mailed with the tax bills. Mr. Rockhill also reminded that the First Aid Squad have a table at National Night Out and would be providing blood pressure checks for anyone interested.

DISCUSSION ITEMS – None

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilman Capristo – No Report

Councilman Casagrande – No Report

Councilwoman King – No Report

Councilman Graetz – Councilman Graetz reminded residents to please call 9-1-1 for any emergency services, Fire, EMS, or Police. Please do not call the fire station directly as the department is volunteer and not always present.

Councilman Willms – No Report

Councilwoman Degnan-Spang – Councilwoman Degnan-Spang provided an update regarding the completed installation of SCADA system which allows for monitoring in real time of various water and sewer systems. Mayor Campion explained the system and alarm system further.

Mayor Campion – Mayor Campion reminded the residents of National Night Out will be held at Joseph E. Robertson Park on August 1st starting at 5:00pm. He also reviewed the Police and Fire calls for the month of June.

PUBLIC COMMENT (Any Item)

On a motion by Mrs. King, seconded by Mr. Willms, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

None Presented

On a motion by Mr. Graetz, seconded Mr. Casagrande, the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

SCHEDULED PUBLIC HEARINGS - None

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake First Aid Squad Monthly Report – June 2023 & 2023 Mid-Year Report
- Spring Lake Heights Police Monthly Report – June 2023
- Independent Fire Company No #1 Monthly Report - June 2023
- Resolutions from Township of Hazlet, Borough of Neptune City, Borough of Sea Bright & Borough of Farmingdale – Supporting an increase in municipal energy tax receipts property tax relief aid to offset the increase in local government costs for employee health care & prescription benefits coverage.

ORDINANCE INTRODUCTIONS –

- **Ordinance No. 2023-07** An ordinance authorizing the Borough of Spring Lake Heights to enter into a lease agreement with the Tri-Shore Little League, a non-profit corporation regarding an area located within the Joseph E. Robertson Park, Spring Lake Heights, New Jersey.

Borough Attorney Collins stated the ordinance requires renewal every 5 years. Councilman Graetz clarified the responsibilities of the Little League to maintain the facilities including the snack shack. Mayor Campion announced the Public Hearing date for the ordinance will be August 21, 2023.

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the ordinance was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: None

CONSENT AGENDA Resolutions R2023-124 to R2023-130, R2023-134 & R2023-135

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2023-124**, Authorize salary for Emergency Management Coordinator
- **R2023-125**, Appointing a temporary summer intern
- **R2023-126**, Appointing a probationary public works laborer
- **R2023-127**, Confirming the appointment of school crossing guards for the 2023-2024 school year
- **R2023-128**, Extending the grace period for payment of the 3rd quarter 2023 taxes
- **R2023-129**, Authorizing the refund of overpaid or cancelled water-sewer utility charges
- **R2023-130**, Authorizing the waiving of food handling permit fees for designated businesses
- **R2023-134**, Approving outdoor music permit at The Mill Lakeside Manor on designated dates
- **R2023-135**, Approving outdoor music permit at Spring Lake Tap House on designated dates.

Councilwoman King and Administrator Barrett discussed clarifications on resolutions R2023-125, R2023-126, and R2023-127. The Borough is still looking for Crossing Guards.

On a motion by Mr. Graetz, seconded by Mrs. King, the consent agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

RESOLUTIONS

- **R2023-131**, Authorizing a contract with Vanasse, Hangen, Brustlin, Inc. for professional services

Administrator Barrett detailed the contract and a grant the Borough received for environmental services, remediation, and investigation services at 550 Ludlow Ave.

On a motion by Mrs. King, seconded by Mr. Casagrande, Resolution No. R2023-131 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2023-132**, Approving the payment of the itemized claims as set forth on the June 30, 2023 bills list

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. R2023-132 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

- **R2023-133**, Approving the payment of the itemized claims as set forth on the July 14, 2023 bills list


On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2023-133 was approved by the following vote:

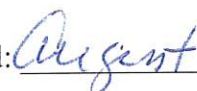
Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan Spang, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: None

Councilwoman King posed a question regarding noise complaints at the Spring Lake Golf Course. Administrator Barrett explained the agreement the Borough has with the Golf Course included the use of noise meters and reading reports. Any resident with a noise complaint should contact the Police Department and the Police will address directly with management at the Golf Course.

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Graetz, the meeting was adjourned without objection at 7:22 p.m.


Janine Gillis, Borough Clerk

Approved: , 2023