

The April 15, 2024 regular session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Council President Graetz at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman John Casagrande
Councilwoman Michele Degnan-Spang
Councilman William Graetz
Councilwoman Sara King

Absent:

Mayor Christopher Campion
Councilman Leonard Capristo
Councilman Christopher Willms

Also attending:

Dennis Collins, Borough Attorney
Janine Gillis, Borough Clerk
John Barrett, Borough Administrator

Council President Graetz announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

AMEND AGENDA

On a motion by Mr. Casagrande, seconded by Mrs. King the agenda was amended to add resolution R2024-83 to the agenda by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

APPROVE AMENDED AGENDA

On a motion by Mr. Casagrande, seconded by Mrs. King the agenda as amended was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

APPROVE MINUTES – March 18, 2024

On a motion by Mrs. King, seconded by Mrs. Degnan-Spang, the March 18, 2024, minutes were approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

PRESENTATIONS – None

DISCUSSION ITEMS –

- Tree Ordinance – Public Works Director Joseph May discussed the proposed tree ordinance, provided examples of other local municipal tree ordinances, and asked council to consider a proposed fee schedule and not allowing trees to be planted in the right-of-way.
- 4-Way Stop for Ocean Road & Old Mill Road – Joseph May stated it was decided to do an engineering study for the intersection. Mr. Casagrande asked if other traffic options would be considered with the study. Mr. May confirmed other options would be looked at during the study.

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilwoman Degnan-Spang – Mrs. Degnan-Spang provided a reminder that hydrant flushing will begin and last two weeks. She continued to commend everyone who assisted with the sewer break. Joseph May also thanked everyone who helped with the repairs and the residents for their understanding of the situation. Mr. Graetz and Mr. Casagrande echoed the appreciation of the public works team.

Councilwoman King – Mrs. King mentioned the ordinances on the agenda and clarified the changes are minor corrections to previous ordinances.

Councilman Casagrande – Mr. Casagrande spoke about the salary and wage ordinance on the agenda that is completed annually. He also announced that the 2024 budget is close to be finalized for introduction for the May 6th Council meeting. Mr. Casagrande further invited any interested party to attend the budget workshop meeting to discuss any questions on the budget.

Councilman Graetz – No report

PUBLIC COMMENT (Any Item)

On a motion by Mrs. King, seconded by Mr. Casagrande, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

None presented.

On a motion by Mr. Casagrande, seconded by Mrs. King, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

SCHEDULED PUBLIC HEARINGS - None

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake First Aid Squad Report – March 2024
- Spring Lake Heights Police Monthly Report – March 2024
- Independent Fire Co. No. 1 Monthly Report – March 2024
- Spring Lake Heights Land Use Meeting April 17, 2024 Re: 727 Pitney Dr Blk 46.03 Lot 44
- Spring Lake Heights Land Use Meeting April 17, 2024 Re: 810 Hwy 71 Bk 69 Lot 10
- Letter from Land Use Board re: 2023 Land Use Board Annual Report
- 2023 Annual tax Collectors Report
- Borough of Sea Girt Ordinances 02-2024 – 06-2024 Various Land Use Amendments
- Monmouth County Bd of Commissioners Resolution 2024-0262 Authorizing NJ Dept of Community Affairs Grant

ORDINANCE INTRODUCTIONS

- **Ordinance 2024-02**, Establishing Salaries and Wages for the year 2024

On a motion by Mr. Casagrande, seconded by Mrs. Degnan-Spang, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

The public hearing will be on Monday May 6, 2024.

- **Ordinance 2024-03** Amending Chapter 22 Article V-Required Improvements, Standards and Specifications

On a motion by Mrs. King, seconded by Mr. Casagrande, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

The public hearing will be on Monday May 6, 2024.

- **Ordinance 2024-04** Amending Chapter 22 Article III Section 302 -Definitions

On a motion by Mrs. King, seconded by Mrs. Degnan-Spang, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

The public hearing will be on Monday May 6, 2024.

CONSENT AGENDA Resolutions R2024-74 to R2024-80

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2024-74**, Approving Use of the Bicentennial Park Tennis Courts
- **R2024-75**, Governing Body Certifying Compliance with Equal Employment Opportunity Commission – “Enforcement Guidance on the Consideration of Arrest/Conviction Records in Employment Decisions
- **R2024-76**, Authorizing Self-Examination of the Budget for 2024
- **R2024-77**, Adopting a Notice of Claim Form
- **R2024-78**, Authorizing the Transfer of 2023 Municipal Budget Appropriations
- **R2024-79**, Appointing Summer Recreation Program employees and designating salaries
- **R2024-80**, Authorizing the Release of Designated Escrow Deposits

On a motion by Mr. Casagrande, seconded by Mrs. Degnan-Spang, the consent agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King,
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

RESOLUTIONS

- **R2024-81**, Approving the payment of the itemized claims as set forth on the March 28, 2024 bills list

On a motion by Mr. Casagrande, seconded by Mrs. Degnan-Spang, Resolution No. R2024-81 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King,
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

- **R2024-82**, Approving the payment of the itemized claims as set forth on the April 12, 2024 bills list

On a motion by Mr. Casagrande, seconded by Mrs. Degnan-Spang, Resolution No. R2024-82 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King,
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

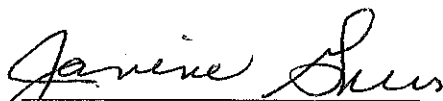
- **R2024-83**, Approving use of the Joseph E. Robertson Park Baseball Fields

On a motion by Mr. Casagrande, seconded by Mrs. Degnan-Spang, Resolution No. R2024-83 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King,
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Casagrande, the meeting was adjourned without objection at 7:20 p.m.


Janine Gillis, Borough Clerk

Approved: May 7, 2024