

**The May 6, 2024 Executive Session** of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 6:15 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

**ROLL CALL**

Present:

Councilman Leonard Capristo  
Councilman John Casagrande  
Councilwoman Michele Degnan-Spang  
Councilman William Graetz  
Councilwoman Sara King  
Mayor Christopher Campion

Absent:

Councilman Christopher Willms

Also attending:

Dennis Collins, Borough Attorney  
Janine Gillis, Borough Clerk  
John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

Attorney Collins read the resolution into the record.

- **R2024-84**, Authorizing an Executive Session and Permitting the Governing Body to exclude the public from a portion of a public meeting.

**BE IT RESOLVED** that the following portion of this meeting dealing with the following generally described matters shall not be open to the public: Collective bargaining, contract negotiations, personnel, attorney client privilege.

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the Public at a later date under the following circumstance.

**BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

1. Rendered confidential by Federal law or that if disclosed would impair receipt of Federal funds.
2. Rendered confidential by State Statute or Court Rule.
3. Would constitute an unwarranted invasion of individual privacy.
4. Deals with collective bargaining, including negotiation positions.
5. Deals with purchase, lease or acquisition of real property with public funds.
6. Related to setting of bank rates or the investment of public funds and disclosure could adversely affect the public interest.
7. Related to tactics and techniques utilized in protecting the safety and property of the public and disclosure may adversely affect the public.
8. Related to investigation of violations or possible violations of the law.
9. Related to pending/anticipated litigation or contract negotiations in which the public body is or may be a party.

- X 10. Falls within the attorney-client privilege and confidentiality is required.
- \_\_\_\_\_ 11. Deals with personnel matters of public employees and employees have not requested that the matter be made public.
- \_\_\_\_\_ 12. Quasi-judicial deliberations after public hearing that may result in imposition of a civil penalty or suspension or loss of a license or permit.

On a motion by Mr. Graetz, seconded by Mr. Casagrande, Resolution No. **R2024-84** was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Willms

There being no further business, on a motion by Mr. Casagrande, seconded by Mr. Graetz, the executive session was adjourned without objection at 6:50 p.m.

**The May 6, 2024 Regular Session** of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

### **ROLL CALL**

#### Present:

Councilman Leonard Capristo

Councilman John Casagrande

Councilwoman Michele Degnan-Spang

Councilman William Graetz

Councilwoman Sara King

Mayor Christopher Campion

#### Absent:

Councilman Christopher Willms

#### Also attending:

Dennis Collins, Borough Attorney

Janine Gillis, Borough Clerk

John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

### **APPROVE AGENDA**

On a motion by Mrs. King, seconded by Mr. Graetz the agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Willms

### **APPROVE MINUTES – April 15, 2024**

On a motion by Mr. Casagrande, seconded by Mrs. Degnan-Spang, the April 15, 2024, minutes were approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: Mr. Capristo          Absent: Mr. Willms

### **PRESENTATIONS – None**

### **DISCUSSION ITEMS – None**

### **MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS**

Councilman Capristo – No report

Councilman Casagrande – Mr. Casagrande provided an overview and context of the 2024 budget being introduced. Mr. Casagrande thanked everyone who worked on the budget and their fiscal responsibility to the Borough and the residents. Mr. Casagrande highlighted the areas of increase in the budget and further detailed initiatives and capital improvements. The budget information meeting will be held on

Tuesday May 28<sup>th</sup> at 3:00pm. The public hearing on the budget is scheduled for the June 3, 2024 council meeting.

Councilwoman King – Mrs. King spoke about the land use ordinance on the agenda for adoption as well as additional upcoming changes.

Councilman Graetz – No report

Councilwoman Degnan-Spang – Mrs. Degnan-Spang reviewed projects the Public Works department is working on including paving of Sixth Avenue, resurfacing the basketball courts at Ocean Road and improvements to the Little League fields.

Mayor Campion – Mr. Campion summarized where the approximately 30 percent of tax dollars collected by the borough go with local municipal services, facilities, equipment, and amenities.

### **PUBLIC COMMENT (Any Item)**

On a motion by Mrs. King, seconded by Mr. Casagrande, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Willms

None presented

On a motion by Mr. Graetz, seconded by Mr. Casagrande, the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Willms

### **SCHEDULED PUBLIC HEARINGS**

- **Ordinance 2024-02**, Establishing Salaries and Wages for the year 2024

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Willms

None presented

On a motion by Mr. Casagrande, seconded Mr. Capristo the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Willms

On a motion by Mr. Casagrande, seconded Mr. Graetz, **Ordinance 2024-02** was adopted by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Willms

- **Ordinance 2024-03** Amending Chapter 22 Article V-Required Improvements, Standards and Specifications

On a motion by Mrs. King, seconded by Mr. Graetz, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Willms

None presented

On a motion by Mrs. King, seconded by Mr. Graetz, the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Willms

On a motion by Mr. Graetz, seconded Mrs. King, **Ordinance 2024-03** was adopted by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

- **Ordinance 2024-04** Amending Chapter 22 Article III Section 302 -Definitions

On a motion by Mrs. King, seconded by Mr. Capristo, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

None presented

On a motion by Mrs. King, seconded Mr. Graetz, the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

On a motion by Mr. Graetz, seconded Mrs. King, **Ordinance 2024-04** was adopted by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

## REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake Heights Municipal Court Monthly Report – March
- Monmouth County Bd of County Commissioners Resolution 2024-0308 Establishing Logo & Catch Phrase for America 250-Monmouth NJ Committee
- Wall Township Public Notice ord. 5-2024 Adopt Redevelopment plan for Blk 6 Lot 4 & Blk 7 Lot 3
- Copy of letter from Sea Girt Planning to Atlantic Shores Offshore Wind Project 2, LLC Re: offshore wind energy generation project
- Spring Lake Heights Land Use Public Notice May 8, 2024 Re: 320 11<sup>th</sup> Ave & 1012 Ocean Rd
- Spring Lake Heights Land Use Public Notice May 8, 2024 Re: 1014 Wall Rd
- Spring Lake Heights Land Use Public Notice May 8, 2024 Re: 726 Ocean Rd
- Thank You Note St. Catharine School 2<sup>nd</sup> grade

## ORDINANCE INTRODUCTIONS – None

## CONSENT AGENDA Resolutions R2024-85 to R2024-91

*Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.*

- **R2024-85**, Approve outdoor music – The Spring Lake Golf Club
- **R2024-86**, Approve us of the Cornelius V. Kelly Community Center- St. Vincent de Paul Society
- **R2024-87**, Authorizing the refund of overpaid or cancelled water-sewer utility charges
- **R2024-88**, Approving use of the Bicentennial Park tennis courts – Shore Shots
- **R2024-89**, Appointing a probationary public works employee – Justyn Smith
- **R2024-90**, Confirming the permanent appointment of Jake Partusch
- **R2024-91**, Confirming the permanent appointment of Ryan Moloughney

On a motion by Mr. Graetz, seconded by Mr. Capristo, the consent agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Willms

## RESOLUTIONS

- **R2024-92**, Authorizing to read the 2024 municipal budget by title only

On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2024-92 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: None          Absent: Mr. Willms

- **R2024-93**, Approving the 2024 municipal budget

On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2024-93 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: None          Absent: Mr. Willms

- **R2024-94**, Authoring the advertising for receipt of proposals for collection of real property data collection

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. R2024-94 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: None          Absent: Mr. Willms

- **R2024-95**, Awarding a contract to EN-TECH Infrastructure LLC for North End Sanitary Sewer Lining in the amount of \$830,066.40

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. R2024-95 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: None          Absent: Mr. Willms

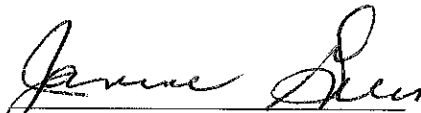
- **R2024-96**, Approving the payment of claims as set forth on the May 3, 2024 bills list

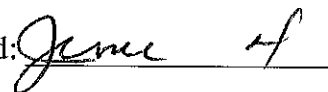
On a motion by Mr. Graetz, seconded by Mrs. Degnan-Spang, Resolution No. R2024-96 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: Mr. Casagrande          Absent: Mr. Willms

## ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Graetz, the meeting was adjourned without objection at 7:25 p.m.

  
Janine Gillis, Borough Clerk

Approved: , 2024