

The June 3, 2024 Regular Session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman John Casagrande
Councilwoman Michele Degnan-Spang
Councilman William Graetz
Councilwoman Sara King
Councilman Christopher Willms
Mayor Christopher Campion

Absent:

Councilman Leonard Capristo

Also attending:

Dennis Collins, Borough Attorney
Janine Gillis, Borough Clerk
John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

APPROVE AGENDA

On a motion by Mrs. King, seconded by Mr. Casagrande the agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Capristo

APPROVE MINUTES – May 6, 2024

On a motion by Mr. Graetz, seconded by Mrs. Degnan-Spang, the May 6, 2024, minutes were approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King
Nays: None Abstain: Mr. Willms Absent: Mr. Capristo

PRESENTATIONS – None

DISCUSSION ITEMS – None

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilman Casagrande – Mr. Casagrande announced the adoption of the municipal budget as well as the 2024 salary and wage ordinance are on the meeting's agenda.

Councilwoman King – Mrs. King provided an update regarding the land use ordinance changes and stated she would be meeting with Eileen Eilenberger and Barbara Van Wagner about the updates.

Councilman Graetz – Mr. Graetz reminded the public that June 1 is the start to Hurricane Season and to check the Borough website for preparedness and plans.

Councilman Willms – No report

Councilwoman Degnan-Spang – Mrs. Degnan-Spang announced the Borough will be continuing fire hydrant replacements. The Water Department will be placing "Do Not Touch" stickers on the MTU boxes on the outside of properties. The MTU boxes are property of the Borough and damage to the boxes will be the property owner's responsibility.

Mayor Campion – Mr. Campion provided a reminder that summertime is here, and drivers need to watch for pedestrians and bikes on the road and to stop for pedestrians in crosswalks. He also reminded that helmets are needed on e-bikes and e-bikes need to follow the rules of the road.

PUBLIC COMMENT (Any Item)

On a motion by Mr. Graetz, seconded by Mrs. King, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Capristo

Marie McGovern, 12 Wyckham Road, questioned how the Borough notified the residents of the sewer break that affected her residence on Wyckham Road and expressed concern on residents receiving the alert. Mr. Barrett explained to Ms. McGovern that the Borough is moving to a new alert system and explained the limitation the Borough had to know who directly was affected at the time of occurrence. Mayor Campion reassured Ms. McGovern that we will continue to notify residents of emergencies as they arise.

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Capristo

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake Heights Municipal Court Monthly Report – April 2024
- Spring Lake First Aid Squad Report – April 2024
- Spring Lake Heights Police Monthly Report – April 2024
- Independent Fire Co. No. 1 Monthly Report – April 2024
- Spring Lake Land Use Public Hearing, June 12, 2024, Re: 2405 Woodland Ave Blk 47 Lot 7
- Township of Wall Public Hearing, June 12, 2024, Re: Ordinance 6-2024 Land Use & Development
- JCP&L Public Hearing, June 11, 2024, Re: Approval of Second Energy Efficiency & Conservation Plan
- JCP&L Public Hearing, June 11, 2024, Re: Petition Seeking Adjustment of Rider Recovery Charge

SCHEDULED PUBLIC HEARINGS- Monmouth County Municipal Park Improvement Program 2024 Grant Application for three (3) pickleball courts and ancillary park improvements at Joseph E. Robertson Park (aka Allaire Road Park)

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public hearing was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Capristo

Borough Engineer Joseph May reviewed the proposed project of adding three pickleball courts, fencing, picnic tables, and asphalt adjustments to the area north of the playground at Joseph E. Robertson Park. The project would not include any additional lighting to the park. Mr. Casagrande asked about resurfacing of the tennis and basketball courts. Mrs. King asked if the tennis courts would be resurfaced to be only tennis. Mr. May responded that the tennis courts and basketball court will be resurfaced under a different project and the tennis courts will be resurfaced to be only tennis. He added that the nets and the striping are different for tennis and pickleball. Mr. Graetz asked if the fencing would be the same as the rest of the park. Mr. May confirmed it would be. Mrs. Degnan-Spang inquired how the courts would be laid out and if there would be fencing between the courts like the courts at Marucci Park in Spring Lake. Mr. May described the courts would be the same lay out as Bicentennial Park Pickleball Courts. He wasn't sure if an adjustment could be made to add more fencing.

Jim Lonergan, TAPinto.net, inquired on the grant timeline and when the project would occur. Mr. May stated that the grant would likely be received in the Fall of 2024 if approved, with the project being projected to start in Spring 2025.

The council believes the pickleball court project would be a great addition to the borough and they unanimously are in favor of the park improvements.

On a motion by Mr. Casagrande, seconded Mrs. King, the public hearing was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
Nays: None Abstain: None Absent: Mr. Capristo

ORDINANCE INTRODUCTIONS

- **Ordinance No. 2024-05**, An Ordinance Amending & Supplementing Chapter III, entitled Regulations Enforced by the Police Dept. with a New Section 3-29 Entitled “Tree Removal-Replacement”
Attorney Collins reviewed the three ordinances regarding regulations from the New Jersey Department of Environmental Protection.

On a motion by Mr. Graetz, seconded by Mr. Willms, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo

The public hearing will be on Monday June 17, 2024.

- **Ordinance No. 2024-06** An Ordinance Amending & Supplementing Chapter III, entitled Regulations Enforced by the Police Dept. with a New Section 3-30 Entitled “Privately Owned Salt Storage”

On a motion by Mr. Willms, seconded by Mrs. King, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo

The public hearing will be on Monday June 17, 2024.

- **Ordinance No. 2024-07** An Ordinance Repealing & Replacing Article 22-535 Entitled “Stormwater Control”

On a motion by Mr. Graetz, seconded by Mrs. Degnan-Spang, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo

The public hearing will be on Monday June 17, 2024.

- **Ordinance No. 2024-08** An ordinance Amending & Supplementing Chapter 16 entitled “Reserved” with a new section 16 entitled “Small wireless facilities regulations”

Attorney Collins provided an overview on the importance of the ordinance and how it will allow the Borough to have proactive control over rights-of-ways.

On a motion by Mrs. Degnan-Spang, seconded by Mr. Graetz, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo

The public hearing will be on Monday June 17, 2024.

CONSENT AGENDA Resolutions R2024-97 to R2024-114

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2024-97**, Approving use of the Cornelius V. Kelly Community Center – The Commons Condo Assoc
- **R2024-98**, Approving use of the Cornelius V. Kelly Community Center – Liz Saulnier
- **R2024-99**, Approving use of the Bicentennial Park Tennis Courts
- **R2024-100**, Approving outdoor music permit – The Mill Lakeside Manor
- **R2024-101**, Approving outdoor music permit – The Shore Club
- **R2024-102**, Approving outdoor music permit – 907 Keith Ave
- **R2024-103**, Approving the temporary closure of a portion of Sussex Ave. Barbara McLoughlin
- **R2024-104**, Approving fireworks display at the Spring Lake Golf Club – July 6, 2024
- **R2024-105**, Approving membership to Independent Fire Co. No. 1 – Daniel Laing
- **R2024-106**, Authorizing refund of duplicate payment of property taxes – 909 Keith Ave
- **R2024-107**, Authorizing refund of duplicate payment of property taxes – 11 Rosewood Dr
- **R2024-108**, Appointing summer recreation program employees and designating salaries
- **R2024-109**, Authorizing the release of designated escrow deposits
- **R2024-110**, Approving the renewal of the designated Alcoholic Beverage Control Licenses

- **R2024-111**, Accepting a performance bond for land development on Block 59 Lot 39 – 2014 Hwy 71
- **R2024-112**, Authorizing the release of maintenance bond for land development on Block 25 Lots 11, 13, 37 – 901 Warren Ave
- **R2024-113**, Accepting a performance bond provided by En-Tech Infrastructure LLC for North End Sanitary Sewer Lining Project
- **R2024-114**, Awarding a contract to Realty Data Systems, LLC for real property data collection & verification services

Mrs. King mentioned the outside music resolutions on for approval and possible issues with various locations. Mr. Barrett stated that complaints need to be filed with the Police Department so the Borough would have record of issues. Mayor Campion further enforced that the Police do not mind being contacted for issues like this, and the noise ordinance may be changed in the future to adjust the end time.

On a motion by Mr. Graetz, seconded by Mrs. King, the consent agenda was approved by the following vote:
 Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
 Nays: None Abstain: None Absent: Mr. Capristo

RESOLUTIONS

- **R2024-115**, Authorizing a grant submission to Monmouth County Municipal Park Improvement Program 2024- Joseph E. Robertson Park

On a motion by Mrs. King seconded by Mr. Willms, Resolution No. R2024-115 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
 Nays: None Abstain: None Absent: Mr. Capristo

- **R2024-116**, Adopt 2024 Municipal Budget

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public hearing on the 2024 Municipal Budget was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
 Nays: None Abstain: None Absent: Mr. Capristo

Mr. Casagrande spoke about the workshop meeting of May 28, 2024 that was held on the budget and reviewed questions.

Jim Lonergan, TAPinto.net, inquired on details of the budget. Mr. Casagrande stated the overview described with the budget was introduced. Mayor Campion explained the budget workshop meeting.

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public hearing was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King
 Nays: None Abstain: None Absent: Mr. Willms

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. R2024-116 was approved, and the budget was adopted by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
 Nays: None Abstain: None Absent: Mr. Capristo

- **R2024-117**, Authorizing 2024 salaries for designated borough officials and employees

On a motion by Mr. Casagrande, seconded by Mr. Willms, Resolution No. R2024-117 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms
 Nays: None Abstain: None Absent: Mr. Capristo

- **R2024-118**, Approving the issuance of an Alcoholic Beverage Control Social Affair permit for Independent Fire Co. No. 1

On a motion by Mrs. King, seconded by Mr. Graetz, Resolution No. R2024-118 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo

On June 22 the Emmanuel Cancer Foundation will be hosting the Corn Hole Fundraising Tournament that is open to the public and raising money to support local children with cancer and their families.

- **R2024-119**, Approving the payment of the itemized claims as set forth on the May 17, 2024 bills list

On a motion by Mr. Casagrande, seconded by Mr. Willms, Resolution No. R2024-119 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo

- **R2024-120**, Approving the payment of the itemized claims as set forth on the May 31, 2024 bills list

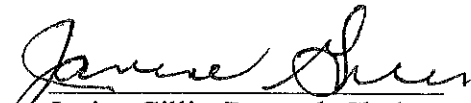
On a motion by Mr. Graetz, seconded by Mr. Willms, Resolution No. R2024-120 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Graetz, the meeting was adjourned without objection at 7:43 p.m.


Janine Gillis, Borough Clerk

Approved: June 17, 2024