

The November 18, 2024 Regular Session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman Leonard Capristo
Councilman John Casagrande
Councilwoman Sara King
Councilman Christopher Willms
Mayor Christopher Campion

Absent:

Councilwoman Michele Degnan-Spang
Councilman William Graetz

Also attending:

Greg Vella, Attorney
Janine Gillis, Borough Clerk
John Barrett, Borough Administrator

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

APPROVE AGENDA

On a motion by Mr. Casagrande, seconded by Mr. Willms, the agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

APPROVE MINUTES – October 7, 2024

On a motion by Mrs. King, seconded by Mr. Casagrande, the October 7, 2024, minutes were approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King

Nays: None Abstain: Mr. Willms Absent: Mrs. Degnan-Spang, Mr. Graetz

APPROVE MINUTES – October 21, 2024

On a motion by Mr. Willms, seconded by Mr. Casagrande, the October 21, 2024, minutes were approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

PRESENTATIONS – None

DISCUSSION ITEMS – Mayor Campion discussed looking into parking restrictions in the south end of town where residents have had complaints. He stated he would be speaking with the police department to see what options are.

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilman Willms – Councilman Willms provided a reminder regarding leaf pick up season and best practices to follow.

Councilwoman King – Mrs. King reviewed two grant applications on the agenda. Mr. Barrett provided more details on the grant applications. Mrs. King continued to review the ordinances on the agenda as well.

Mr. Capristo complimented Mrs. King on the new zoning map and thanked her for the efforts.

Councilman Casagrande – Mr. Casagrande congratulated Mrs. King and Mr. Capristo on their reelection. Mr. Casagrande explained resolutions and ordinances on the agenda from the financial side. He also thanked the team for making the Fall Festival a successful event.

Councilman Capristo – No report

PUBLIC COMMENT (Any Item)

On a motion by Mr. Willms, seconded by Mrs. King, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

None presented

On a motion by Mrs. King, seconded by Mr. Casagrande, the public comment section was closed by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

SCHEDULED PUBLIC HEARINGS - None

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake First Aid Squad Report – October 2024
- Spring Lake Heights Municipal Court Monthly Report – October 2024
- Spring Lake Heights Police Monthly Report – September & October 2024
- Independent Fire Co. No. 1 Monthly Report – October 2024
- Wall Township Planning Board Public Hearing Dec. 2, 2024 Re: Block 277 Lot 18

ORDINANCE INTRODUCTIONS

- **Ordinance 2024-16**, An Ordinance Amending Chapter 22 Article III, Definitions
- **Ordinance 2024-17**, An Ordinance Amending Chapter 22 Article VI Zoning regulation
- **Ordinance 2024-18**, An Ordinance Amending Chapter 22 Article VII Certificates & Permits
- **Ordinance 2024-19**, An Ordinance Amending Chapter Article VIII Fees
- **Ordinance 2024-20**, An Ordinance Amending Chapter 22 Article VI Zoning Regulations Section 606.2 Entitled Mixed Use (MU-1) and Mixed Use 2 (MU-2)
- **Ordinance 2024-21**, An Ordinance Amending Chapter 22 Off Street Parking
- **Ordinance 2024-22**, An Ordinance Adopting Borough of Spring Lake Heights Revised Zoning Map
- **Ordinance 2024-23**, An Ordinance Amending Chapter 22 Schedule of Permitted Uses, Bulk, Area & Setback Requirements

Attorney Vella stated the ordinances could be introduced as one group as all are related to amending Chapter 22. Mayor Campion read the ordinances by title for introduction.

On a motion by Mrs. King, seconded by Mr. Willms, ordinance 2024-16 through ordinance 2024-23 were introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

The public hearing will be on Monday December 16, 2024.

- **Ordinance 2024-24**, An Ordinance Amending & Supplementing Chapter XV Entitled “Sewer” Section 14-1.5 Entitled Rates

Mayor Campion stated at the public hearing the water-sewer engineering consultant would be present to give details on the adjustment. He further explained the current water sewer rates are consistent with the rate schedule from 2012.

On a motion by Mrs. King, seconded by Mr. Willms, the ordinance was introduced by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

The public hearing will be on Monday December 16, 2024.

- **Ordinance 2024-25**, An Ordinance Amending & Supplementing Chapter XV Entitled “Water” Section 15-1.4 Entitled Rates

On a motion by Mr. Willms, seconded by Mr. Casagrande, the ordinance was introduced by the following vote

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

The public hearing will be on Monday December 16, 2024.

CONSENT AGENDA Resolutions R2024-171 to R2024-176

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2024-171**, Approving outdoor music permit at The Mill Lakeside Manor on designated dates
- **R2024-172**, Approving the temporary closure of a portion of Lake Avenue
- **R2024-173**, Renewal of Membership in the Monmouth Municipal Joint Insurance Fund
- **R2024-174**, Authorizing the execution of an agreement between the Borough and the County of Monmouth for Special Citizens Area Transportation System (SCAT) services
- **R2024-175**; Authoring the cancellation of property taxes
- **R2024-176**; Establishing the 2025 Reorganization date, January 6, 2025

On a motion by Mr. Willms, seconded by Mrs. King, the consent agenda was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

RESOLUTIONS

- **R2024-177**, Providing the combination of certain issues not to exceed \$9,396,000 General Bonds and providing for the sale of such bonds

On a motion by Mr. Casagrande, seconded by Mr. Willms, Resolution No. R2024-177 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

- **R2024-178**, Awarding a contract to Fernandes Construction, Inc. for the amount of \$221,796.92 (Lake Ave Drainage)

On a motion by Mr. Willms, seconded by Mr. Casagrande, Resolution No. R2024-178 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

- **R2024-179**, Authorizing submission of NJ Dept of Community Affairs grant application-Bicentennial Park

On a motion by Mr. Willms, seconded by Mrs. King, Resolution No. R2024-179 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

- **R2024-180**, Authorizing submission of NJ DOT grant application-Ocean Rd Phase II

On a motion by Mrs. King, seconded by Mr. Willms, Resolution No. R2024-180 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

- **R2024-181**, Approving payment of the itemized claims as set forth on the November 1, 2024 Bill List
On a motion by Mr. Casagrande, seconded by Mr. Capristo, Resolution No. R2024-181 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

- **R2024-182**, Approving payment of the itemized claims as set forth on the November 15, 2024 Bill List
On a motion by Mr. Casagrande, seconded by Mr. Capristo, Resolution No. R2024-182 was approved by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mrs. Degnan-Spang, Mr. Graetz

Mayor Campion provided reminder that the Tree Lighting Ceremony would be held December 5, 2024 at 6:00pm at Borough Hall.

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Casagrande, the meeting was adjourned without objection at 7:27 p.m.

Megan Kass
Megan Kass, Borough Deputy Clerk

Approved: December 16, 2024