



Borough of Spring Lake Heights

ANNUAL REORGANIZATION MEETING OF THE MAYOR & BOROUGH COUNCIL

January 6, 2025 ▪ 7:00 pm page 1 of 2

1. Call to Order

2. Statement of November 5, 2024 Election Determination

3. Oath of Office Administered to Newly Elected Officials:

Borough Council (3 Year Term expires 12/31/2027)..... Leonard Capristo

Borough Council (3 Year Term expires 12/31/2027)..... Sara King

4. Roll Call

5. Statement of Compliance with the Open Public Meetings Act

6. Moment of Silence and Pledge of Allegiance

7. Borough Council Appointments

- R2025-01, Establishing Procedure for election of Council President
- R2025-02, Selecting Council Member to serve as President of the Council for 2025
- R2025-03, Establishing Council Committees & Appointing Committee Chairs for 2025
- R2025-04, Appointing Planning Board – Class 3 Member (1 year term expires 12/31/2025)

8. Appointments by Mayor requiring Council Approval

- R2025-05, Appointing and Awarding a Contract for Borough Attorney- Michael Collins, King, Moench & Collins
- R2025-06, Awarding a Contract for Audit Services – Suplee, Clooney & Company
- R2025-07, Awarding a Contract for Legal Services - Labor Attorney – Bruce Padula, Cleary, Giacobbe, Alfieri, Jacobs LLC
- R2025-08, Awarding a Contract for Legal Services - Tax Appeal Attorney – Lani Lombardi, Cleary, Giacobbe, Alfieri, Jacobs LLC
- R2025-09, Awarding a Contract for Legal Services - Tax Appeal Conflict Attorney – Ben Montenegro, Montenegro, Thompson Montenegro & Genz
- R2025-10, Awarding a Contract for Legal Services – Financial Advisor – Phoenix Advisors, LLC
- R2025-11, Awarding a Contract for Legal Services – Bond Counsel – Archer & Greiner PC
- R2025-12, Awarding a Contract Professional Services - Borough Planner- Jennifer Beahm, Leon S. Avakian, Inc
- R2025-13, Awarding a Contract for Legal Services – COAH-Fair Housing Attorney – Andrew Bayer, Pashman, Stein, Walder, Hayden
- R2025-14, Awarding a Contract – Professional Services - Financial Reporting/Accounting Services – PM Consultants, LLC
- R2025-15, Awarding a Contract – Professional Services - Administration Services– PM Consultants, LLC
- R2025-16, Awarding a Contract – Professional Services - QPA Services – PM Consultants, LLC
- R2025-17, Awarding a Contract – Professional Services – Special Project Engineer – E2 Project Management
- R2025-18, Awarding a Contract – Professional Services – Special Water-Sewer Engineer- H2M Associates
- R2025-19, Appoint a Borough Engineer – Joseph May

9. Consent Agenda Resolutions

- R2025-20, Appointments to the Board of Health – Leonard Giles
- R2025-21, Appointing a Representative to the Shore Community Alliance – Eileen Eilenberger
- R2025-22, Designating Official Newspapers
- R2025-23, Establishing Meeting Schedule
- R2025-24, Adopting Cash Management Plan
- R2025-25, Fixing the rate of interest on delinquent taxes & water-sewer accounts, cancelling balances under \$10.00 & establishing a returned check fee
- R2025-26, Adopting 2025 Temporary Budget
- R2025-27, Designating Various Borough Officials
- R2025-28, Appointing an Assistant Borough Administrator – Janine Gillis
- R2025-29, Appointing a Deputy Clerk – Megan Kass
- R2025-30, Appointing a Borough Prosecutor - James D. Carton, IV, Esquire
- R2025-31, Appointing a Borough Public Defender- Charles F. Shaw, III, Esquire

- R2025-32, Appointing a Part-time Code Enforcement Officer/Zoning Officer – Barbara Van Wagner
- R2025-33, Appointing a Recycling Coordinator – Donald Brahn, Jr.
- R2025-34, Appointing an Assistant Licensed Utility Operator – Christopher Crosby
- R2025-35, Authorizing Procedures for Borough Tax Assessor & Borough Attorney to sign stipulations & Hire Experts in Connection with Tax Appeals
- R2025-36, Approving use of the Cornelius V. Kelly Community Center- Annual Users
- R2025-37, Approving use of the Cornelius V. Kelly Community Center- Monmouth County Traumatic Loss Coalition – St. Catharine School

10. Resolutions

- R2025-38, Authorizing Shared Service Agreement with County Of Monmouth – EMS Services
- R2025-39, Approving the payment of the itemized claims as set forth on the December 30, 2024 bills list

11. Announcement of Mayor's Appointments not requiring Council approval

- Planning Board - Environmental Commission

12. Reports, Notices and Correspondence

- Spring Lake Heights Land Use Public Hearing Jan. 8, 2025, Re: 7-11 Hwy 71
- South Monmouth Regional Sewerage Authority Public Hearing Jan. 9, 2025, Re: Connection Fee
- Monmouth County Bd of County Commissioners Resolution in support of immediate adoption of Senate & Assembly Bills -Advanced Clean Trucks regulations
- NJ Water Supply Authority Public Hearing Jan 21, 2025, Re: Rate Proposal

13. Public Comment**14. Adjournment**

Next Scheduled Meeting: Tuesday, January 21, 2025

Monday, February 3, 2025