

The June 2, 2025 Regular Session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman John Casagrande
Councilwoman Michele Degnan-Spang
Councilwoman Sara King
Councilman Christopher Willms
Mayor Christopher Campion

Absent:

Councilman Leonard Capristo
Councilman William Graetz

Also attending:

John Barrett, Borough Administrator
Michael Collins, Borough Attorney
Janine Gillis, Borough Clerk

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

APPROVE AGENDA

On a motion by Mrs. King, seconded by Mrs. Degnan-Spang, the agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

APPROVE MINUTES – May 19, 2025

On a motion by Mr. Casagrande, seconded by Mr. Willms, the May 19, 2025 minutes were approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

PRESENTATIONS – None

DISCUSSION ITEMS – None

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilwoman Degnan-Spang – Mrs. Degnan-Spang provided an update regarding the sanitary sewer lining project. She also provided reminders about brush and bulk pick up in June and for residents not to put brush at the street unless it is your collection date. Brush can be taken to the recycling yard.

Councilman Willms – No report

Councilwoman King – Mrs. King mentioned the ordinances on the agenda and asked Attorney Collins to review Ordinance 2025-13 and 2025-14. Mr. Collins explained ordinance 2025-13 regarding street closures and the intention of the ordinance is to have the proper procedures and processes in place to allow for these. He also described ordinance 2025-14 regarding the borough's performance guarantee process that was in need of updates.

Councilman Casagrande – Mr. Casagrande thanked the council for their support of the Greater Spring Lake Chambers' Summer Kick Off event. He also mentioned the introduction of the budget was at the previous meeting, the workshop meeting is on June 4th at 3:00pm and the public hearing will be held at the June 16th council meeting.

PUBLIC COMMENT (Any Item)

On a motion by Mr. Casagrande, seconded by Mrs. King, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

None presented

On a motion by Mr. Casagrande, seconded by Mr. Willms, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

SCHEDULED PUBLIC HEARINGS – None

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake Heights Police Monthly Report – April 2025
- 2024 Annual Report from Spring Lake Heights Land Use Board
- NJ Transit Public Notice meeting July 9, 2025 Re: Request for financial Assistance
- Request from John Weber-Oceana requesting support to oppose offshore oil & gas leasing

ORDINANCE INTRODUCTIONS

- Ord. 2025-12, An Ordinance establishing Salaries & Wages for 2025

On a motion by Mr. Casagrande, seconded by Mr. Willms, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

The public hearing will be on Monday, June 16, 2025.

- Ord. 2025-13, An Ordinance allowing residents to petition for temporary street closures

Mayor Campion asked for clarification on the ordinance and if it is overly cumbersome or a burden on residents requesting. Mr. Collins responded that the ordinance is intended to be standard, and the council will have the ability to review requests.

On a motion by Mrs. King, seconded by Mr. Willms, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

The public hearing will be on Monday, June 16, 2025.

- Ord. 2025-14, An Ordinance amending Section 22-409, 22-410 & 22-411 titled Performance Guaranties, Inspections & Maintenance Guaranties

On a motion by Mrs. King, seconded by Mr. Willms, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

The public hearing will be on Monday, June 16, 2025.

CONSENT AGENDA Resolutions R2025-111 to R2025-119

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2025-111**, Authorizing the waiving of Food Handling Permit Fees for designated businesses
- **R2025-112**, Authorizing the waiving of Food Handling Permit Fees for designated business(501c)
- **R2025-113**, Approving outdoor music – The Mill Lakeside Manor
- **R2025-114**, Approving outdoor music – Spring Lake Tap Houser
- **R2025-115**, Approving temporary closure of a portion of Sussex Ave.

- **R2025-116**, Approving the use of the Cornelius V. Kelly Community Center
- **R2025-117**, Appointing Sumer Recreation Program employees
- **R2025-118**, Authorizing a Shared Services Agreement with the Borough of Spring Lake – Construction services
- **R2025-119**, Adopting updates to the Emergency Operation Plan and Mutual Aid Agreement

Mrs. King inquired about the inspection times for construction and if that would continue. She heard of early inspection times. Mr. Barrett responded that the issue has been addressed.

On a motion by Mrs. Degnan-Spang, seconded by Mr. Willms, the consent agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

RESOLUTIONS

- **R2025-120**, Approving the renewal of the designated Alcoholic Beverage Control Licenses

On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2025-120 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

- **R2025-121**, Approving the payment of the itemized claims as set forth on the May 30, 2025 bills list

On a motion by Mr. Casagrande, seconded by Mr. Willms, Resolution No. R2025-121 was approved by the following vote:

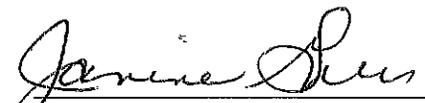
Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King, Mr. Willms

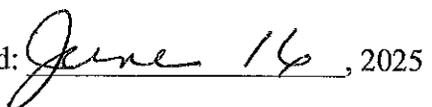
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz

Mayor Campion made remarks on Youth Government Day and thanked everyone involved. He stated that it is a great tradition and wonderful to see it successfully continue every year. He also thanked the 7th grade student participants for their dedication, preparation and demonstration.

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Willms, the meeting was adjourned without objection at 7:18 p.m.


 Janine Gillis, Borough Clerk

Approved:  , 2025