

**The June 16, 2025** Regular Session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

**ROLL CALL**

Present:

Councilman John Casagrande  
Councilwoman Michele Degnan-Spang  
Councilman William Graetz  
Councilwoman Sara King  
Councilman Christopher Willms  
Mayor Christopher Campion

Absent:

Councilman Leonard Capristo  
Councilman Christopher Willms

Also attending:

John Barrett, Borough Administrator  
Mark Taylor, Borough Attorney  
Janine Gillis, Borough Clerk

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

**AMEND AGENDA**

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the agenda was amended to add Resolution Nos. 2025-137, R2025-138 and Public Input Community Development Block Grant to the agenda by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None      Abstain: None      Absent: Mr. Capristo, Mr. Willms

**APPROVE AMENDED AGENDA**

On a motion by Mr. Graetz, seconded by Mr. Casagrande, the agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None      Abstain: None      Absent: Mr. Capristo, Mr. Willms

**APPROVE MINUTES – May 19, 2025**

On a motion by Mrs. Degnan-Spang, seconded by Mr. Casagrande, the June 2, 2025, minutes were approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King  
Nays: None      Abstain: Mr. Graetz      Absent: Mr. Capristo, Mr. Willms

**PRESENTATIONS – None**

**DISCUSSION ITEMS – None**

**MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS**

Councilwoman Degnan-Spang – Announced that Connor Kessler completed his training and has passed all of the State tests. He now is a Licensed Water Operator and will be appointed out water operator.

Currently, we've had a shared service with Wall Township which will no longer be needed. DPW has been working with Monmouth County on milling and paving projects on Atlantic Ave and 6<sup>th</sup> Ave. The recycling yard will be closed for a day to complete the project.

Councilman Graetz – Announced that school will be getting please be careful. He added that starting on June 20<sup>th</sup> the police department will be doing a strict speeding enforcement detail.

Councilwoman King – No report

Councilman Casagrande – Tonight is the budget hearing for the 2025 municipal budget. There was a public information session on June 4<sup>th</sup> that went very well.

## **PUBLIC COMMENT (Any Item)**

On a motion by Mr. Casagrande, seconded by Mrs. King, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mr. Graetz, Mrs. Degnan-Spang, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Willms

Keven Burkett 512 Helen Terr Neptune announced he is a Rutgers student and kayak instructor. He wanted to introduce himself and would like to request access to Wreck Pond from Shore Road. He is working with neighboring municipalities as well. Joe May, Borough Engineer announced that in fact the borough would be getting started shortly with a kayak ramp at Shore Road which is handicap accessible. Mr. Burkett explained he was doing a dissertation on the inclusion of all members of the community on the importance of kayaking. He would like a contact in the municipality for when he's ready to come to town for access. Mr. Barrett gave him his contact info.

Mayor Campion stated that the timing was great since the installation of the ramp would be complete.

Jessie Novak 907 Keith Ave expressed concerns about commercial vehicles that are over the weight limit parking overnight on Greve Ave. She feels it's a danger to pedestrians and kids. She has called the police, but the issue still exists. She feels that parking on both sides makes the travel lane like a single lane. She suggested that it should be changed to parking on one side only. Mayor Campion stated he is well aware of the traffic in town on numerous streets. He stated that he has requested the police to enforce the speed limits no matter who the violator is. He added that the borough was currently working on the traffic/speeding in town, projects are slated to start on Wall Road and Ocean Road. He expressed possibly moving forward with a traffic engineer on how to solve the issue across the borough. Ms. Novak asked what the parking rules were in the apartments, Mrs. King replied that she thought it was 1 space designated as a visitor spot. Mr. Casagrande added that there is a weight limit for commercial vehicles. Mayor Campion explained that with our location by the shore vehicles are looking to cut through to get to the beach.

Ms. Novak asked about ordinance regarding yard work. Mr. Casagrande replied Monday to Saturday 8:00 am to 8:00 pm. Ms. Novak stated that you don't get to enjoy your residence with the noise. She offered that Spring Lake is only to 6:00 pm.

Kevin Colgan 2200 Greve Ave. stated he understood the option of parking on one side however he believes parking on both sides actually slows the traffic down. He applauds the idea of a traffic engineer reviewing. Also, he would not like having a No Parking Sign on his front lawn.

On a motion by Mr. Casagrande, seconded by Mr. Willms, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. GraetzMrs. King

Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Willms

## **SCHEDULED PUBLIC HEARINGS –**

- **R2025-122**, Authorizing to read the 2025 municipal budget by title only

On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2025-122 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Willms

## BUDGET HEARING

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None      Abstain: None      Absent: Mr. Capristo, Mr. Willms

None Presented

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None      Abstain: None      Absent: Mr. Capristo, Mr. Willms

- **R2025-123**, Adopt 2025 municipal budget

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. R2025-123 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None      Abstain: None      Absent: Mr. Capristo, Mr. Willms

- **Ord. 2025-12**, An Ordinance establishing Salaries & Wages for 2025

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was opened by the following vote:

Ayes: Mr. Capristo, Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None      Abstain: None      Absent: Mr. Capristo, Mr. Willms

None Presented

On a motion by Mr. Graetz, seconded by Mr. Casagrande, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None      Abstain: None      Absent: Mr. Capristo, Mr. Willms

On a motion by Mr. Graetz, seconded by Mrs. Degnan-Spang, **Ordinance 2025-12** was adopted by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None      Abstain: None      Absent: Mr. Capristo, Mr. Willms

- **Ord. 2025-13**, An Ordinance allowing residents to petition for temporary street closures

Mayor Campion asked for clarification on the ordinance and if it is cumbersome or a burden on residents requesting. Mr. Collins responded that the ordinance is intended to be standard, and the council will have the ability to review requests.

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None      Abstain: None      Absent: Mr. Capristo, Mr. Willms

None Presented

On a motion by Mrs. Degnan-Spang, seconded by Mr. Graetz, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Willms

On a motion by Mr. Graetz, seconded by Mrs. King, **Ordinance 2025-13** was adopted by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Willms

- **Ord. 2025-14**, An Ordinance amending Section 22-409, 22-410 & 22-411 titled Performance Guaranties, Inspections & Maintenance Guaranties

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Willms

None Presented

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Willms

On a motion by Mrs. King, seconded by Mrs. Degnan-Spang, **Ordinance 2025-14** was adopted by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None          Abstain: None          Absent: Mr. Capristo, Mr. Willms

- **COMMUNITY DEVELOPMENT BLOCK GRANT**

Borough Engineer, Joseph May stated that the Community Development Block Grant is run through the County of Monmouth. The borough has taken advantage of the grant for other projects: Community Center Improvements and the Little League Snack Shack.

Joe stated that he and Councilwoman King reviewed the borough's parks and feel that improvements to our paths within all of the parks could be expanded and to include handicap accessibility improvements. He had a meeting with the county officials and presented the ideas. They offered the improvements they felt would be approved. Joe showed aerial photos of the intended improvements.

Joseph May detailed the following:

Joseph E. Robertson Park improvements would include extending some of the existing paths, installing a path in the rear Joseph E. Robertson Park connecting it to Veterans Tribute Park, installing a side walk on Allaire Road connecting the 2 parks. Councilman Casagrande asked if the aprons on Allaire Road would be included, Mr. May replied yes.

Bicentennial Park improvements include extending existing paths to the rear for access to the Softball field  
The meeting was open to the public for comment

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

Gaylen Nolan 1022 Allaire Road asked if she could see the photos. Joe passed them on. She stated that she has talked to Councilwoman King and Mr. Barrett about the improvements and thinks that it is great. Both her property and her mom's next door would be impacted by the sidewalk installation. She wanted to verify that their driveway aprons would be included; Mr. May replied yes. She offered that a prior property was against the installation of a sidewalk because of his favorite cedar trees. She shared that there is a fire hydrant and a telephone pole that would be impacted by the sidewalk. Mr. May replied yes, that prior to the project, a review of these conditions would be discussed with the property owners, county officials and any other interested party. Mrs. Nolan stated with no sidewalk currently, it is a safety issue. feels the sidewalk issue

On a motion by Mr. Casagrande, seconded by Mr. Willms, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

• **R2025-139,**

On a motion by Mr. Graetz, seconded by Mrs. King, Resolution No. R2025-139 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

## **REPORTS, NOTICES & CORRESPONDENCE**

- Spring Lake Heights Police Monthly Report – April 2025
- 2024 Annual Report from Spring Lake Heights Land Use Board
- NJ Transit Public Notice meeting July 9, 2025 Re: Request for financial Assistance
- Request from John Weber-Oceana requesting support to oppose offshore oil & gas leasing

## **CONSENT AGENDA Resolutions R2025-124 to R2025-133**

*Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.*

- **R2025-124**, Approving outdoor music permit – 915 Woodcrest Drive
- **R2025-125**, Authorizing the refund of a property tax payment made in error – Block 65 Lot 11.01
- **R2025-126**, Appointing representatives to Southeast Monmouth Municipal Utilities Authority Board of Commissioners – Kessler/May
- **R2025-127**, Confirming the appointment of a licensed water operator-Connor Kessler
- **R2025-128**, Confirming the appointment of Office Asst/Administrative aide- Marrisa Mulligan
- **R2025-129**, Confirmation of the appointment of Tax/Utility Collector -Nicole Montedoro
- **R2025-130**, Request Director of the Division of Local Gov't Services to approve amendment to the 2025 Municipal Budget - (\$125, 000 Open Space grant)
- **R2025-131**, Request Director of the Division of Local Gov't Services to approve amendment to the 2025 Municipal Budget – (\$16, 832 Clean Communities grant)
- **R2025-132**, Request Director of the Division of Local Gov't Services to approve amendment to 2025 Municipal Budget – (4,324.20 Recycling grant)
- **R2025-133**, Request Director of the Division of Local Gov't Services to approve amendment to 2025 Municipal

Budget (\$84,000 – Local Recreation grant)

On a motion by Mrs. King, seconded by Mr. Graetz, the consent agenda was approved by the following vote:  
Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

## RESOLUTIONS

- **R2025-134**, Endorsing 4<sup>th</sup> round housing element and fair share plan

Mayor Campion reviewed the process, and the borough needs to move forward. Attorney Mark Taylor announced this is the 3<sup>rd</sup> round, we have settled on a number and the borough would be covered until 2035.

Councilwoman King announced that the Planning Board unanimously endorsed.

On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2025-134 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

- **R2025-135**, Authorizing 2025 salaries for designated Borough officials and employees

On a motion by Mr. Graetz, seconded by Mrs. King, Resolution No. R2025-135 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

- **R2025-136**, Approving the payment of the itemized claims as set forth on the June 12, 2025 bills list

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. R2025-136 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

- **R2025-137**, Authorizing 2025 salaries for designated Borough officials and employees

On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2025-137 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

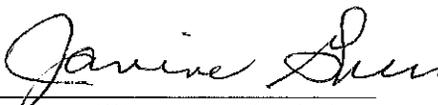
- **R2025-138**, Authorizing 2025 salaries for designated Borough officials and employees

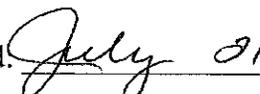
On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2025-138 was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King  
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Willms

## ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Graetz, the meeting was adjourned without objection at 7:50 p.m.

  
Janine Gillis, Borough Clerk

Approved:  , 2025