

The October 6, 2025 Regular Session of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence and a salute to the flag.

ROLL CALL

Present:

Councilman John Casagrande
Councilwoman Michele Degnan-Spang
Councilwoman Sara King
Councilman Christopher Willms
Mayor Christopher Campion

Absent:

Councilman Leonard Capristo
Councilman William Graetz
Councilman Christopher Willms

Also attending:

Michael Collins, Borough Attorney
Janine Gillis, Borough Clerk

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment.

AMEND AGENDA

On a motion by Mrs. King, seconded by Mr. Casagrande, the agenda was amended to add Resolution R2025-174 & R2025-175 to the agenda by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms

APPROVE AMENDED AGENDA

On a motion by Mrs. Degnan-Spang, seconded by Mr. Casagrande, the agenda as amended was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms

APPROVE MINUTES - September 2, 2025

On a motion by Mrs. Degnan-Spang, seconded by Mr. Casagrande, the agenda as amended was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms

PRESENTATIONS – None

DISCUSSION ITEMS – None

MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS

Councilwoman Degnan-Spang – asked residents to keep brush and leaves away from drains, and to not mix leaves with brush. Also, Ocean Rd striping was going to be done this week. DPW is continuing with emergency water system repairs.

Councilwoman King – tonight we're introducing an ordinance for special service charge. Applicants can request through OPRA for Body Worn Camera footage which is quite an intense process taking an officer hours to complete. This would allow for a service charge. She has started working on rules and regulations for Air B&Bs, the information has been shared with the Borough attorney for his

review. This is a work in progress. Mrs. King introduced Richard Carragher, the chair of the veterans' lunch to give some details.

Mr. Carragher offered that the luncheon is Tuesday, November 11th at the Spring Lake Manor from Noon to 3:00pm. The luncheon is open to Spring Lake Heights veterans and a guest. Through the generosity of local business donations are coming. Registration should be done through the office.

Councilman Casagrande – Attended the audit conference, would like to report that the borough is in good financial shape

Mayor Campion announced the Fall Festival is scheduled for Friday, October 24 & 25th. If you are interested in camping you must register.

PUBLIC COMMENT (Any Item)

On a motion by Mr. Casagrande, seconded by Mrs. Degnan, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms

Karen Burke 606 Shore Road asked about progress on the kayak, Mayor Campion replied there is a resolution added to the agenda tonight to appoint a firm and that they would need time to review and evaluate.

Kerry Murray 710 Shore Road asked about the resolution, stating it's not listed on the agenda. Mayor Campion replied that it was added to the agenda tonight, when the agenda was finalized, the details of the agreement weren't finalized. Ms. Murray asked if copy would be available tonight, Clerk Gillis replied, no. A copy would be available by tomorrow afternoon, it would require a Open Public Records Request to be completed.

On a motion by Mr. Casagrande, seconded by Mrs. King, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms

SCHEDULED PUBLIC HEARINGS

REPORTS, NOTICES & CORRESPONDENCE

- Spring Lake Heights Zoning Violation Monthly Report – August 2025
- Spring Lake Heights Municipal Court Monthly Report – August 2025
- NJ Water Supply Authority Public Meeting 10/23/2025 Re: proposed rate schedule effective July 1, 2026
- South Monmouth Regional Sewerage Authority Public Meeting 10/08/2025 Re: proposed 2026 sewer service charge

ORDINANCE INTRODUCTIONS

- **Ordinance 2025-16** Ordinance establishing Chapter 2-23.6 titled Special Service Charge

On a motion by Mrs. King, seconded by Mr. Casagrande, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King

Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms

The public hearing will be on Monday, October 20, 2025.

CONSENT AGENDA Resolutions R2025-166 to R2025-169

Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.

- **R2025-166**, Approve the closure of a portion of Lake Avenue- November 2, 2025
- **R2025-167**, Establishing a Halloween curfew
- **R2025-168**, Borough’s Civil Rights with respect to appointees, employees, prospective employees, independent contractors, volunteers, members of the public that come intact with same
- **R2025-169**, Authorizing to enter into an employment agreement with the Borough Clerk

On a motion by Mrs. King, seconded by Mrs. Degnan-Spang, the consent agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms

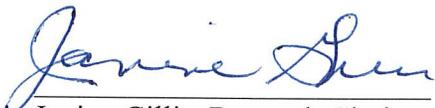
RESOLUTIONS

- **R2025-170**, Awarding a contract to Fernandes Construction, Inc. (Ocean Rd Improvements)
On a motion by Mrs. Degnan-Spang, seconded by Mr. Casagrande, Resolution No. R2025-170 was approved by the following vote:
Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms
- **R2025-171**, Authorizing scopes of work for H2M Associates
On a motion by Mrs. Degnan-Spang, seconded by Mr. Casagrande, Resolution No. R2025-171 was approved by the following vote:
Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms
- **R2025-172**, Approving the payment of the itemized claims as set forth on September 26, 2025 bills list
On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2025-172 was approved by the following vote:
Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms
- **R2025-173**, Approving the payment of the itemized claims as set forth on October 3, 2025 bills list
On a motion by Mr. Casagrande, seconded by Mrs. King, Resolution No. R2025-173 was approved by the following vote:
Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms
- **R2025-174**, Awarding a contract to Whirl Construction, Inc. for the total contract amount of \$ 283,600.00
On a motion by Mr. Casagrande, seconded by Mrs. Degnan-Spang, Resolution No. R2025-174 was approved by the following vote:
Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms

- **R2025-175**, Award a professional services contract to T & M Associates for municipal kayak launch project
On a motion by Mrs. King, seconded by Mr. Casagrande, Resolution No. R2025-175 was approved by the following vote:
Ayes: Mr. Casagrande, Mrs. Degnan-Spang, Mrs. King
Nays: None Abstain: None Absent: Mr. Capristo, Mr. Graetz, Mr. Willms

ADJOURNMENT

There being no further business, on a motion by Mrs. King, seconded by Mr. Casagrande, the meeting was adjourned without objection at 7:13 p.m.



Janine Gillis, Borough Clerk

Approved: October 20, 2025