

**BOROUGH OF SPRING LAKE HEIGHTS  
MONMOUTH COUNTY, STATE OF NEW JERSEY**

**PUBLIC NOTICE FOR THE SOLICITATION OF  
PROFESSIONAL SERVICES CONTRACTS**

**NOTICE IS HEREBY GIVEN** that the Borough of Spring Lake Heights hereby solicits sealed proposals through the Fair and Open process in accordance with N.J.S.A. 19:44A-20.4 et seq. Sealed proposals will be received by the Borough Clerk, and opened and read in public on **Friday, December 12, 2025 at 11:00AM** in the Office of the Borough Clerk, 555 Brighton Avenue, Spring Lake Heights, New Jersey 07762 for the following professional services:

<b>Municipal Attorney</b>	<b>Land Use Board Attorney</b>
<b>Labor Counsel</b>	<b>Land Use Board Engineer</b>
<b>Tax Attorney</b>	<b>Land Use Board Planner</b>
<b>Legal/Special Counsel</b>	<b>Conflict Tax Appeal Attorney</b>
<b>Financial Advisor</b>	<b>Borough Planner</b>
<b>Financial Accounting/Reporting</b>	<b>Municipal Bond Counsel</b>
<b>Website Design and Maintenance</b>	<b>Municipal Auditor</b>
<b>Engineer-Water Sewer Services</b>	<b>Special Project Engineer</b>
<b>Emergency Water/Sewer Repair Services</b>	

**All proposals shall contain the following:**

- 1. Name of Individual providing service**
- 2. Resume**
- 3. References**
- 4. Stockholder Disclosure Certification**
- 5. Business Registration Certificate**
- 6. Certificate of Employee Information**
- 7. Business Entity Disclosure Certification**
- 8. Affirmative Action Compliance**
- 9. Equal Employment Opportunity**
- 10. Political Contribution Disclosure**
- 11. Disclosure of Investment Activities in Iran**

All written proposals including an original and 2 copies (and one in PDF Format) shall be submitted to Janine Gillis, Borough Clerk, 555 Brighton Avenue, Spring Lake Heights, N.J. 07762 email: boroughclerk@springlakehts.com

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C.17:27 et seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts).

For questions or additional information, contact John Barrett, Borough Administrator, at (732) 449-3500.

Janine Gillis  
Borough Clerk