



# *Borough of Spring Lake Heights*

## ANNUAL REORGANIZATION MEETING OF THE MAYOR & BOROUGH COUNCIL

January 5, 2026 • 7:00 pm page 1 of 2

**1. Call to Order**

**2. Statement of November 4, 2025 Election Determination**

**3. Oath of Office Administered to Newly Elected Officials:**

Borough Council (3 Year Term expires 12/31/2028)..... William Graetz

Borough Council (3 Year Term expires 12/31/2028).....Dayton Lonsdale

**4. Roll Call**

**5. Statement of Compliance with the Open Public Meetings Act**

**6. Moment of Silence and Pledge of Allegiance**

**7. Borough Council Appointments**

- R2026-01, Establishing Procedure for election of Council President
- R2026-02, Selecting Council Member to serve as President of the Council for 2026
- R2026-03, Establishing Council Committees & Appointing Committee Chairs for 2026
- R2026-04, Appointing Planning Board – Class 3 Member (1 year term expires 12/31/2026)

**8. Appointments by Mayor requiring Council Approval**

- R2026-05, Appointing and Awarding a Contract for Borough Attorney- Michael Collins, King, Moench & Collins
- R2026-06, Awarding a Contract for Audit Services – Suplee, Clooney & Company
- R2026-07, Awarding a Contract for Legal Services - Labor Attorney – Bruce Padula, Padula Law Group
- R2026-08, Awarding a Contract for Legal Services - Tax Appeal Attorney – Lani Lombardi, Cleary, Giacobbe, Alfieri, Jacobs LLC
- R2026-09, Awarding a Contract for Legal Services – Financial Advisor – Phoenix Advisors, LLC
- R2026-10, Awarding a Contract for Legal Services – Bond Counsel – Archer & Greiner PC
- R2026-11, Awarding a Contract Professional Services - Borough Planner- Jennifer Beahm, Leon S. Avakian, Inc
- R2026-12, Awarding a Contract – Professional Services - Financial Reporting/Accounting Services – PM Consultants, LLC
- R2026-13, Awarding a Contract – Professional Services - Administration Services– PM Consultants, LLC
- R2026-14, Awarding a Contract – Professional Services - QPA Services – PM Consultants, LLC
- R2026-15, Awarding a Contract – Professional Services – Special Water-Sewer Engineer- H2M Associates
- R2026-16 Awarding a Contract – Emergency Water-Sewer Repair Services- Mark Woszczak Mechanical Contractors
- R2026-17, Awarding a Contract for Legal Services – COAH-Fair Housing Attorney – Andrew Bayer, Pashman, Stein, Walder, Hayden, P.C.
- R2026-18, Awarding a Contract Legal Services for Russell M. Finestein, Esquire, Finestein & Malloy LLC
- R2026-19, Appoint a Borough Engineer – Joseph May

**9. Consent Agenda Resolutions**

- R2026-20, Designating Official Newspapers
- R2026-21, Establishing Meeting Schedule
- R2026-22, Adopting Cash Management Plan
- R2026-23, Fixing the rate of interest on delinquent taxes & water-sewer accounts, cancelling balances under \$10.00 & establishing a returned check fee
- R2026-24, Adopting 2026 Temporary Budget
- R2026-25, Designating Various Borough Officials
- R2026-26, Appointing an Assistant Borough Administrator – Janine Gillis
- R2026-27, Appointing a Deputy Clerk – Megan Kass
- R2026-28, Appointing a Borough Prosecutor - James D. Carton, IV, Esquire
- R2026-29, Appointing a Borough Public Defender- Charles F. Shaw, III, Esquire
- R2026-30, Appointing a Part-time Code Enforcement Officer/Zoning Officer – Barbara Van Wagner
- R2026-31, Appointing a Recycling Coordinator – Donald Brahn, Jr.
- R2026-32, Appointing an Assistant Licensed Utility Operator – Christopher Crosby

- R2026-33, Authorizing Procedures for Borough Tax Assessor & Borough Attorney to sign stipulations & Hire Experts in Connection with Tax Appeals
- R2026-34, Approving use of the Cornelius V. Kelly Community Center- Annual Users

**10. Resolutions**

- R2026-35, Confirming appointment of part time office assistant
- R2026-36, Approving the payment of the itemized claims as set forth on the December 30, 2025 bills list

**11. Announcement of Mayor's Appointments not requiring Council approval**

- Land Use Board - Environmental Commission

**12. Reports, Notices and Correspondence**

- Spring Lake Heights Municipal Court Monthly Report – November
- Borough of Farmingdale Resolution Re: Opposing S-4736
- NJ Water Supply Authority Public Notice Meeting Jan. 8, 2026 Re: Rate Proposal
- South Monmouth Regional Sewerage Authority Public Notice Jan. 14, 2026 Re: Amendments to Fees

**13. Public Comment**

**14. Adjournment**

*Next Scheduled Meeting: Tuesday, January 20, 2026  
Monday, February 2, 2026*