

**The May 4, 2026 Regular Session** of the Borough Council of the Borough of Spring Lake Heights, Monmouth County, New Jersey was called to order by Mayor Campion at 7:00 p.m. in the Frank E. Adams Municipal Building with a moment of silence in remembrance in former councilwoman Lynn Kegelman and a salute to the flag.

## **ROLL CALL**

### Present:

Councilman John Casagrande  
Councilman Leonard Capristo  
Councilwoman Michele Degnan-Spang  
Councilman William Graetz  
Councilwoman Sara King  
Councilman Dayton Lonsdale  
Mayor Christopher Campion

### Absent:

### Also attending:

John Barrett, Borough Administrator  
Michael Collins, Borough Attorney  
Janine Gillis, Borough Clerk  
Joseph May, Borough Engineer and Public Works Director

Mayor Campion announced: Pursuant to the requirements of New Jersey's Open Public Meetings Act, notice of this meeting was included in the Annual Meeting Notice filed in the Office of the Borough Clerk; posted on the Borough website and in the Municipal Building; published as a legal notice in the Coast Star newspaper; and mailed to those requesting notice and providing payment. Take Notice that pursuant to P.L. 2025, c. 72, the complete text of each legal notice of the Borough of Spring Lake Heights, County of Monmouth, including the Boards, Commissions and the like may be obtained or viewed by the public on our official Internet Website: <https://springlakehts.com/public-notices>. Take further notice, that New Jersey Secretary of State legal notice webpage of each entity is <https://www.nj.gov/state/statewide-legal-notices-list.shtml>

## **PRESENTATIONS –**

Proclamation - Emergency Medical Services Week

Mayor Campion read the proclamation honoring the members of the Spring Lake Frist Aid Squad and declaring the week of May 17 to May 23 as Emergency Medical Services Week. On behalf of the Borough Council, Mayor Campion expressed heartfelt gratitude towards the volunteer members and thanked them for all they do.

Proclamation - Public Works/Utility Week

Mayor Campion read the proclamation declaring the week of May 17 to May 23 as National Public Works Week and graciously thanked the Public Works team for their tireless hard work and substantial contributions to the Borough of Spring Lake Heights.

## **APPROVE AGENDA**

On a motion by Mr. Casagrande, seconded by Mr. Graetz, the agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale

Nays: None      Abstain: None      Absent: None

**APPROVE MINUTES – None**

**DISCUSSION ITEMS – None**

## **MAYOR & COUNCIL REPORTS/ANNOUNCEMENTS**

Councilman Capristo- Mr. Capristo mentioned the resolution on the agenda appointing the camp counselors for Summer Camp. He also provided an update regarding the pickleball courts at Joseph E. Robertson Park. Mr. May provided more details regarding the timeline for the pickleball courts and stated the courts would not quite be ready for Memorial Day but would be soon after. The weather and curing of the surfaces required a slightly longer timeline than originally expected. Mr. Capristo thanked the Public Works team for their efforts around town caring for the grounds and parks, making the Borough beautiful. He also expressed his excitement for the 100<sup>th</sup> Anniversary events and how nice the Historic Open House event was.

Councilman Casagrande – Mr. Casagrande stated the Borough is continuing the Budget process and application to the Local Finance Board. The target is to get on the agenda for the Local Finance Board’s June meeting and will hope to introduce the Budget after that meeting. Mr. Casagrande thanked everyone who volunteered at and visited the Historic Museum over the weekend. He mentioned there are magnets and t-shirts available for purchase with the 100<sup>th</sup> Anniversary logo on them. He also stated that the committee is excited for the celebratory events to come in the next year.

Councilwoman King – Mrs. King reported on events regarding the 250<sup>th</sup> Anniversary of the United States that will be occurring in Monmouth County. On June 25<sup>th</sup> there will be a Gala at Bellworks, a parade in Middletown on June 28<sup>th</sup>, July 1<sup>st</sup> there is a concert at PNC Arts Center, and July 28<sup>th</sup> is the Monmouth County Fair. There will also be an impressive display of historic ships at Sandy Hook National Park from July 2<sup>nd</sup> to July 8<sup>th</sup>. Mrs. King also stated there is more information regarding the events at the website Monmouthnj250.org. Mrs. King concluded with expressing her excitement for the 100<sup>th</sup> Anniversary Open House and how well it turned out and was attended. She thanked everyone who donated and attended.

Councilman Graetz – Mr. Graetz mentioned the resolutions on the agenda to appoint a new member to the Fire Company as well as donated used and expired fire equipment to a few organizations.

Councilwoman Degnan-Spang – Mrs. Degnan-Spang echoed the sentiments for thanking the Public Works team and the volunteers of the First Aid Squad.

Councilman Lonsdale – No report

Mayor Campion – Mayor Campion further echoed the appreciation to the Public Works team as well as the volunteers of the First Aid Squad. The dedication, training and efforts are all greatly appreciated and make the Borough a wonderful place to live.

Joseph May – Mr. May provided an update regarding projects going on in town including the paving of a portion of Ocean Road, beginning the traffic calming efforts on Wall Road, and paving of the Pickleball Courts.

**PUBLIC COMMENT (Any Item)**

On a motion by Mr. Casagrande, seconded by Mrs. King, the public comment section was opened by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None            Abstain: None            Absent: None

Joan Brady, 600 Essex Ave, questioned resolution R2026-95 regarding approval of outdoor music at the Shore Club. Mayor Campion asked to pull resolution R2026-95 from the agenda to allow for more discussion between the Borough and the organization to address problems.

Karen Burke, 606 Shore Road, on behalf of residents of Sixth Avenue, Jersey Avenue and Shore Road thanked the Borough and all involved in removing the kayak launch from Wreck Pond.

On a motion by Mr. Graetz, seconded by Mr. Casagrande, the public comment section was closed by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None            Abstain: None            Absent: None

**SCHEDULED PUBLIC HEARINGS - None**

**REPORTS, NOTICES & CORRESPONDENCE**

- Spring Lake Heights Municipal Court Monthly Report – March 2026
- Monmouth County Planning Board Public Notice May 28, 2026 – Re: Proposed amendments to development regulations
- Monmouth County Board of County Commissioners Resolution 2026-0291 Supporting bills that reduce sales tax during the Hwy 71 Bridge closure

## ORDINANCE INTRODUCTIONS

Attorney Michael Collins explained Ordinance No. 2026-07 was a technical ordinance that was to be adopted to cover terminology and taxation the State of New Jersey required for short term rentals. Mr. Collins further explained Spring Lake Heights Council did not want to impose the tax on hotels, only the short-term rentals and therefore the ordinance needed to be rescinded and reintroduced.

On a motion by Mr. Casagrande, seconded by Mrs. Degnan-Spang, Ordinance 2026-07 was rescinded by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None Abstain: None Absent: None

- **Ordinance No. 2026-08, Addressing Short-Term Rental Tax Ordinance**

On a motion by Mrs. King, seconded by Mr. Graetz, the ordinance was introduced by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None Abstain: None Absent: None

The public hearing will be on Monday, May 18, 2026.

## CONSENT AGENDA Resolutions R2026-94 to R2026-100

Mayor Campion requested to remove resolution R2026-95 from the consent agenda and table for further review and discussion.

- **R2026-95, Approving outdoor music - The Shore Club**

On a motion by Mr. Graetz, seconded by Mrs. King, resolution R2026-95 was tabled by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None Abstain: None Absent: None

*Consent Agenda items are considered routine and will be enacted with a single motion; any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.*

- **R2026-94, Approving outdoor music - The Mill Lakeside Manor**
- **R2026-96, Approving designated membership to Independent Fire Co. No. 1 Harrington**
- **R2026-97, Authorizing donation of surplus equipment to S.A.F.E.**
- **R2026-98, Adopting personnel policies and procedures manual**
- **R2026-99, Approving disposition of certain fire equipment to Belmar Volunteer Hoof & Ladder Co. No. 1**
- **R2026-100, Authorizing the extension of Shared Service Agreement for Dispatching Services**

On a motion by Mrs. King, seconded by Mr. Graetz, the consent agenda was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None Abstain: None Absent: None

## RESOLUTIONS

- **R2026-101, Authorizing the execution of unregulated heating oil tank system remediation Block58 Lot4**

On a motion by Mr. Graetz, seconded by Mr. Lonsdale, Resolution No. R2026-101 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None Abstain: None Absent: None

- **R2026-102, Rescinding Resolution R2026-68 and re-awarding contract to Musco Lighting LLC for installation of lights at Bicentennial Park Pickleball Courts - \$123,106.00**  
Mr. May explained the change is to allow for a change in cooperative purchasing agent. There is no change in cost or scope, only sourcing of supplies.

On a motion by Mr. Graetz, seconded by Mr. Lonsdale, Resolution No. R2026-102 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None Abstain: None Absent: None

- **R2026-103** Approving the issuance of an Alcoholic Beverage Control 1 day extension of Premise – The Shore Club

On a motion by Mr. Casagrande, seconded by Mr. Graetz, Resolution No. R2026-103 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None Abstain: None Absent: None

- **R2026-104**, Appointing summer recreation program employees and designating salaries

On a motion by Mr. Lonsdale, seconded by Mr. Graetz, Resolution No. R2026-104 was approved by the following vote:

Ayes: Mr. Casagrande, Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None Abstain: None Absent: None

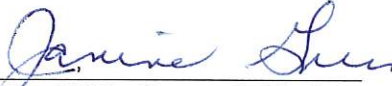
- **R2026-105**, Approving the payment of the itemized claims on the April 30, 2026 bills list

On a motion by Mr. Graetz, seconded by Mr. Capristo, Resolution No. R2026-105 was approved by the following vote:

Ayes: Mr. Capristo, Mrs. Degnan-Spang, Mr. Graetz, Mrs. King, Mr. Lonsdale  
Nays: None Abstain: Mr. Casagrande Absent: None

#### **ADJOURNMENT**

There being no further business, on a motion by Mrs. King, seconded by Mr. Graetz, the meeting was adjourned without objection at 7:36 p.m.

  
Janine Gillis, Borough Clerk

Approved: May 18, 2026