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**BOROUGH OF SPRING LAKE HEIGHTS  
BOARD OF HEALTH  
MINUTES – REORGANIZATION MEETING OF JUNE 16, 2026  
6:00 P.M.**

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THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS POSTED ON THE BOROUGH OF SPRING LAKE HEIGHTS WEBSITE AND ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

**SILENT REFLECTION AND SALUTE TO THE FLAG**

ROLL CALL: Leonard Giles - Present  
Kate Moloughney - Present  
Jerome Brennan - Present  
Margaret Ciufio - Present

**REGISTERED ENVIRONMENTAL HEALTH SPECIALIST**

Michael Balka - Present

SECRETARY: Megan Kass- Present

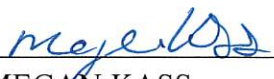
**NEW BUSINESS:**

- Resolution 2026-2 - Designating Newspaper:  
On a motion by Mr. Brennan, seconded by Mrs. Moloughney, Resolution 2026-2 was approved by the following vote:  
Ayes: Mr. Giles, Mrs. Moloughney, Mr. Brennan, Mrs. Ciufio  
Nays: None Abstain: None Absent: None
  - Resolution 2026-1 - Appointment of Chairperson, Vice-Chairperson and Board Secretary  
On a motion by Mr. Brennan, seconded by Mrs. Moloughney, Mr. Giles was nominated to be chairperson and motion was approved by the following vote:  
Ayes: Mr. Giles, Mrs. Moloughney, Mr. Brennan, Mrs. Ciufio  
Nays: None Abstain: None Absent: None
- On a motion by Mr. Giles, seconded by Mrs. Ciufio, Mr. Brennan was nominated to be vice chairperson and motion was approved by the following vote:  
Ayes: Mr. Giles, Mrs. Moloughney, Mr. Brennan, Mrs. Ciufio  
Nays: None Abstain: None Absent: None

Chairperson Giles designated Megan Kass as Recording Secretary

**ADJORNMENT**

There being no further business on a motion by Chairperson Giles the reorganization meeting was adjourned without objection at 6:05 p.m. Regular meeting immediately followed.

  
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MEGAN KASS  
BOARD OF HEALTH SECRETARY

APPROVED: SEPTEMBER 22, 2026

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**BOROUGH OF SPRING LAKE HEIGHTS  
BOARD OF HEALTH  
MINUTES – REGULAR MEETING OF JUNE 16, 2026  
6:05 P.M.**

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THIS MEETING IS CALLED PURSUANT TO THE PROVISIONS OF THE OPEN PUBLIC MEETING LAW. NOTICE OF THIS MEETING WAS POSTED ON THE BOROUGH OF SPRING LAKE HEIGHTS WEBSITE AND ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING.

ROLL CALL:           Leonard Giles - Present  
                          Kate Moloughney - Present  
                          Jerome Brennan - Present  
                          Margaret Ciufu - Present

REGISTERED ENVIRONMENTAL HEALTH SPECIALIST

Michael Balka – Present

SECRETARY:         Megan Kass- Present

1. MOTION TO APPROVE MINUTES OF PREVIOUS MEETING – None
2. DISCUSSION ITEMS: Health Officer Michael Balka Health Report

Chairman Giles asked Mr. Balka to provide a review of services. Mr. Balka stated that all retail food establishments are currently in satisfactory standing. The September 2025 clinic at the Spring Lake Heights Firehouse resulted in 6 animal vaccinations. The 2026 Rabies Clinic is scheduled for September 2, 2026. Inspections are underway for summer bathing facilities to verify chemical treatment logs and required emergency/first-aid supplies. Mrs. Ciufu asked for more clarification on what summer bathing faculties are and what is inspected. Mr. Balka also reviewed lead paint inspections, animal control of dog bites and Public Health Accreditation Board (PHAB) re-accreditation efforts

Mrs. Moloughney asked Mr. Balka about water testing at Wreck Pond. Mr. Balka responded that Wreck Pond and water quality is managed directly by the Monmouth County Health Department.

Mr. Brennan inquired about the reviewing of the local nuisance complaints on Warren Avenue, the local strip mall and smoking/odor complaints.

Mrs. Moloughney asked about old multiuse kitchen that closed and sold. The property has been sold and will be redeveloped into two residential dwellings.

3. COMMUNICATIONS: None
4. OLD BUSINESS: None
5. NEW BUSINESS: 2026 Food Handling Renewal

The annual food licenses applications are going out for all food establishments in the Borough. The establishments are all satisfactory and will only need to pay the fee for licenses to be issued.

6. VOICE OF THE PUBLIC - Open

None presented

7. VOICE OF THE PUBIC – Close

8. ADJORNMENT

There being no further business on a motion by Chairperson Giles the meeting was adjourned without objection at 6:22 p.m.

  
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MEGAN KASS  
BOARD OF HEALTH SECRETARY

APPROVED: SEPTEMBER 22, 2026